



**April 20, 2015 Board and Stakeholder Meeting Minutes
Cabrillo Marina Community Building, 6:30pm.**

1. **Call to Order and Roll Call:** Meeting called to order at 6:42 pm by President James Dimon. See list below for board member attendance. 13 Board members present. Approximately 25-30 stakeholders also in attendance.

Board Members	Roll Call Vote
James Baeza	Present
Gary Bettis	Present
Cari Burich	Present
June Burlingame-Smith	Present
Slobodan Dimitrov	Present
James Dimon	Present
Louis Dominguez	Present
Charles Hawley	Present
Adele Healy	Present
Matt Matich	Present
Shannon Ross	Present
Ted Shirley	Present
John Vidovich	Absent
Peter Warren	Absent
Rachel Waugh	Present
Vacant Seat	
Vacant Seat	

2. **Public Comment on non-agenda items:**

- a. A resident adjacent to the Sunken City area talked about the traffic issues at Sunken City, as well as issues with drugs, prostitution and drinking in the vicinity. She is asking for the Council to assist in getting enforcement.
- b. Shannon Ross, a resident of the South Shores area, would like to see a neighborhood watch group formed for upper South Shores.
- c. Art Almeida of the Historical Society announced the commemoration of the murder of Joe Hill, a Swedish immigrant and member of the Industrial Workers of the World.
- d. John Stinson of the San Pedro Art Association thanked the board for supporting the Student Art Competition and also invited everyone to the Croatian Cultural Center for First Thursday.
- e. Stakeholders Terra and Faith (mother & daughter) talked about a Bullying Prevention event at the Warner Grand. They are asking the Council and stakeholders to help get the word out about the event and they are also looking for business sponsors.
- f. Bruce Horton commented that he was unhappy with how late the notice of board vacancies was delivered causing him to miss the deadline to join the CSPNC board selection.
- g. Lydia Gutierrez talked about her candidacy for the LAUSD Board and provided statistics on issues facing LAUSD.

3. **Minutes | Presentation of March 16, 2015 minutes for approval.** Motion by Louis Dominguez to approve the March 16, 2015 minutes as presented, seconded by Cari Burich. Motion passed with 11 yes votes (Baeza, Bettis, Burich, Dimitrov, Dimon, Dominguez, Healy, Match, Ross, Shirley, Smith, Waugh); 0 no votes, 2 abstentions (Dimon, Hawley); 2 absent (Vidovich, Warren).

Minutes | Presentation of March 25, 2015 Special Meeting minutes for approval. Motion by Gary Bettis to approve the March 25, 2015 Special Meeting minutes as presented, seconded by Louis Dominguez. Motion passed with 9 yes votes (Baeza, Bettis, Burich, Dimitrov, Dominguez, Healy, Ross, Shirley, Waugh); 0 no votes, 4 abstentions (Dimon, Hawley, Match, Smith); 2 absent (Vidovich, Warren).

Note: During the presentation of the minutes Ted Shirley moved to amend the July 2014 minutes (Item 22a Re: Funding of the San Pedro Art Association) stating that the record incorrectly showed Rachel Waugh as an abstention and not as recusing herself from the meeting. The motion to amend was withdrawn when board members asked for the item to be placed on the May 18, 2015 agenda for board approval pending further investigation and a possible review of the meeting recording.

4. BUDGET & FINANCE:

- a. **Presentation for approval of monthly financial report.** Ted Shirley gave an overview of the CSPNC Finances and what funds are still available from this year's allotment.
- b. **Approval of Transactions.** Ted Shirley reviewed the details of the monthly budgetary expenditures and bank statement.
- c. Comment from June Smith related to the services of Walking Man who distributed the Public Safety Summit/Selection Announcement. June and various stakeholders did not receive the announcement at their residences. Ted Shirley offered to contact the company and request details of their distribution area and methods. Dean Pentcheff commented that this type of service is not allowed to deliver to residential mailboxes which could be part of the challenge in getting the notices to all the stakeholders. Others saw the announcement attached to railings etc. Chuck Hawley suggested withholding payment if services were not rendered.
- d. President James Dimon provided an explanation to the stakeholders of issues that were faced by the Selection Committee and the delays and time constraints caused by a lack of cooperation which ultimately led to the need to utilize the Walking Man services to get out an announcement. He stated that he found it offensive that those same individuals would then suggest that the job was not being done effectively. He emphasized that board members are selected to serve the stakeholders and utilize their positions to build relationships with community leaders in order to advocate on behalf of the stakeholders.
- e. James Baeza spoke about the Safety Summit and his disappointment that no advice and assistance was forthcoming from other more knowledgeable board members. Joint meetings of the Selection and Communications Committees were held but no compromise could be reached which ultimately stalled getting the notices out to the stakeholders and requiring that Walking Man be used. The preferred method would have been to utilize the postal service.
- f. Motion by Chuck Hawley to take the Walking Man expense off the expense approval list (\$925.00 dated 4/1/15) until the board is assured that Walking Man has fulfilled its fiduciary responsibility for the agreed upon funds. Motion seconded by June Smith. Gary Bettis commented that since the company has already been paid, the issue is whether we are going to use them again. However, if the committee does its job effectively from this point on, it won't be necessary to use the services of Walking Man. Gary added that even the postal service does not provide bulk delivery at 100% effectiveness.
- g. Ted Shirley offered to make inquiries about the service and suggested that perhaps based on the results of his inquiries the board could request the City Finance Office or the City Attorney to try and get that money back. However, he feels that the larger lesson learned is that if the Board is not happy with the service then it should not use them again and perhaps recommend to other councils in the area that they not use them either.

