



**July 16, 2012 Board and Stakeholder Meeting Minutes
Cabrillo Marina Community Building, 6:30pm**

1. **Call to Order:** President June Burlingame Smith called the meeting to order at 6:40pm. Approximately 30 stakeholders in attendance.

Roll Call:

Dave Behar	Present
Valentin Boiadjev	Present
Robert Brandin	Present
June Burlingame Smith	Present
Louis Dominguez	Present
Karl Fler	Present
Robert Gelfand	Present
Lydia Gutierrez	Present
Charles Hawley	Absent
Claudia Kreis	Absent
Ray Medak	Present
Marcie Miller	Present
Frank Pereyda	Present
Ed Pluemer	Present
Ted Shirley	Present
Peter Warren	Present
Vacant Board Seat	

2. **Reading and approval of minutes.** The June 18, 2012 Board and Stakeholder Meeting Minutes were accepted by the Board as presented.
3. **Public comment on non-agenda items.**
 - **John Stinson** announced a photography exhibition from Angel's Gate Cultural Center at First Thursdays at the Croatian Cultural Center. The San Pedro Art Association will also have an exhibit.
 - **Lanny Nelms**, Dr. Vladovic's office. Thanked the Board for their support of the Adult Program. Harbor Occupational Center's principal will also be in charge of Banning, Narbonne and Meyler's adult schools. The John and Muriel Olguin Campus will have an open house on August 9th. Peter Warren asked Lanny to report to Dr. Vladovic on the possible public use of the pool on the new campus.
 - **Donald Galaz** asked about the support letter from the Public Safety Committee regarding the Street Legal Project.
 - **Michael Cham** from the Port of LA invited everyone to a public workshop this Thursday 6pm at Banning's Landing related to the Port Master Plan update. Peter Warren would like to see more information provided on the city's website. Dave Behar asked if the Clearwater project is part of the Port Master Plan and was told that it was not. Marcie Miller asked why the Port of LA Port Administration Building Master Plan took priority over the Port Master Plan. It was suggested that Marcie bring this to the Port meeting as a public comment.
 - **Ziggy Murkich** talked about the San Pedro International Film Festival in October this year.

- **Bob Gelfand** commented on the announcement that Bong Wan Kim will be stepping down as General Manager of BONC.

4. **Election of San Pedro Neighborhood Council officers:**

- **President:** Dean Pentcheff, retired board member, asked for nominations for President of the Board. Dave Behar nominated June Burlingame Smith. June accepted. There were no other nominations and June Burlingame Smith was elected President by a vote of 13 yes, 0 no, 1 abstention.
- **Vice President:** Dave Behar was nominated to the position of Vice President. Dave accepted the nomination. Peter Warren was nominated but declined. There were no other nominations and Dave Behar was elected Vice President by a vote of 13 yes, 0 no, 1 abstention.
- **Secretary:** Lydia Gutierrez was nominated to the position of Secretary. Lydia accepted the nomination. There were no other nominations and Lydia Gutierrez was elected Secretary by a vote of 13 yes, 0 no, 1 abstention.
- **Treasurer:** Ted Shirley was nominated to the position of Treasurer. There were no other nominations and Ted Shirley was elected Treasurer by a vote of 13 yes, 0 no, and 1 abstention.

5. **Approval of Standing Rules:** Motion by Bob Gelfand, seconded by Robert Brandin to approve the Standing Rules as submitted, passed with a vote of 13 yes, 0 no, 1 abstention. Word of Standing Rules follows:

1) **Governing Board Meeting Agenda**

The purpose of the agenda meeting is to determine which items will be placed on the Governing Board agenda. The agenda of the Governing Board shall be determined at a meeting of board members and stakeholders that will be convened at least seven days prior to the scheduled board meeting. The Vice President will preside at agenda committee meetings. In his or her absence the stakeholders present at the start of the meeting will elect a chair to preside at that agenda meeting. Motions must be submitted in writing. Wording of motions must be precise. Imprecise motions may be reworded at the agenda meeting or referred back to the individual or group submitting the motion. Motions must include the name of the board member who will move the motion. All board members and stakeholders present at the meeting may vote. A quorum for the purpose of transacting business shall be three, at least one of whom must be a board member. *(Adopted 17 November 2008)*

2) **Organization and Composition of Committees.**

Standing committees of the Council shall have at least three members, at least one of whom shall be a member of the Governing Board. Committees shall require a quorum of three to transact business. Committee members will be appointed by the Governing Board and must be ratified by the Board in order to vote at committee meetings. The Governing Board shall elect committee chairpersons. *(Adopted 17 November 2008; Amended 19 September 2011)*

3) **Establishment of Standing Committees.**

The Governing Board establishes the following standing committees.

