

**March 18, 2013 Board and Stakeholder Meeting Minutes
 Cabrillo Marina Community Building, 6:30pm.**

1. **Call to Order and Roll Call:** Meeting called to order at 6:37pm. See list below for board member attendance. Approximately 35-40 stakeholders present. (17 Board Members at start of meeting).

Board Members	Roll Call/Attendance
Dave Behar	Present
Valentin Boiadjiev	Present
Robert Brandin	Present
June Burlingame Smith	Present
Louis Dominguez	Present
Karl Fleer	Present
Robert Gelfand	Present
Lydia Gutierrez	Present
Charles Hawley	Present
Claudia Kreis	Present
Dan Malstrom	Present
Ray Medak	Present (left at approx 7:15)
Marcie Miller	Present
Frank Pereyda	Present
Ed Pluemer	Present
Ted Shirley	Present
Peter Warren	Present

2. **Reading and approval of minutes:** The February 25, 2013 Board and Stakeholder Meeting Minutes were accepted by the Board as presented.
3. **Public Comment on non-agenda items:**
 - a. John Stenson: Announced an Art Association Competition. Reception will be June 9th. The 125th Birthday Celebration of San Pedro is also this year.
 - b. Eve Pericich, Artistic Director for Zhena Folk Chorus. Her office is across the street from the Corner Store. Their group plays European music and their shows have extensive costumes and a lively narrative.
 - c. Connie Rutter, Re: Rancho LPG Tank issue, commented on the recent letter from the EPA concerning violations of the facility.
 - d. Alan Johnson, representing Jerico Development Co. and the LA Waterfront Alliance, announced the first public outreach meeting on Ports O'Call Redevelopment, April 2nd at Warner Grand Theater, 5:30pm.
 - e. Paula Moore, Executive Director of Friends of the Cabrillo Marine Aquarium, provided an update on the aquarium and announced the Meet the Grunion events.
 - f. Ray Medak, reported that the Coastal SPNC Planning Committee attended a major hearing with the Planning Commission on the San Pedro Community Plan. They were disappointed that only one motion passed by Coastal was included in the plan (Western & 25th Street).

- g. Pat Nave, also commented on the San Pedro Community Plan and the Rancho LPG EPA letter.
- h. Bettina Roe, representative from Harbor Occupational Center, announced an upcoming Job Fair on May 9th.

4. **Reports from government agency representatives:**

- a. **Congresswoman Hahn's Office:** Ivan Zulic, the new liaison from the Congresswoman's Office reported:
 - i. Congresswoman Hahn and Congressman Runyan introduced legislation to aid veterans fleeing domestic violence.
 - ii. Congresswoman Hahn released a statement regarding the House Republican Budget and the need for a budget that invests in our infrastructure and education.
 - iii. Ivan provided a written report which included a written response to the U.S. Environmental Protection Agency's Legal Notification to the Rancho LPG facility. Hahn continues to believe that these tanks must be relocated and feels the EPA's readiness to take strong action to hold Rancho LPG to federal standards is an important step in the right direction."
 - iv. Upcoming events related to the Congresswoman's Office were also announced.
- b. **Councilman Buscaino's Office:** Kevin Bingham, San Pedro Field Representative, reported:
 - i. Legislative Update: Motion introduced by Councilman Joe requesting the City Attorney, City Administrative Officer and the Mayor's Office of Contractor Relations to prepare and present a Local Manufacturing Ordinance that would provide a preference to companies that manufacture in Los Angeles County, when bidding on City contracts for goods.
 - ii. Provided updates on the White Point landslide stabilization efforts.
 - iii. The Councilman is working to find solutions to address the added blight of the recycling center at the corner of 25th and Western.
 - iv. Jacob Haik commented on the EPA's letter to Rancho LPG and he also gave an explanation for the audience about the San Pedro Community Plan process.
 - v. Marcie Miller asked the Councilman's office to look into Cal Trans Grant Money for the landslide area.
 - vi. John Kay commented also about the Cal Trans Grants and the lack of desire by government officials to access such funding.
- c. **LAPD:** Eve Wight reported:
 - i. Provided a hand out of crime statistics with comparisons between last year and 2013. The Harbor Division met the 5% goal for decrease in crime and are on track this year to continue the decline in crime.
 - ii. LAPD website has a crime mapping features, however, it is not run by the LAPD and there might be some discrepancy in the reporting for San Pedro.
 - iii. Dave Behar, on behalf of the Board, thanked Eve for her service to the Coastal SPNC.
 - iv. Officer Wight introduced Officer Matt Vuoso, her replacement as Senior Lead Officer for the Coastal San Pedro area. His contact info is: 39626@LAPD.LACITY.ORG. Cell Phone: 310-869-2168. For immediate response use the 911 emergency number.
- d. **LAUSD:** Fred Quintana, field representative for Dr. Vladovic, introduced himself. He will assist with communications between LAUSD and the Coastal SPNC and community. His email address is: Freddie.quintana@lausd.net. Peter Warren asked Fred to provide monthly updates on the progress of opening the pool at the new high school.
- e. **Port of Los Angeles:** No representative in attendance to provide a report.