- h. Doug Epperhart suggested sending an email to the email list asking if stakeholders got the flyer to help get an overall view of where it was delivered. Doug had it on his front door that Saturday morning. June Smith felt it was an uneven service and the council is now aware of that. The point has been made and she hopes the Board doesn't have to replicate this last minute service which didn't serve as many people as the Board would have liked. At this point in the discussion, Chuck Hawley withdrew his motion. Rachel Waugh asked how many local addresses were supposed to get the postcards and at what cost. She was told 10,000 postcards to local addresses at a cost not to exceed \$975.
- i. **Motion by James Baeza, seconded by Gary Bettis, to approve the Monthly Expenses as presented. Motion passed with 10 yes votes (Baeza, Bettis, Burich, Dimon, Dominguez, Healy, Matich, Ross, Shirley, Waugh); 0 no votes, 2 abstentions (Dimitrov, Hawley, Smith); 2 absent (Vidovich, Warren).**

5. **LAPD Report:** No report.

6. **Council District 15 Report:** No report.

7. **Port of Los Angeles.** Augie Bezmalinovich reported:

- a. Update on upcoming Board of Harbor Commissioners' meetings.
- b. Grants offered by the Port: One million dollars is available. 501C-3 Non profits are eligible. Information on website.
- c. 110 Freeway, northbound entrance at John S. Gibson will be closed starting May 4, 2015 for 90 days. Alternate routes can be found on the Port's website.
- d. Free Harbor cruises May 16, 2015 from 10:00am to 3:00pm. These are one hour cruises every half hour from two locations: San Pedro at the Downtown Harbor at the base of 6th Street, and Bannings Landing in Wilmington at the base of Avalon Street.
- e. Dean Pentcheff asked for an update on the Boy Scout camp: The response was that they will start negotiations soon. One proposal has been selected.

8. **LAUSD, Dr. Vladovic's Office:** John Larson reported:

- a. The LAUSD has reached a tentative agreement with the UTLA that will give teachers a pay increase as well as forming working partnerships with the UTLA and the district to address classroom sizes and to put hard limits on them.
- b. Good news on the ongoing issue of the Olguin campus pool. Dr. Vladovic's office has been working with the CSPNC board and the Chair of the Rec and Parks Committee, as well as Chris Nagle and the Councilman's Office. Pending a final agreement, funds and staffing will be in place for opening the pool for the community during the summer months.
- c. Stakeholder Clay Marshall asked Larson to request that pool-related traffic be directed to the original entrance of the school and not the Alma entrance.

9. **PRESENTATIONS:**

- a. **LAFD Presentation on recent Pasha Wharf Fire:** Asst. Bureau Commander Ronnie Villanueva provided a PowerPoint presentation with photographs from the recent incident as well as an outline of Fire Department protocol to address these types of fires. The Commander also spoke about other recent incidents and the urgency of citizens keeping smoke detectors up to date, having an escape plan and checking security bars.

- b. Surveillance cameras in coastal parks:** Richard Havenick announced the next meeting of the Lower Palisades Neighborhood Watch Group at the Harbor Division Station on April 25th. There has been an ongoing problem with graffiti and nuisance crimes, especially at Meyler and Paseo. The Watch group has been meeting with SLO Eve Wight. Three recommendations are to 1) consider camera surveillance, 2) meet regularly and 3) encourage people to report crimes.
- i. A company called Q-Star has been providing video equipment to the city of Los Angeles. These are solar powered devices with a camera, strobe light and audio warning. This is a deterrent to prevent crime. This has been the single most effective element in turning around the crime at Leland Park.
 - ii. Each camera kit costs \$7650. It is hoped that the costs saved by reduced crime will make it feasible for the City to consider purchasing additional cameras for the CSPNC area.
 - iii. Havenick showed several PowerPoint slides with details about the system and then he responded to questions from the audience.