- Budget and Finance: Responsible for budgetary and fiscal matters.
- Communications: Responsible for all outreach and community relation, including website, publications, and event operations.
- Community Transportation and Planning: Responsible for all aspects of planning issues.
- Cultural Affairs: Responsible for cultural affairs matters.
- Port and Environment: Responsible for all matters regarding the Port of Los Angeles and environmental issues.
- Public Safety: Responsible for public safety matters.
- Recreation and Parks: Responsible for all matters regarding recreation and parks.
- Rules and By Laws.
- Education Committee: Responsible for all matters regarding education.

(Adopted 17 November 2008; Amended 19 July 2010; Amended 19 September 2011)

4) **Establishment of Guidelines for Election of Committee and Vice Chairpersons.**

Whereas the governing board of the Coastal San Pedro Neighborhood Council has seventeen members when all seats are filled and there are a limited number of committees. Be it resolved that no stake holder shall hold more than one Chair or Vice Chair on an CSPNC committee and the governing board is advised to take this into account when appointing Chairs and Vice Chairs. *(Adopted 17 November 2008)*

5) **Written Committee Reports**

Coastal San Pedro Neighborhood Council committee chairpersons shall submit written reports of their committee's activities and actions no later than seven days following their committee's meeting. *(Adopted 15 December 2008)*

6) **Time Limit on Board Member Oration**

Whereas the Coastal San Pedro Neighborhood Council wishes to hear as diverse a set of stakeholder opinions as possible, and prolonged orations by Board members can inhibit that: Any single address by a Board member during a Board meeting shall be no longer than two minutes; and once an agenda item has been placed on the floor for consideration and presented, comment from the public shall be solicited before comment by members of the Board. (Adopted 20 April 2009)

7) Website Guidelines

The CSPNC website is for dissemination of CSPNC documents and other information that is of use to stakeholders. It is to be used for announcements and for the record of CSPNC actions and positions. Committee chair people can (and are encouraged to) access to the website directly to: 1) schedule and post the agendas for their committee's meetings; 2) update their own committee's minutes and other materials; and 3) make event and news postings of general interest.

-Users should not post information in the website areas of committees other than their own committee. Such postings should be submitted to the Chair of the relevant committee. Scheduling a committee meeting on the web calendar and/or posting a committee agenda on the website does not substitute for legal posting of a meeting under the Brown Act. We are still required to make a minimum of one paper posting of the agenda in a publicly accessible place at least 72 hours prior to any meeting. Agendas must be submitted to the Secretary long enough in advance that he or she can make the necessary paper posting(s), or you must make the paper postings yourself.

-The CSPNC website maintainers may make non-substantive changes to postings to encourage uniformity of formatting or to correct obvious typographical or grammatical errors.

-The CSPNC website maintainers may remove a posting if, in their opinion, it contains material that is inappropriate for posting on the CSPNC website (e.g. the material misrepresents a position that CSPNC has adopted, advocates that stakeholders adopt a particular political position, or is not relevant to the business and goals of the CSPNC). Any time such a deletion is made, the person who made the website posting (the poster) must be informed immediately via email. If the poster disagrees with the deletion and no acceptable compromise can be reached between the poster and the website maintainer, the deletion decision can be appealed to the Communication Committee. (Adopted 18 May 2009)

8) Posting of Meeting Notices

It shall be the duty of the Secretary of the Neighborhood Council to ensure that notice of meetings of the Board are provided; to wit, paper copies of the agenda posted at the five locations designated by the Board and on the Neighborhood Council's website. If the Secretary is unable to fulfill this duty, the President may designate a board member to perform this duty. It shall be the duty of ad hoc and standing committee chairpersons to ensure that notice of meetings of their committees are provided; to wit, a paper copy of the agenda posted in at least one location that complies with Ralph M. Brown Act requirements and on the Neighborhood Council's website. (Adopted 27 Feb. 2012)

6. Reports by government agency representatives.

- **LAPD:** Officer Eve Wight contacted the Chair stating that she was not able to attend and is working on the problem behind Hamilton Avenue.
- **Congresswoman's Office:** Michael Aguiliera, Field Rep for San Pedro welcomed the new board. He provided a handout on legislative updates which included:
 - Hahn's Port Security legislation passed the House of Representatives by vote of 411 to 9. This is HR4005 the GAPS Act which directs the Department of Homeland Security to conduct a comprehensive classified examination of remaining gaps in port security and prepare a plan to address them. It goes to the Senate next.
 - Hahn offered a Motion to Instruct House Conferees encouraging a national freight plan in the Surface Transportation bill. She also wrote a letter to the Chairman and Ranking Member of the Transportation and Infrastructure Committee to encourage them to include a national freight policy in the final bill.
 - Hahn voted in favor of legislation that will extend current student loan rates of 3.4 percent for one year on new federally subsidized student loans.
 - Hahn issued a warning to her constituents regarding the opportunity for fraud with new changes to immigration announced by Obama. (More details can be found on the Congresswoman's website).
- **Port of Los Angeles:** Augie Bezmalinovich reported:
 - Announced upcoming Board of Harbor Commissioner meetings.
 - Catalina Express update
 - USS IOWA now open to the general public 10am-5pm 7 days a week. www.pacificbattleship.com. Parking for general public at Berth 87.

