



minutes

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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September 15, 2014 Board and Stakeholder Meeting Minutes Cabrillo Marina Community Building, 6:30pm.

1. **Call to Order and Roll Call:** Meeting called to order at 6:39 pm by Chairman James Dimon. See list below for board member attendance. 14 Board members present. Approximately 18-20 stakeholders also in attendance.

Board Members	Roll Call Vote
James Baeza	Present
Gary Bettis	Present
Cari Lynn Burich	Present
June Burlingame-Smith	Present
Slobodan Dimitrov	Present
James Dimon	Present
Louis Dominguez	Present
Charles Hawley	Present
Denise Marovich-Sampson	Present
Matt Matich	Present
Chris Nagle	Present
Ana Rosa Ortiz	EXCUSED
Ted Shirley	Present
Sonya Tsjimura	ABSENT
John Vidovich	Present
Peter Warren	ABSENT
Rachel Waugh	Present

2. **Public Comment on non-agenda items:**

- a. June Burlingame-Smith announced the October Feast event at the Redman's Lodge on October 27th at 4:00pm and the Point Fermin Neighborhood Association meeting also on October 27th at 9:00am.

3. **Approval of Minutes of the August 11, 2014 Board and Stakeholder Meeting:** John Vidovich asked for a correction in the minutes to add his public comment regarding the resignation of Dave Behar which was not included. **Motion by James Dimon to approve the August 11, 2014 Board and Stakeholder Meeting Minutes as corrected, seconded by Ted Shirley. Motion passed with 11 yes votes (Bettis, Burich, Dimitrov, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Vidovich, Waugh), 1 no vote (Baeza); 2 abstentions (Dimon, Smith)**

4. **Budget & Finance:**

- a. **Approval of Monthly Financial Statement.** Ted Shirley gave an overview of the transactions shown on the Union Bank Statement (dated 7/14/14 through 9/11/14). Ted noted that the Mailroom transaction was from the 2013-2014 fiscal year and may be refunded to this year's budget. Also, the payment to Andrew Menzes was for services for all of last fiscal year and Ted will see if DONE can also take this from last year's funding. **Motion by James Dimon to approve the expenditures as presented, seconded by James Baeza and passed with 13 yes votes (Baeza, Bettis, Burich, Dimitrov, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith,**

Vidovich, Waugh), 0 no votes, and 1 abstention (Dimon/chair).

- b. **TRANSACTIONS APPROVAL** | Presentation for approval of monthly budgetary expenditure's and bank statements.

Budget Motions

- 1) CSPNC will pay up to \$22/hour to Lloyd Staffing for the administrative/note taking services of Kristina Smith for monthly board meetings.
- 2) CSPNC will pay \$125 per month to Kristina Smith (the Mailroom) for virtual office services (\$25 for copies, etc.), storage fees (\$50), and website maintenance (\$50).
- 3) CSPNC will pay \$185 per month to Andrew Menzes for audio services and meeting set-up.
- 4) CSPNC will pay \$300 to Tubat Ghannadi for storage of CSPNC assets at 731 21st St., San Pedro, CA 90731 from July to September 2014.
- 5) CSPNC will pay \$14.95 per month to GoDaddy for web-hosting services.

Motion by Hawley, seconded by Bettis to approve items 1-5 as presented. Motion passed with 13 yes votes (Baeza, Bettis, Burich, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith, Vidovich, Waugh), 0 no votes, and 1 abstention (Dimon/chair). (Slobodan Dimitrov not seated at time of voting).

- 6) CSPNC will reimburse Ted Shirley \$184.48 for purchase of food (\$160 for August 2014 board meeting) and water (\$14.10 for July 2014 board meeting, \$10.38 for August 2014 board meeting). Motion by Dimon, seconded by Dominguez to approve item 6 as shown above. Motion passed with 13 yes votes (Baeza, Bettis, Burich, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith, Vidovich, Waugh), 0 no votes, and 1 abstention (Dimon/chair). (Slobodan Dimitrov not seated at time of voting).