10. CHAIRMAN/PRESIDENT'S REPORT: James Dimon gave an update on the recent HANC meeting that he attended which primarily focused on getting the Harbor Division Jail opened. Through the Harbor Alliance of Neighborhood Councils (HANC) and with the assistance of Linda Alexander, the councils have managed to get representatives from the City of LA and the LAPD to come to their meetings.

- a. Presently, half the jails in LA are closed. There are 75 sworn officers working in the jail system. By the end of June, 60 of those officers will be back on the street. We are at high priority to have Harbor Division opened. The Commanders were very forthcoming that this is one of their priorities.
- b. In 2014 we had 4500 arrests in the Harbor Area.
- c. It takes 26 officers to fully staff the Harbor Division Jail.
- d. In order to get back the 30 officers that have been lost from San Pedro over the years, it is imperative that San Pedro community members make 911 phone calls to track just how much crime there is in our town.

11. COMMITTEE QUESTION TIME

a. Rec & Parks Committee:

- i. Chair Jim Baeza gave an update on the recent Safety Summit. He reported on the low turnout because of conflicts with the beginning of Spring Break and the problems with outreach for the event. He was very frustrated by the recent postcard mailing problems. Baeza made some good contacts at the Safety Summit and will be following up.
- ii. Baeza also spoke about vandalism at Bogdanovich Park. He has spoken with Captain Meek who reported that there has been an arrest of the individual making "Donuts" with his vehicle in the baseball diamonds.
- iii. The next goal is to make our parks into Drug Free Zones.
- iv. The area wide Rec and Parks Committee wants to start Park Advisory Boards to help address park problems. They also want to look into the homeless issue. Baeza personally feels that the homeless should not be taking parks away from the community. The Committees hope to find a way to keep the homeless off park property but somehow accommodate their needs. Obviously this is a long term task.
- v. A resident near Alma Park spoke about the excellent response from the police at Alma Park. She is supportive of surveillance cameras and would like to see Joe Buscaino get involved.

- b. Coastal Risk and Beautification Committee:** Adele Healy invited everyone to the next meeting where the Bureau of Engineering is sending their Geotechnical Engineer to discuss the landslide issues at White Point, the reconstruction of Paseo Del Mar; and Point Fermin Park well

readings. The meeting is scheduled for 6:00pm, Monday, May 4, 2015 with a tentative location of the Marine Exchange (this location may be changed to accommodate a larger crowd).

12. ACTION ITEMS

a. Stakeholder/Non-committee Motions: From Agenda Meeting

- i. Made by Ted Shirley: Coastal San Pedro Neighborhood Council approves payment of \$147.87 to Ted Shirley for purchase of food (\$119.25) and miscellaneous items (\$28.62) for board meeting in March 2015. Ted Shirley recused himself from the room. **Motion to approve by Dominguez, seconded by Baeza, and passed with 10 yes (Baeza, Bettis, Burich, Dimon, Dominguez, Hawley, Healy, Match, Ross, Waugh); 0 no; 1 abstention (Dimitrov); 1 recusal (Shirley); 3 absent (Smith, Vidovich, Warren).**
- ii. Made by Ted Shirley: Coastal San Pedro Neighborhood Council approves payment of \$363.64 to James Baeza for food (\$235.97) and miscellaneous charges (\$127.67) for Public Safety Summit in March 2015. James Baeza recused himself from the room. **Motion to approve by Bettis, seconded by Dominguez, and passed with 10 yes (Bettis, Burich, Dimon, Dominguez, Hawley, Healy, Match, Ross, Shirley, Waugh); 0 no; 1 abstention (Dimitrov); 1 recusal (Baeza); 3 absent (Smith, Vidovich, Warren).**
- iii. Made by Ted Shirley: Coastal San Pedro Neighborhood Council will fund a Neighborhood Purpose Grant not to exceed \$2,000 for the Cabrillo Beach Boosters to support its promotion of recreational activities in the community and the 2015 July 4th fireworks show (~~funds to come from 2014-2015 budget~~). **Motion to amend by Ted Shirley to strike "funds to come from 2014-2015 budget" and add: "If the Department of Neighborhood Empowerment (DONE) fails to approve the Neighborhood Purposes Grant (NPG) to the Cabrillo Beach Boosters passed in July 2014, then this NPG will be paid from the 2014-2015 Budget. If DONE approves the July 2014 Cabrillo Beach Boosters NPG it will be paid from the 2015-2016 Budget."** Motion to amend seconded by Dominguez and passed with 5 yes votes (Burich, Dominguez, Ross, Shirley, Waugh); 3 no (Dimon, Bettis, Healy); 4 abstentions (Baeza, Dimitrov, Hawley, Match); 3 absent (Smith, Vidovich, Warren).