- Crafted in the Port of Los Angeles had a very successful grand opening.
- Cars and Stripes on June 29th was attended by 20,000 people.
- Navy Days Aug 15-19 this year at Berth 87. They do not anticipate as many ships this year.
- Lobster Fest September 14-16.
- Concerts at the Fountain every Thursday at 6pm (except First Thursdays)
- SP Slip construction continues and should be completed by Fall.
- Front Street construction relates to a Commercial Vehicle Scanning project to scan vehicles for the cruise ship terminal.
- Other projects are on schedule.

- **Mayor's Office:** Ricardo Hong reported on the following:
 - Veteran's event to be held by the USS Iowa is being planned for November 10th. Planning meetings have started.
 - Marcie Miller commented that she spoke with a veteran who was here for July 4th with the reunion and she will be forwarding a letter to the Mayor's office and the Council Office outlining a couple of issues that came up during the event.
- **CD 15 Report:** Jacob Haik spoke briefly on the slurry sealing of streets within the Coastal SPNC area. The sealing adds 5-6 years to decaying streets. He also congratulated the new board members. There were several representatives from the city in attendance to give an update on the White Point Landslide. Highlights included:
 - Signs have been installed and additional signs are still pending.
 - Temporary turn around is being constructed.
 - On-line dialogue August 1st at 6pm to discuss different options with the community.
 - Extensive discussion on temporary solutions for traffic management.
 - Another meeting of the Landslide Committee will be scheduled.
 - Neighbors in the immediate area of the landslide had an opportunity to speak with Krystal Killian from DOT to discuss possible solutions.
 - Marcie Miller addressed Jacob Haik with her comments that the Council Office is not sufficiently responding to the concerns of the Coastal San Pedro Neighborhood Council. Peter Warren concurred.
 - Jerilyn Mendoza, Board of Public Works gave an update related to the Bureau of Engineering.
 - There was also an extensive discussion on the need for better communication amongst all departments.

7. **Question Time regarding written officer and committee chair reports.** No questions.

8. **Board approval of all purchasing card transactions and monthly bank statements.** John Stinson commented on the expenses which will be presented next month. No action taken.

9. **Approval of standing committee chairpersons and membership. Signup sheets were presented on the back table.**

- **Port and Environment Committee:** The following people were appointed to the committee: Dean Pentcheff, Peter Warren, Marcie Miller, Augie Bezmalinovich, Robert Brandin, and Richard Havenick. Peter Warren was nominated as Chair and accepted. Approved by the board with a vote of 12 yes, 1 no, 1 abstention.
- **Public Safety Committee:** The following people were appointed to the committee: Valetin Boiadjev, Marcie Miller, Lydia Gutierrez and Karl Fleeer. Chair of Committee: Marcie Miller accepted a nomination as Chair which the Board approved with 13 yes votes, 0 no, 1 abstention. (The committee needs one more member).
- **Rec and Parks Committee:** The following people were appointed to the committee (approved by 13 yes, 0 no, 1 abstention): Frank Pereyda, Bruce Horton, Robert Brandin, Ed Pluemer, and John Jones. Frank Pereyda accepted the nomination as Chair and was approved by 13 yes vote, 0 no, 1 abstention.

- **Rules and Bylaws Committee:** Dean Pentcheff, Bob Gelfand, Ed Pluemer, and Ray Medak were appointed to the committee by a vote of 13 yes, 0 no, 1 abstention; Bob Gelfand was appointed as Chair by a vote of 13 yes, 0 no, 1 abstention.
- **Education Committee:** Lanny Nelms, Claudia Kreis, Louis Dominguez, Bob Gelfand, Karl Fleer and Lydia Gutierrez were appointed to the committee by a vote of 13 yes, 0 no, 1 abstention. Claudia Kreis was appointed Chair with a vote of 13 yes, 0 no, 1 abstention.
- **Community Planning/Transportation Committee:** Valentin Boiadjev and Ray Medak were appointed to the committee by a vote of 13 yes, 0 no, 1 abstention. Ray Medak was appointed Chair with a vote of 13 yes, 0 no, 1 abstention.
- **Budget and Finance Committee:** Dean Pentcheff, Ted Shirley, Louis Dominguez, Robert Gelfand, and Robert Brandin were appointed to the committee by a vote of 13 yes, 0 no, 1 abstention. No chair was appointed.
- **Communications Committee:** Dean Pentcheff, Peter Warren, John Stinson, Bruce Horton, and Dave Behar were appointed to the committee by a vote of 13 yes, 0 no, 1 abstention. Dave Behar was appointed Chair with a vote of 13 yes, 0 no, 1 abstention.
- **Cultural Affairs Committee:** Bob Gelfand and Ray Medak were appointed to the committee by a vote of 13 yes, 0 no, 1 abstention. No chair was appointed.
- **Ad hoc Committee:** Bob Gelfand moved that the Board reappoint the current membership of the White Point Landslide Ad Hoc Committee. His motion was seconded by Ray Medak and approved by the Board with 13 yes, 0 no and 1 abstention. Richard Havenick was appointed Chair by a vote of 13 yes, 0 no, 1 abstention.