5. Reports by Government Agency representatives:

- a. **LAPD** - Senior Lead Officer Eve Wight reported:

- i. Officer Wight provided a package of crime statistics with a map showing the locations of reported crimes in the month of August. She highlighted that property crimes and burglaries are up. Much of that is due to people leaving the cars unlocked and the windows in their homes open due to the hot weather.
- ii. Two new Neighborhood Watch programs are now up and running in Point Fermin and around Alma and Leland. There are now 10 active Neighborhood Watch programs. Board member Chuck Hawley had a question about part one crime statistics in the package from Officer Wight.

- b. **CD15** - Council District 15 Representative Ryan Ferguson gave highlights from his written report which covered the following topics (report available at CSPNC.org website).

- i. Introduced Long Beach City Councilmember Patrick O'Donnell.
- ii. Tire tracks left in newly re-surfaced streets are not from Department of Sanitation trucks. The Department of Sanitation communicates with LADOT regarding street re-surfacing and schedules trash pickup accordingly.
- iii. Council unanimously confirmed the appointment of Michael A. Shull as the permanent General Manager of the Department of Recreation and Parks.
- iv. Council unanimously confirmed the reappointment of Mitchell Harmatz to the Harbor Area Planning Commission.
- v. Council approved and confirmed the reappointment of Mr. David Arian to the Board of Harbor Commissioners for another 5 year term.
- vi. Council instructed the CAO to consider recommendations for possible ways for funding of sidewalk repairs. There are several options being considered. Board member Chuck Hawley asked a question related to liability in the plan for private property owners to share cost of repairs.
- vii. On Tuesday, September 16th from 12:45pm to 2pm Council Member Joe Buscaino is holding his monthly Lunch Mob at the Wilmington Wienerschnitzel.

viii. The 5th annual PORT TECH EXPO is on Wednesday, September 17th at Crafted.

c. **Port of Los Angeles** – Augie Bezmalinovich reported on the following:

- i. Next Board of Harbor Commissioners meetings will be September 18th at 6pm at Bannings Landing and October 2nd at 8:30am at the Port Admin Building.
- ii. At the Board of Harbor Commissioners meeting on May 1st the board requested a feasibility study of the proposal from the LOS ANGELES WATERFRONT ALLIANCE. The study is due to be complete by September 22nd. Because there is no agreement/contract yet he can only give an overview of the process for now. He will have more information once the feasibility study is complete later this month.
- iii. The Real Estate Division is putting together an RFP for the Boy Scout Camp property. Unlike other leased city properties, the buildings at the Camp are wholly owned by the Boy Scouts and per their original lease do not revert to the City at the conclusion of their lease. This issue is causing some delay. Board member James Dimon asked if perhaps the new tenant or arrangement could include sponsorship of the Boy Scouts.
- iv. Augie passed around a mockup of billboards that are up along local freeways.
- v. The Tall Ships event was a great success. The enormous rubber duck was a huge attraction.
- vi. Augie announced two weeks of night time closures of the Harbor Blvd. off ramp from CA-47 South, as well as the C Street off ramp from the I-110 North.
- vii. The Port of Los Angeles Lobster festival was a very successful event.
- viii. The Red Bull Global Rally Cross is September 19th, 20th, and 21st. On Friday the 19th the cars will have a practice session and admission is free.
- ix. There will be a Steam (**Science, Technology, Engineering, Arts and Math**) Carnival at Crafted at the Port of LA on October 25th and 26th. A volunteer information meeting will be held at Crafted on September 17th from 7pm to 8pm.
- x. A Happy Harbor Halloween Family event will be held on the Promenade along Harbor Blvd. between 3rd and 5th Streets on Saturday, October 25th from 10am to 1pm.
- xi. The Veterans Appreciation Festival on the USS IOWA will be held on Saturday, November 8th from 10am to 4pm.
- xii. Stakeholder Dean Pentcheff commented on the new Harbor Blvd. landscaping noting that the new installation consists of turf and roses. He pointed out that we are experiencing a drought and that perhaps that type of landscaping is inappropriate. So he wondered if and how the council(s) could have more input in future planning. Augie said he would look into that and get back to the council.

