



minutes

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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**CSPNC GOVERNING BOARD
STRATEGIC PLANNING RETREAT
Thursday, August 25, 2016 » 6:30pm to 9:30pm
CABRILLO BEACH YACHT CLUB
211 West 22nd Street
San Pedro, CA 90731**

Minutes

1. **Call to Order and Roll Call:** Meeting called to order at 6:40 pm by President James Baeza. There were 13 board members present, see list below for board member attendance. There were approximately 6 stakeholders also in attendance.

Board Members	Roll Call
James Baeza	Present
Jeannine M. Bryant	Present
Robert Campbell	Present
Erin Carter	Present
Louis Dominguez	Present
Doug Epperhart	Present
Robert Farrell	Present
Gayle Fleury	Present
Adele Healy	Present
April Juarez	Excused
David Meyers	Absent
Robert (Bob) Milling	Excused
George Palaziol	Present
Dean Pentcheff	Present
Shannon Ross	Excused
Natalia E. Schroeder	Present
Brian Vassallo	Present

2. **PRESENTATION** – Department of Neighborhood Empowerment Orientation – Stephen Box, Director of Communications and outreach
- Mr. Box gave a brief overview of his history with the City.
 - This year Neighborhood Council's will have been in existence for 15 years.
 - Neighborhood Councils are part of the city charter.
 - He discussed the importance of the Brown Act.
 - On Saturday, September 24, 2016, The Board of Neighborhood Commissioners Annual Congress of Neighborhoods event is at City Hall.
 - Mr. Box's job is to support the Neighborhood Councils. His contact email is Stephen.Box@lacity.org.

3. APPOINTMENT OF COMMITTEE MEMBERS – additions to committees

- a. **Communications** – Board members Robert Campbell, Louis Dominguez, Doug Epperhart, Adelle Healy, and Natalia Schroeder, confirmed with 13 yes (Baeza, Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Palaziol, Pentcheff, Schroeder, and Vassallo), 0 no, and 0 abstention(s).
- b. **Education and Cultural Affairs** – No new members.
- c. **Parks and Coastline** – Stakeholders Mike Browne and Richard Havenick, and board members Jeannine Bryant, Gayle Fleury, and Natalia Schroeder, confirmed with 13 yes (Baeza, Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Palaziol, Pentcheff, Schroeder, and Vassallo), 0 no, and 0 abstention(s).
- d. **Port and Environmental** – Board members Gayle Fleury, and Natalia Schroeder, confirmed with 13 yes (Baeza, Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Palaziol, Pentcheff, Schroeder, and Vassallo), 0 no, and 0 abstention(s).
- e. **Public Safety, Transportation and Planning** – Board member Robert Farrell, confirmed with 13 yes (Baeza, Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Palaziol, Pentcheff, Schroeder, and Vassallo), 0 no, and 0 abstention(s).
- f. **Budget and Finance** – Board members Erin Carter, Gayle Fleury, Adele Healy, George Palaziol, and Natalia Schroeder, confirmed with 13 yes (Baeza, Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Palaziol, Pentcheff, Schroeder, and Vassallo), 0 no, and 0 abstention(s).
- g. **Rules and Bylaws** – Board members Jeannine Bryant, Robert Campbell, Gayle Fleury, and Natalia Schroeder, confirmed with 13 yes (Baeza, Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Palaziol, Pentcheff, Schroeder, and Vassallo), 0 no, and 0 abstention(s).

4. SELECTION OF CSPNC LIAISONS

- a. **Animal Services** – Board member Gayle Fleury appointed with 13 yes (Baeza, Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Palaziol, Pentcheff, Schroeder, and Vassallo).
- b. **Regional Grievance Panel** – Board members Gayle Fleury, and Doug Epperhart were considered. Gayle Fleury appointed with 8 yes (Baeza, Bryant, Campbell, Fleury, Healy, Palaziol, Schroeder, and Vassallo), and Doug Epperhart 5 yes (Carter, Dominguez, Epperhart, Farrell, and Pentcheff).
- c. **Homeless** – Board member George Palaziol was appointed with 10 yes (Baeza, Bryant, Campbell, Dominguez, Farrell, Fleury, Healy, Palaziol, Schroeder, and Vassallo), 3 no (Carter, Epperhart, and Pentcheff), and 0 abstention(s).
- d. **Harbor Alliance of Neighborhood Councils (HANC)** – Board member Jeannine Bryant appointed as primary representative, and April Juarez appointed as alternate with 7 yes for Jeannine Bryant (Bryant, Campbell, Fleury, Healy, Palaziol, Schroeder, and Vassallo), and 2 yes for April Juarez (Carter and Epperhart) 0 no, and 4 abstention(s) (Baeza, Dominguez, Farrell, and Pentcheff).
- e. **Legal** – Board members April Juarez and Dean Pentcheff were appointed with 7 yes for April Juarez (Baeza, Bryant, Campbell, Fleury, Palaziol, Schroeder, and Vassallo) and 6 yes for Dean Pentcheff (Carter, Dominguez, Epperhart, Farrell, Healy, and Pentcheff). **Note:** Both board members will serve, assuming that two liaisons are required. If two liaisons are not required, then April Juarez with the majority vote will serve.
- f. **Los Angeles Neighborhood Council Coalition LANCC** – This appointment held over to another meeting for further information.
- g. **Public Works** – This appointment held over to another meeting for further information.

5. VENDOR RELATIONS – Discussion regarding the role of vendors and lines of communication, Mailroom Presentation

- a. Kristina Smith gave an overview of the services she provides to the council.

6. COMMITTEE CHAIR STATEMENTS – Presentation of initial mission statements – Item moved to the end if there is time. There was not time for this item.

7. **DISCUSSION AND CONSIDERATION OF THE FOLLOWING:** The strategic plan, including the items below, was approved at the August meeting.

- a. **VISION STATEMENT** | Discuss and review 2016-2017 version
- b. **GOALS AND OBJECTIVES** Discuss and review 2016-2017 version
- c. **BUDGET REVIEW** / Discuss and review 2016-2017 version

Motion by **Brian Vassallo** to approve having Treasurer, Robert Campbell, complete the on-line submission/completion of the 2016-2017 Strategic Plan and Budget, seconded by **Jeannine Bryant**. Motion passed with 13 yes (Baeza, Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Palaziol, Pentcheff, Schroeder, and Vassallo), 0 no, and 0 abstention(s).

8. **CSPNC FISCAL YEAR 2016-17 BUDGET** | Discussion and consideration of budget items. Consideration of items discussed at August 23, 2016 Communications Committee meeting as they relate to current budgeting. **Included in item #7 above.**

9. **PUBLIC COMMENT**

- a. Former CSPNC President, James Dimon, gave new President James Baeza the CSPNC magnetic door signs.
- b. Stakeholder Jennifer McMullens passed out a list of no to low cost outreach ideas.
- c. Board member Robert Campbell has a list of all expenditures from July 1, 2015, if anyone would like to view the information.
- d. Board member Louis Dominguez announced the Chamber is still looking for volunteers for Fleet Week.

10. **ADJOURNMENT:** The meeting was adjourned at 9:30 pm. The next meeting is September 19, 2016.

Respectfully submitted,
Sheryl Akerblom
for the Coastal San Pedro Neighborhood Council