Peter Warren and Robert Brandin left the meeting at approximately 9:22pm (12 board members now present)

10. **Motion to support the San Pedro Čevapčiči Festival for an amount not to exceed \$1,000:** *(from Budget and Finance Committee).* Dean Pentcheff spoke on the Festival and would like to see the amount doubled. Marcie Miller moved to amend the motion to raise the funding from \$1,000 to \$2,000, seconded by Valentin Boiadjev. The motion to amend failed by a vote of 3 yes, 7 no, 1 abstention. Dave Behar moved to amend the motion to raise the funding from \$1,000 to \$1,500. The amendment passed with 10 yes votes, 1 no vote and 1 abstention. The main motion as amended was then passed with 11 yes, 0 no, 1 abstention as follows: **The Coastal San Pedro Neighborhood Council shall support the San Pedro Čevapčiči Festival for an amount not to exceed \$1,500.**
11. **Motion to submit a letter of comment on the White Point Landslide geotechnical study:** *(from White Point Landslide ad hoc Committee)* Richard Havenick spoke on the motion which reads as follows: **The Coastal San Pedro Neighborhood Council submits the attached letter of comments regarding the 18 June 2012 “Draft Geotechnical Report, White Point Landslide, Work Order E1907483, Task Order Solicitation Number 11-087, San Pedro District, Los Angeles, California” by Shannon & Wilson, Inc. to the City of Los Angeles Bureau of Engineering. Motion passed by 10 yes, 0 no, 2 abstentions.**
12. **Motion to urge the Los Angeles City Council to reinstate the Council Video Connection Service sites in Van Nuys and San Pedro:** Moved by *Robert Gelfand*, seconded by *Louis Dominguez*. Bob Gelfand. Motion reads as follows: **The San Pedro Neighborhood Council urges the City Council to reinstate the Council Video Connection Services sites in Van Nuys and San Pedro that allowed Los Angeles stakeholders to view and participate in City Council meetings from locations nearer their place of residence. Motion passed with 10 yes votes, 1 no votes and 1 abstention.**
13. **Discussion and possible action on hosting a public meeting between Council District 15 staff and Councilman Joe Buscaino together with representatives from Harbor area Neighborhood Councils:** Jacob Haik asked for more information. Dave Behar will explore this further with him.
14. **Motion to support the Los Angeles Neighborhood Councils Coalition Congress for an amount not to exceed \$250:** Moved by *Robert Gelfand*, seconded by *Lydia Gutierrez*. **The San Pedro Neighborhood Council shall support the Los Angeles Neighborhood Councils Coalition Congress for an**

amount not to exceed \$250. Motion passed with 10 yes votes, 0 no votes and 2 abstentions.

15. **Selection of a date, time, and place for Neighborhood Council Board training:** June Smith talked about the need to have the new board learn about the complexity of procedures etc. The board discussed options for such a meeting. June will send out some possible dates to determine what works best for all board members.
16. **Approval of purchase of supporting materials for Board training for an amount not to exceed \$200:** *Moved by Robert Gelfand, seconded by Ray Medak. The San Pedro Neighborhood Council authorizes the purchase of supporting materials for Board training for an amount not to exceed \$200. Motion passed with no objection. Motion passed by 11 yes, 0 no, 1 abstentions.*
17. **Public comment on non-agenda items:**
 - **Lydia Gutierrez** worked the Coastal Booth at the Music by the Sea. She would like to see more board members sign up to work the booth. A signup sheet was passed around.
 - **John Jones**, resident, would like to request to join the board if possible.
 - **Dean Pentcheff**, former Coastal Board Member, welcomed all the new board members. He made a request under the Public Records Act to release all Meeting Minutes of the organization.
18. **Adjournment:** The meeting was adjourned at 10:14pm.

Respectfully submitted,

Kristina Smith, Administrative Assistant to Coastal San Pedro Neighborhood Council