6. **COMMITTEE QUESTION TIME** | *(S)Election | Communications | Education | Public Safety | Port & Environment | Rec & Parks | Cultural | Rules & Bylaws | Transportation & Planning | Coastal Risk & Beautification.* No questions or additional reports.

7. **APPOINTMENTS** | *to Committees and other Committee actions*

- a. **Chair needed for “Coastal Risk & Beautification” Committee** – It was requested that more information about the committee be presented to the board. No appointment was made.
- b. **Appoint Stakeholder/Rules & By-Laws Chair Dean Pentcheff at one of two CSPNC liaisons with DONE and the City Attorney.**

Motion to approve 7b above by James Dimon, seconded by Cari Lynn Burich and passed with 13 yes votes (Baeza, Bettis, Burich, Dimitrov, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith, Vidovich, Waugh), 0 no votes, and 1 abstention (Dimon/chair).

8. **PRESENTATION:** Diane Gilbert, a representative from the Bureau of Sanitation, provided a briefing on a project that the City of Los Angeles Bureau of Sanitation is conducting called the Terminal Island Renewable Energy (TIRE) project. The project involves injecting biosolids 5,000 feet below the surface. Over time the biosolids create gas which they capture to create renewable energy. They hope to produce enough Methane gas to power 3,000 homes by putting energy back into the grid. This creates

less truck traffic and saves 3 million a year. The representative handed out recyclable bags made from recycled material that is collected by the City of LA. Ms. Gilbert responded to questions from board members.

9. **CHAIRMAN/PRESIDENT'S REPORT:** President James Dimon made a brief comment that he was pleased that the CSPNC Board was moving forward with the strategic plan for the 2014-2015 year. The majority of committees have met to plan their goals for the year and those that have not met are scheduling their meetings.

ACTION ITEMS:

10. **Sponsorship Requests: Recommended by Budget & Finance**

The following motions were brought forth by the Budget & Finance Committee:

- a. *The Coastal San Pedro Neighborhood Council will fund a Neighborhood Purpose Grant not to exceed \$1,000 for the Angel's Gate Cultural Center to support its October 2014 Scary Stories/HOWL event (Thursday, October 30th from 3:30PM to 8PM) and cultural outreach programs in the community and receive promotional/outreach benefits for the neighborhood council.*

Board member Ted Shirley introduced Oscar Garcia, Director of Development at Angel's Gate Cultural Center who spoke briefly about the history of the Scary Stories/Howl annual event. Board member James Baeza commented that he would like to see more collaboration with these types of organizations.

Motion to approve passed with 10 yes votes (Baeza, Burich, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith, Vidovich), 0 no votes, 2 abstentions (Bettis, Dimon/chair), Rachel Waugh left the room during discussion and voting.

- b. *The Coastal San Pedro Neighborhood Council will fund a Neighborhood Purpose Grant not to exceed \$1,500 for Art in Motion (dba San Pedro Film Festival) to support its promotion of cultural events in the community and youth education in film-making and receive promotional/outreach benefits for the neighborhood council.*

Ziggy Murkich presented information, and answered questions, on the San Pedro International Film Festival.

Motion to approve passed with 11 yes votes (Baeza, Bettis, Burich, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith, Vidovich), 0 no votes, 1 abstentions (Dimon/chair). (Rachel Waugh not present during voting).

- c. *The Coastal San Pedro Neighborhood Council will fund a Neighborhood Purpose Grant not to exceed \$1,000 to support the Young Women's Violence Prevention Conference on October 12, 2014 and its safety awareness program for local high school women.*

Donald Galaz, board member from Central San Pedro NC presented information and answered questions about the conference. Board member June Burlingame-Smith commented on the LAPD rape statistics. Board member John Vidovich would like to see the event videotaped. Board member Chuck Hawley asked what the target grades and age group of the event and the response was that freshman students are the target group.

