



agenda

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

locally listening & leading ...



CSPNC Rules & Bylaws Committee Meeting

Tuesday 4 November 2014 at 6:00–8:00 PM

Location: The Marine Exchange, 3601 S. Gaffey St., San Pedro CA

Agenda

1. Call the meeting to order
2. Public comment on non-agenda items
3. Discussion and possible motion to resubmit all pending Bylaws and Standing Rules motions that were previously made to the Board of the Coastal San Pedro Neighborhood Council but were not considered due to a lack of quorum at the October Governing Board meeting.
4. Consideration and possible action on three motions developed based on the previous meeting of the Rules and Bylaws Committee (full text appended):
 - A. A new Standing Rule recommending that a standing Board should, at its last meeting, schedule a Special Meeting of the newly elected Board solely for the purpose of electing officers and committee chairs.
 - B. Amendment to the Standing Rules indicating that committee chairs and members serve until replaced, and recommending that a newly elected Board reconsider all chairmanships and memberships.
 - C. Amendments to Bylaws to change Board terms of office and selection procedures to provide for two-year overlapping terms of office.
5. Public comment on non-agenda items
6. Adjournment

For more information, please call: 310.721.7107;
write to CSPNC, 1536 West 25th Street #223, San Pedro, CA 90732;
or visit the Coastal San Pedro Neighborhood Council website at www.cspnc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services may be provided upon request. Please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting us at (310) 918-8650. In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at our website by clicking on the following link: www.cspnc.org, at a location given in the item number of the agenda or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Coastal San Pedro Neighborhood Council at 310-918-8650.

TAKE DOWN DATE: 5 November 2014

Motion from Rules and Bylaws Committee

A. A new Standing Rule recommending that a standing Board should, at its last meeting, schedule a Special Meeting of the newly elected Board solely for the purpose of electing officers and committee chairs.

Whereas, it is very difficult for a newly elected Governing Board to begin operations in the absence of officers and committee chairs, leading to a long lag before being able to conduct business; therefore

Be it resolved, the Coastal San Pedro Neighborhood Council shall adopt a new Standing Rule:

At its last meeting, a standing Governing Board should schedule a Special Meeting for the earliest practical date at which the newly elected Governing Board shall select officers and appoint committee chairs.

Motion from Rules and Bylaws Committee

B. Amendment to the Standing Rules indicating that committee chairs and members serve until replaced, and recommending that a newly elected Board reconsider all chairmanships and memberships.

Whereas, the Coastal San Pedro Neighborhood Council (CSPNC) has no Bylaw or Standing Rule describing the term of committee chair and member appointments; and

Whereas, the CSPNC has traditionally reconsidered all committee chair and member positions at the first meeting of newly elected Governing Boards; therefore

Be it resolved, the Coastal San Pedro Neighborhood Council shall amend its Standing Rule on “Organization and Composition of Committees” as follows (text to be inserted in **boldface**):

Standing committees of the Council shall have at least three members, at least one of whom shall be a member of the Governing Board. Committees shall require a quorum of three to transact business. Committee members will be appointed by the Governing Board and must be ratified by the Board in order to vote at committee meetings. The Governing Board shall elect committee chairpersons. **The Governing Board should appoint all committee chairs and members annually at the first meeting of a newly elected Board. Committee chairs and committee members serve until replaced by the Governing Board.** State of California and City of Los Angeles conflict of interest and ethics rules shall apply to members of standing committees with regard to voting and other duties they perform as committee members. The president shall be considered a member of the committee for purposes of determining a quorum and casting votes.

Motion from Rules and Bylaws Committee

C. Amendments to Bylaws to change Board terms of office and selection procedures to provide for two-year overlapping terms of office.

Whereas, it may be desirable to have two year overlapping terms of office for Board Members of the Coastal San Pedro Neighborhood Council instead of the current one-year terms; therefore

Be it resolved, the Coastal San Pedro Neighborhood Council shall make the following amendments to its Bylaws (text to be deleted is in ~~strike through~~, text to be added is in **boldface**):

Article V

Section ~~1004~~. Terms and Term Limits. The regular terms of office for Governing Board members shall be for a ~~period of one (1) year~~ **two (2) year staggered terms** commencing July 1 and ending June 30 ~~of the following year~~ **or until a successor is appointed**. There shall be no term limits.

Article X

Section ~~1001~~. Administration of ~~Selection Process~~ **Elections**. **The Council shall hold a selection process instead of an election to fill the Governing Board. Members for expiring seats on** ~~the~~ Governing Board will be chosen at an annual meeting which will be held during **the** month of May. The Governing Board shall, no later than February 1, set the date of the annual meeting. **To begin the staggered terms in the first year, the nine (9) candidates receiving the most votes shall receive two (2) year terms; the remaining eight (8) candidates shall receive one (1) year terms; thereafter all terms shall be for two (2) years.** A selection committee consisting of stakeholders, who cannot be candidates, shall be appointed by the Governing Board no later than ninety (90) days prior to the date of the annual meeting. The selection committee shall promulgate procedures for the conduct of the annual meeting and selection of Governing Board members. The selection committee shall also choose an independent and neutral third party to monitor the selection process and certify the result. All selection procedures shall be in conformity with the selection rules established by the City of Los Angeles **and shall be approved by the Department of Neighborhood Empowerment.**