



minutes

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

locally listening & leading ...



MINUTES OF THE SPECIAL MEETING OF THE CSPNC BOARD

Wednesday, March 25, 2015 at 6:30 p.m.

San Pedro Elks Lodge Trailer

- 1. Call to Order and Roll Call:** Meeting called to order at 6:40 pm by Chairman James Dimon. See list below for board member attendance. Quorum of 10 Board members present. Four stakeholders also in attendance.

Board Members	Roll Call Vote
James Baeza	Present
Gary Bettis	Present
Cari Burich	Present
Slobodan Dimitrov	Excused
James Dimon	Present
Louis Dominguez	Present
Charles Hawley	Absent
Adele Healy	Present
Matt Match	Absent
Shannon Ross	Present
Ted Shirley	Present
June Burlingame-Smith	Excused
John Vidovich	Present
Peter Warren	Excused
Rachel Waugh	Present
Vacant Seat	
Vacant Seat	

- 2. PUBLIC COMMENT:** None

- 3. DISCUSSION AND POSSIBLE ACTION OF THE FOLLOWING ITEMS:**

- a. Approval of Expenses for Safety Summit:**

Motion by James Baeza, seconded by Adele Healy, to approve expenses for Safety Summit scheduled for Saturday, March 28, 2015 as presented on Budget. Budget not to exceed \$2500.00.

Motion to amend by Ted Shirley to read as follows:

Motion to approve expenses for Public Safety Summit scheduled for Saturday, March 28, 2015 as presented on Budget. Budget not to exceed \$2500. Payment to be made to ION San Pedro for promotional items up to \$850, digital marketing up to \$600 and on location items up to \$400. Payment to be made to Andrew Menzes for audio-visual services up to \$190. Refreshments and miscellaneous charges to be paid up to \$460.

Motion to amend seconded by John Vidovich and passed with 10 yes votes (Baeza, Bettis, Burich, Dimon, Dominguez, Healy, Ross, Shirley, Vidovich, Waugh); 0 no votes; 0 abstentions.

Motion as amended passed with 10 yes votes (Baeza, Bettis, Burich, Dimon, Dominguez, Healy, Ross, Shirley, Vidovich, Waugh); 0 no votes; 0 abstentions.

b. Approval of postcard printing by Sir Speedy:

Motion by Gary Bettis, seconded by Louis Dominguez, to approve post card printing by Sir Speedy 13,000 copies, one side promoting the Safety Summit, other side promoting the upcoming Board Selection. Total cost not to exceed \$1,346.23.

Motion passed with 10 yes votes (Baeza, Bettis, Burich, Dimon, Dominguez, Healy, Ross, Shirley, Vidovich, Waugh); 0 no votes; 0 abstentions.

c. Approval of delivery services:

Motion by Gary Bettis, seconded by Louis Dominguez, to approve delivery services by Walking Man to deliver 10,000 postcards to local addresses at a cost not to exceed \$975.

Motion passed with 10 yes votes (Baeza, Bettis, Burich, Dimon, Dominguez, Healy, Ross, Shirley, Vidovich, Waugh); 0 no votes; 0 abstentions.

d. Approval of Newsletter printing by Sir Speedy promoting Candidates for May 2nd Selection:

Motion by Gary Bettis, seconded by Louis Dominguez, to approve newsletter printing by Sir Speedy promoting Candidates for May 2, 2015 Selection. Finished size 8½ X 11, 4 pages, amount not to exceed \$3,765.93.

Stakeholder Doug Epperhart presented a quote from another printer for the printing of 13,000 newsletters that would be 8 pages and four colors at a cost of \$2200. Gary Bettis made the following amendment to allow for a different printer to be chosen at a lower cost if necessary.

Motion to amend by Gary Bettis, seconded by Adele Healy to read as follows:

Motion to approve newsletter printing promoting Candidates for May 2, 2015 Selection at an amount not to exceed \$3,765.93.

Motion to amend passed with 10 yes votes (Baeza, Bettis, Burich, Dimon, Dominguez, Healy, Ross, Shirley, Vidovich, Waugh); 0 no votes; 0 abstentions.

Motion as amended passed with 10 yes votes (Baeza, Bettis, Burich, Dimon, Dominguez, Healy, Ross, Shirley, Vidovich, Waugh); 0 no votes; 0 abstentions.

e. Postage for Newsletter distribution to stakeholders by USPS Mail:

Motion by Louis Dominguez, seconded by James Baeza, to approve postage for Newsletter distribution to stakeholders by USPS Mail @ \$1824 with the understanding that there is \$1600 currently available in CSPNC's USPS Account. Board approval is for additional funds for USPS account to complete this mailing in amount not to exceed \$270.

Motion passed with 10 yes votes (Baeza, Bettis, Burich, Dimon, Dominguez, Healy, Ross, Shirley, Vidovich, Waugh); 0 no votes; 0 abstentions.

f. Approval of renewal of Postal Permit:

Motion by Gary Bettis, seconded by James Baeza, to approve the renewal CSPNC's Postal Permit (if necessary) at an amount not to exceed \$250.

Motion passed with 10 yes votes (Baeza, Bettis, Burich, Dimon, Dominguez, Healy, Ross, Shirley, Vidovich, Waugh); 0 no votes; 0 abstentions.

g. Approval of Perry Mailing Services:

Motion by Gary Bettis, seconded by Louis Dominguez to approve the services of a mailing house for bundling, preparing mailing and delivering to USPS the newsletter at a cost not to exceed \$800.

Motion passed with 10 yes votes (Baeza, Bettis, Burich, Dimon, Dominguez, Healy, Ross, Shirley, Vidovich, Waugh); 0 no votes; 0 abstentions

h. Approval of production of postcard and newsletter:

James Baeza commented that he has no preference as to who produces the postcard and newsletter as long as the look and consistency of the branding and labeling as previously voted on by the board is maintained.

Shannon Ross presented a second quote for production of the newsletter at \$1175 and Doug Epperhart also quoted an amount of \$300 for production of the newsletter.

Motion by Louis Dominguez, seconded by James Baeza to approve \$375 for the production of the postcard and newsletter through ION (D. Behar).

Motion passed with 9 yes votes (Baeza, Bettis, Burich, Dominguez, Healy, Ross, Shirley, Vidovich, Waugh); 1 no vote (Dimon); 0 abstentions.

4. APPOINTMENT OF TWO BOARD MEMBERS AS REPRESENTATIVES TO CIVIC

UNIVERSITY: *Motion by Louis Dominguez, seconded by Rachel Waugh, to appoint James Baeza and James Dimon as the two representatives to the Civic University.*

Motion passed with 10 yes votes (Baeza, Bettis, Burich, Dimon, Dominguez, Healy, Ross, Shirley, Vidovich, Waugh); 0 no votes; 0 abstentions

5. ADJOURNMENT: The meeting was adjourned at 7:52pm.

Respectfully submitted,
Kristina Smith
for the Coastal San Pedro Neighborhood Council.