Motion to approve passed with 11 yes votes (Baeza, Bettis, Burich, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith, Waugh), 0 no votes, 1 abstentions (Dimon/chair). John Vidovich not present during voting.

- d. *The Coastal San Pedro Neighborhood Council will fund a Neighborhood Purpose Grant not to exceed \$1,000 for the Harbor Police Boosters for up to ten Neighborhood Watch Block Captain parties in Coastal San Pedro. Block Captain parties will not exceed \$100 per block and reimbursement will be administered by Senior Lead Officer Eve Wight and the Harbor Police Boosters.*

Board member Ted Shirley presented a brief overview of the request for funds. Board member Chuck Hawley pointed out that this item carried over from last fiscal year. These funds are to be

administrated by Office Eve Wight.

Motion to approve passed with 11 yes votes (Baeza, Bettis, Burich, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith, Waugh), 0 no votes, 1 abstentions (Dimon/chair). John Vidovich not present during voting.

11. **Request from Board member James Baeza:** The following motion was brought forth from the Agenda Meeting by James Baeza:

- a. *I, James Baeza, as a Board Member of the CSPNC make a motion to place an action item on the Governing board agenda for the meeting to be held on September 15, 2014. I would ask it be considered that a Neighborhood Council Self-Assessment Survey be conducted for CSPNC as per the guidelines set forth by the Plan for a Citywide System of Neighborhood Councils. It is my understanding such an assessment has never been done by CSPNC in compliance with the plan. The assessment should include a stakeholder survey and a current board member survey designed to illicit the views of stakeholders and their perceptions of, as well as the effectiveness of the CSPNC. The survey should be developed within 60 days and implemented within 120 days. This would allow the current board enough time to assess and react to the data. It is my belief this exercise would have a positive impact on the way the Governing Board perceives itself and create a better understanding of how to best serve the stakeholders we represent.*
- b. A substitute motion was presented by James Baeza. Motion to approve substitute motion by James Dimon, seconded by Gary Bettis.
Motion to amend the substitute motion by Chuck Hawley, seconded by Chris Nagle. The substitute motion with the amended language reads as follows:
*Whereas it has been several years since the last Neighborhood Council Self-Assessment Survey (NCSAS) for the Coastal San Pedro Neighborhood Council (CSPNC); and
Whereas the Plan for a Citywide System of Neighborhood Councils has asked each Neighborhood Council to make this self-assessment, and
Whereas the CSPNC NCSAS will be designed to elicit the views of stakeholders and their perceptions of, as well as the effectiveness of the CSPNC, and
Whereas a stakeholder survey and a Board member survey will be developed, and
Whereas the survey will create a better understanding of how best to serve the stakeholders represented by the CSPNC,
Now, Therefore, the CSPNC shall conduct a Neighborhood Council Self-Assessment Survey as per the guidelines set forth by the Plan for a Citywide System of Neighborhood Councils, and,
Further, the CSPNC shall develop the survey within 60 days and implement the survey within 120 days.*
- c. The above substitute motion was read out loud to the stakeholders. Denise Marovich-Sampson asked if it would be possible to have the survey on-line which would save the CSPNC money. James Baeza spoke more on the stakeholder side of the survey. Denise Marovich-Sampson asked how often Mr. Baeza felt the CSPNC should conduct such a survey and Mr. Baeza responded that 2 years would appear to be appropriate. *After discussion the Motion to amend from Chuck Hawley that had been seconded by Chris Nagle was passed with 11 yes votes (Baeza, Bettis, Burich, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith, Waugh), 0 no votes, 1 abstentions (Dimon/chair). John Vidovich not present during voting.*
- d. The substitute motion as amended was passed with 11 yes votes (Baeza, Bettis, Burich, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith, Waugh), 0 no votes, 1 abstentions (Dimon/chair). John Vidovich not present during voting.
- e. The motion as substituted and amended was then passed with 11 yes votes (Baeza, Bettis, Burich, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith, Waugh), 0 no votes, 1 abstentions (Dimon/chair). John Vidovich not present during voting.