Motion by Match, seconded by Dominguez, to approve the motion as amended passed with 9 yes votes (Bettis, Burich, Dominguez, Hawley, Healy, Match, Ross, Shirley, Waugh); 1 no vote (Baeza); 2 abstentions (Dimitrov, Dimon); 3 absent (Smith, Vidovich, Warren).

- iv. Made by Shannon Ross: Motion to approve printing of newsletter by Reed Printing. (Expenditure already approved at special Board Meeting. If approved, utilizing Reed Printing will save the council approximately \$1500 over previous quote by another vendor). **Motion to approve by Ross, seconded by Dominguez, passed with 11 yes (Baeza, Bettis, Burich, Dimitrov, Dimon, Dominguez, Healy, Match, Ross, Shirley, Waugh); 1 abstention (Hawley); 3 absent (Smith, Vidovich, Warren).**

13. APPOINTMENTS

- a. **Nominations to fill the vacant seats of Denise Sampson and Ana Ortiz:** No nominations.
- b. **Nominations to fill Education Committee Chair –** Matt Match was nominated to fill the final two months of the Education Committee Chair position and approved unanimously by the board. 12 Yes votes (Baeza, Bettis, Burich, Dimitrov, Dimon, Dominguez, Hawley, Healy, Match, Ross, Shirley, Waugh); 0 no votes; 0 abstentions; 3 absent (Smith, Vidovich, Warren).

- c. **Appointment of Two Budget Reps for the Los Angeles City Budget Day on 6-27-15:** No nominations.
- d. **Nominate and approve Doug Epperhart as member of Communications and Budget/Finance committees.** Doug Epperhart was appointed to the Communications and Budget/Finance committees with 11 Yes votes (Bettis, Burich, Dimitrov, Dimon, Dominguez, Hawley, Healy, Matich, Ross, Shirley, Waugh); 1 no vote (Baeza); 0 abstentions; 3 absent (Smith, Vidovich, Warren).

14. Selection Committee report

- a. **Discussion and possible action to complete the 2015 Selection Procedures Stipulation Worksheet (Stip Sheet).** The form, which is required by the Department of Neighborhood Empowerment, was filled out by the Dean Pentcheff with information provided by the board. After completion a motion was made by Bettis, seconded by Dominguez, to approve the form as completed. Motion passed by a vote of 11 yes votes (Baeza, Bettis, Burich, Dimitrov, Dimon, Dominguez, Hawley, Healy, Ross, Shirley, Waugh); 0 no votes; 4 abstentions/absent (Matich, Smith, Vidovich, Warren).
- b. **Discussion and possible action to complete the 2016 Election Procedures Stipulation Worksheet (Stip Sheet).** This needs to be completed and approved by June 1, 2015. The Stip Sheet asks the neighborhood councils to clarify the following items to bring the bylaws up to date and prepare for the 2016 elections: 1) Official Actions, 2) Agenda Postings, 3) Grievance Process, 4) Code of Civility, 5) Training, 6) Online Voting, 7) Telephone Voting, 8) Vote by Mail, 9) Board Vote Structure, 10) Candidate Filing Requirements and 11) Elected Board Members Seating Period. The board agreed to postpone this item until the May 2015 meeting.
- c. **Board affirmation of 2015-2016 board members. Board term to start in July.** Per 2015 Selection Procedures Stipulation Worksheet, if there are uncontested seats, the Neutral Third Party will hold a Board affirmation in lieu of a selection for the Neighborhood Council. The Neutral Third Party will affirm the 13 candidates that have applied and they will take their seats in July. The candidates must be present to be affirmed. Linda Alexander, neutral third party, read the names of the candidates to the board and stakeholders. Twelve (12) of the candidates acknowledged that they were present and were affirmed (James Baeza, Gary Bettis, Slobodan Dimitrov, James Dimon, Louis Dominguez, Doug Epperhart, Robert Gelfand, Adele Healy, Rick Plumley, Shannon Ross, Jason Villicano and Rachel Sindelar Waugh). One (1) candidate was not present and will be affirmed at the May meeting (John Vidovich).

15. PUBLIC COMMENT:

- a. **Jason Villicano:** Looks forward to working on the board this next year.
- b. **Gary Dwight** thanked the CSPNC Board for their continued support of the Cabrillo Beach Boosters.

16. ANNOUNCEMENTS: None.

17. Adjournment: The meeting was adjourned at 8:58.

Respectfully submitted,
Kristina Smith
for the Coastal San Pedro Neighborhood Council