5. **Officer and Committee Chair Reports.** The following reports were submitted:

- a. **Budget and Finance Committee Report.** Ted Shirley gave an overview of his report. No Neighborhood Purposes Grants (NPG's) have been submitted. There was a short discussion and explanation on NPG's.

- b. **Communications Committee Report:** Dave Behar gave an overview of his report. Upcoming mailings include 1) a Postcard to all stakeholders announcing the upcoming Board Member Selections in April and 2) the Coastal Currents Newsletter in May. Starting in April, Board members will be able to view website statistics. Chuck Hawley asked about the status of board member business cards and the new letterhead for board correspondence.
 - c. **Public Safety Committee:** Marcie Miller reported that there was no meeting last month but there is a lengthy agenda for the next meeting. Marcie was thanked for her outstanding investigative work.
 - d. **Port Committee:** Peter Warren provided a written report in the Agenda Packet along with the letter from the EPA related to Rancho LPG violations.
 - e. **Recs and Parks:** No meeting this month. A meeting will be set up soon with CD15. June Smith asked that the issue of an MOU with the pool be on the next meeting agenda.
 - f. **Landslide Committee:** Richard Havenick gave an overview of the written report which was included in the agenda packet.
6. **Board approval of all purchasing card transactions and monthly bank statements:** Motion by Dave Behar, seconded by Robert Brandin. The motion was passed with 14 yes votes, 0 no votes and 1 abstention.
- 6b. P-CARD RECONCILIATION MOTION:** Motion from Budget & Finance Committee as follows:
"The Coastal San Pedro Neighborhood Council acknowledges receipt of the letter issued by the Department of Neighborhood Empowerment (Department) on March 1, 2013 informing us of the outstanding reconciliation reports due for the use of the City Purchasing Card. We recognize the importance of submitting quarterly reconciliation reports in a timely manner to the Department in order to ensure accountability and transparency of the use of public funds for Neighborhood Council purposes and acknowledge that future reconciliations will be submitted in a timely manner pursuant to Department policies and procedures. Using best efforts in contacting any and all current and former board members to collect the necessary paperwork to complete the outstanding reconciliation reports, the status of the reports are:
Date of Report Status
October – December 2012 Approved and Submitted with this Resolution
July – September 2012 Approved and Submitted with this Resolution
April – June 2012 Approved and Submitted with this Resolution
- Therefore, be it resolved that the Coastal San Pedro Neighborhood Council approves the submission of this resolution in the place of any outstanding quarterly reconciliation reports due to the Department for the prior fiscal years where documentation is no longer accessible to the Board."* Motion passed with 12 yes, 0 no, and 1 abstention.
7. **CMA GALA SPONSORSHIP REQUEST:** The following motion was brought forth by the Budget & Finance Committee. *"CSPNC shall approve sponsorship of the Cabrillo Marine Aquarium Gala at a level of \$2,000.00."* An Application Statement was included in the agenda packet. Motion to amend by Lydia Gutierrez to increase amount to \$3,000. Motion to amend was not seconded. The motion as originally presented passed with 15 yes. 0 no, 1 abstention.
8. **JOHN OLGUIN FIREWORKS SPONSORSHIP:** The following motion was brought forth by the Budget & Finance Committee. *"CSPNC shall approve sponsorship of the Cabrillo Beach John Olguin 2013 Fireworks Display at the amount of \$2,500.00. Accompanied by Application Statement."* Motion passed with 15 yes. 0 no, 1 abstention. Marcie Miller moved to reconsider the motion, seconded by Peter Warren. 4 yes, 9 no. Motion to reconsider failed.
9. **BUDGET TRANSFER:** The following motion was brought forth by the Budget & Finance Committee: *'Recommendation to move all funds (\$1,000.00) from budget category "Website Maintenance /Enhancement/ Creation" to "Newsletters" budget category.'* Motion passed with 13 yes, 0 no, and 2 abstention.