12. **Amendments to Standing Rules of CSPNC-Recommended by Rules & By-Laws.**

Motion from Rules & Bylaws Committee to amend Standing Rules as follows (seconded by Gary Bettis):

Revisions to Standing Rules

1. Motion authorizing the Secretary to renumber Standing Rules:

Whereas, there are duplicate standing rule numbers in existence, and

Whereas, now and in the future it is likely that standing rules will be added and removed;
Resolved, the Secretary shall appropriately renumber all Standing Rules of the Coastal San Pedro Neighborhood Council following any changes to the Standing Rules by the Board.

2. Motion to delete Standing Rule 5 “Written Committee Reports”

Whereas, a standing rule requiring written committee reports has proven to be largely ineffective;
Resolved, the Coastal San Pedro Neighborhood Council shall delete Standing Rule 5 “Written Committee Reports.”

3. Motion to revise Standing Rule 7 “Website Guidelines”

Whereas, the current Standing Rule regarding guidelines for the Coastal San Pedro Neighborhood Council is largely obsolete since the website has been revised;

Resolved, the entire text of Standing Rule 7 “Website Guidelines” shall be replaced as follows (existing text in ~~strikeout~~, revised text in **boldface**):

~~The CSPNC website is for dissemination of CSPNC documents and other information that is of use to stakeholders. It is to be used for announcements and for the record of CSPNC actions and positions.~~

~~Committee chair people can (and are encouraged to) access to the website directly to:~~

- ~~i. schedule and post the agendas for their committee’s meetings~~
- ~~ii. update their own committee’s minutes and other materials; and~~
- ~~iii. make event and news postings of general interest.~~

~~Users should not post information in the website areas of committees other than their own committee. Such postings should be submitted to the Chair of the relevant committee. Scheduling a committee meeting on the web calendar and/or posting a committee agenda on the website does not substitute for legal posting of a meeting under the Brown Act. We are still required to make a minimum of one paper posting of the agenda in a publicly accessible place at least 72 hours prior to any meeting. Agendas must be submitted to the Secretary long enough in advance that he or she can make the necessary paper posting(s), or you must make the paper postings yourself.~~

~~The CSPNC website maintainers may make non-substantive changes to postings to encourage uniformity of formatting or to correct obvious typographical or grammatical errors. The CSPNC website maintainers may remove a posting if, in their opinion, it contains material that is inappropriate for posting on the CSPNC website (e.g. the material misrepresents a position that CSPNC has adopted, advocates that stakeholders adopt a particular political position, or is not relevant to the business and goals of the CSPNC). Any time such a deletion is made, the person who made the website posting (the poster) must be informed immediately via email. If the poster disagrees with the deletion and no acceptable compromise can be reached between the poster and the website maintainer, the deletion decision can be appealed to the Communication Committee.~~

The Secretary shall be responsible for determining what shall be posted on the website of the Coastal San Pedro Neighborhood Council.

Motion to approve the revised Standing Rules as shown above passed with 11 yes votes (Baeza, Bettis, Burich, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith, Waugh), 0 no votes, 1 abstentions (Dimon/chair). John Vidovich not present during voting.

13. Amendments to Bylaws of CSPNC as Recommended by Rules & By-Laws.

The following motions were presented for review:

1. Motion regarding revisions to Coastal San Pedro Neighborhood Council bylaws received from the Department of Neighborhood Empowerment

Whereas, the Coastal San Pedro Neighborhood Council (CSPNC) operates from a set of Bylaws approved by the Department of Neighborhood Empowerment (DONE) in February of 2012; and

Whereas, the Bylaws of the Coastal San Pedro Neighborhood Council contain procedures in Article XIII to amend the Bylaws; and

Whereas, in the first half of 2014, CSPNC received a revised copy of the CSPNC Bylaws from DONE, annotated “Approved [by DONE] January 26, 2014”; therefore

Resolved, the Coastal San Pedro Neighborhood Council (CSPNC) gratefully acknowledges the efforts of the Department of Neighborhood Empowerment to suggest useful revisions to CSPNC’s Bylaws and will take each of those suggestions under consideration during CSPNC’s ongoing revisions of CSPNC’s Bylaws, using procedures

outlined in CSPNC's Bylaws "Article XIII Amendments."

Dean Pentcheff commented that the committee voted to support the president being authorized to correspond with DONE relative to DONE imposed by-laws changes as indicated above. **Motion from committee, seconded by Gary, and passed with 12 yes votes (Baeza, Bettis, Burich, Dominguez, Hawley, Match, Nagle, Sampson, Shirley, Smith, Vidovich, Waugh), 0 no votes, 1 abstention (Dimon/chair).**

2. Motion to immediately replace Bylaws §401 stakeholder definition with text based on City Ordinance No. 182830

Whereas, on 18 December 2013 the Council of the City of Los Angeles passed Ordinance 182830, amending subdivision (2) of Section 22.811 (a) and subparagraph 1 of Section 22.810.1(b)(2)(C)(iii) of the Los Angeles Administrative Code, changing the definition of a stakeholder in the Neighborhood Council system; and *Whereas*, Neighborhood Councils are legally bound to follow City of Los Angeles Code; therefore *Resolved*, the Secretary of the Coastal San Pedro Neighborhood Council is directed to immediately change sections §401 and §1004 of the Bylaws of the CSPNC as follows (text to be removed in ~~strikeout~~, text to be added in **boldface**):

~~401. Stakeholders. A stakeholder is defined as any individual who lives, works, or owns property in the Neighborhood Council area. In addition, stakeholder status is conferred on those who declare a stake in the neighborhood and affirm the factual basis for it.~~ **Neighborhood Council membership will be open to everyone who lives, works or owns real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder, defined as a person who affirms a substantial and ongoing participation within the neighborhood council's boundaries and who may be in a community organization such as, but not limited to, educational, non-profit and/or religious organizations.**

~~1004. Verifying Stakeholder Status. Stakeholders shall provide proof of eligibility to vote in order to be allowed to vote. Proof of stakeholder status shall include name, age, and proof of stakeholder affiliation.~~ **Proof of stakeholder status for community interest stakeholders must be consistent with and substantially equivalent to the evidentiary proof required of stakeholders who live, work or own property.**

Dean Pentcheff commented that the Committee voted to support the Secretary to be directed to immediately amend the written bylaws to reflect the city council mandated definition of "stakeholder" as required by law. **Motion from committee, seconded by Gary, and passed with 11 yes votes (Baeza, Bettis, Burich, Dominguez, Match, Nagle, Sampson, Shirley, Smith, Vidovich, Waugh), 0 no votes, 1 abstention (Dimon/chair). Chuck Hawley not present at voting.**

3. Motion to amend CSPNC Bylaws §803. Notification — Replace with the text of DONE Policy Number 2014-01 regarding posting of meetings

Whereas, the Board of Neighborhood Commissioners passed Policy 2014-01 in May 2014 which defines Neighborhood Council agenda posting requirements; and

Whereas, item 7 of that policy reads: "These posting requirements shall be appended to and become a part of the bylaws of all current and future Neighborhood Councils and any violation of this policy may become the subject of a grievance."

Resolved, the Coastal San Pedro Neighborhood Council (CSPNC) shall make the following amendment to its Bylaws (text to be removed in ~~strikeout~~, text to be added in **boldface**), following the amendment procedure of Article XIII of the CSPNC Bylaws:

~~803. Notification. Notice of all meetings of the Council will be given in such manner as the Governing Board may prescribe.~~ **The Council shall post at least one Brown Act compliant agenda for all Board and Committee meetings. Any additional physical postings shall be within the Neighborhood Council boundaries and shall be Brown Act time compliant.**

The Council shall post agendas of all Board and Committee meetings on their web site or, on a page made available to them on the EmpowerLA web site. Such postings shall be Brown Act time compliant.