10. **PROCLAMATIONS FOR APRIL.** The following motion was brought forth by the Communications Committee: *“Approval to present the following proclamations during the April CSPNC Board Meeting to honor 1) the 2012 LA City Champion San Pedro High School Women’s Cross County Team, 2) 2013 Marine League Champion San Pedro High School Women’s Soccer Team and 3) Senior Lead Officer Eve Wight.”* **Motion passed with 13 yes, 0 no, and 1 abstention.**
11. **NC (S)ELECTIONS MOTION.** The following motion was brought forth by the Communications Committee: *“Whereas the City of Los Angeles is asking the Neighborhood Councils to postpone their elections due to budget cuts, and Whereas the city is asking each Neighborhood Council to pay for their next elections, approx. \$7,300.00 per council, and ~~Whereas the City continues to violate Charter section 911 by cutting Neighborhood Council funds, swooping annual excess funds, and failing to fund Neighborhood Councils in a secure account one year in advance,~~ Therefore, the Coastal San Pedro Neighborhood Council moves: That the City issues NO DELAYS in the 2014 neighborhood council elections; That The City fully fund the Neighborhood Council 2014 elections; That the City restores the \$50,000 Neighborhood Councils annual budgets; ~~That the City cease and desist from any further swooping of neighborhood council funds, in violation of charter section 911; That the CSPNC, file an immediate letter of complaint against the City for its violations of Charter Section 911; That the CSPNC shall file a community impact statement.”~~*
- Motion to amend by Bob Gelfand asking for the striking out of the above in the “Therefore paragraph” (see strikethrough), seconded by Chuck Hawley and passed with 12 yes, 0 no, and 1 abstention.**
 - Second motion to amend by Bob Gelfand to remove the third “Whereas” Clause (as shown above with strikethrough), seconded by Chuck Hawley, 13 yes, 0 no, 1 abstention. Motion as perfected passed with 12 yes, 0 no, and 1 abstention. (2 people not voting).**
12. **DRAFT MINUTES MOTION.** The following motion was brought forth by the Communications Committee (motion requested by a stakeholder): *“Whereas, minutes of a prior month’s Coastal San Pedro Neighborhood Council (CSPNC) Board Meeting are approved during each month’s CSPNC Board Meeting; Whereas, it is a challenge for stakeholders to have an educated voice in commenting on the Agenda for a Monthly Board, involving stakeholders, without being able to read approved meeting minutes from Board in a timely manner; Therefore, the Coastal San Pedro Neighborhood Council shall post draft minutes, marked explicitly as “Draft, not yet approved”, as soon as possible after their preparation, to be replaced by the approved minutes as soon as possible.”* **Motion passed with 14 yes, 0 no, and 1 abstention.**
13. **Appointments to committees and other committee actions.** None.
14. **Public Comment on non-agenda items.**
- Doug Hirsch**, stakeholder, commented on access to full agenda packets at the meetings.
15. **Announcements:**
- Dave Behar** commented on the street closure of Gaffey for the Skateboarding event.
 - Behar also announced that articles to be included in the Coastal Currents newsletter are due by this Friday, March 22.
 - Andrew Menzes** informed the Board that the next month’s meeting cannot be held at the Cabrillo Marina facility. Lydia Gutierrez will locate another venue and notify stakeholders for the meeting next month, April.
16. **Adjournment:** The meeting was adjourned at 9:02 p.m.

Respectfully submitted,
 Kristina Smith, Administrative Assistant to Coastal San Pedro Neighborhood Council