The Council shall submit a copy of all regular and special Board and Committee agendas to the Department of Neighborhood Empowerment (Department) to be posted through the Early Notification System (ENS).

The agenda for regular meetings shall be submitted to the Department not less than 72 hours in advance of the meeting and the agenda for special meetings shall be submitted to the Department not less than 24 hours

in advance of the meeting. As soon as feasible, the Department will submit the agenda for posting to the ENS system. Accordingly, posting the notices of meetings to the ENS system will not be required to comply with the Brown Act's time limits for posting agendas.

If the Council maintains an email list of stakeholders, the Council may email either a copy of the agenda for all Board and Committee meetings or an announcement of the meeting with a link to the agenda.

Distribution to the email list will not be required to comply with the Brown Act's time limits for posting agendas.

The Council shall inform the Department of (a) the physical location of their posting site, (b) the address of their web site, if any and (c) confirm with the Department whether they use a stakeholder database to distribute their agendas. The Council shall be required to submit this information on a form approved by the Department.

If the Council does not maintain a web site or, if available a page on the EmpowerLA web site shall continue to comply with the five (5) to seven (7) physical locations posting requirements imposed during their certification process; one (1) of the posting locations shall be Brown Act compliant; the remaining posting locations shall be within the Neighborhood Council boundaries and shall comply with Brown Act time limits for posting.

4. Motion to amend CSPNC Bylaws §801. Meeting Time and Place — Determine who has the authority to set a Governing Board meeting date if the Board fails to do so

Whereas, the Governing Board of the Coastal San Pedro Neighborhood Council (CSPNC) is the sole authority for fixing the time and place of meetings of the Governing Board according to §801 of the CSPNC Bylaws; and

Whereas, there is no provision for setting a time and date for Governing Board meetings in the event that the Governing Board fails to do so; therefore

Resolved, the Coastal San Pedro Neighborhood Council shall make the following amendment to its Bylaws (text to be added in **boldface**):

801. Meeting Time and Place. Meetings of the Council will be held within the Council area on a regular basis, at least once per calendar quarter, at the time and place fixed by resolution of the Governing Board. **In the absence of a resolution by the Governing Board that sets a meeting date, it shall be the responsibility of the President to set a meeting date consistent with the regular schedule previously adopted by the Governing Board.**

Motions #3 & #4: Dean Pentcheff commented that the Committee recommends that the two proposed amendments be read at the September, October and November meetings with a vote taken per procedures defined in CSPNC by-laws at the meeting held on November 17, 2014.

Motion #3 from committee, seconded by Gary, and passed with 12 yes votes (Baeza, Bettis, Burich, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith, Vidovich, Waugh), 0 no votes, 1 abstention (Dimon/chair).

Motion #4 from committee, seconded by Gary, and passed with 12 yes votes (Baeza, Bettis, Burich, Dominguez, Hawley, Matich, Nagle, Sampson, Shirley, Smith, Vidovich, Waugh), 0 no votes, 1 abstention (Dimon/chair).

14. Public Comment on Non-agenda items:

- a. Stakeholder, Judy Lan commented about the DWP rate hike that began in July 2014.
- b. Board member Rachel Waugh spoke about a boat tour event she attended at the invitation of City Council member Joe Buscaino.
- c. Board member James Baeza spoke about the BONC proposed no harassment form. Stakeholder Dean Pentcheff stated that he believes that per the Rules and By-Laws that the form might prove problematic.

15. Adjournment: The meeting was adjourned at 8:57pm.

Respectfully submitted,
Sheryl Akerblom and Kristina Smith
for Coastal San Pedro Neighborhood Council