



agenda

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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RULES & BYLAWS COMMITTEE MEETING AGENDA

Thursday, July 5, 2018 7:30 PM

ANGELS GATE PARK — BUILDING G
3601 S. Gaffey Street (*see map below*)
San Pedro, CA 90731

The public is invited to speak on issues of general interest during the public comment periods at the beginning and end of the meeting. Comments on specific agenda items will be heard only when those items are considered. Public comment may be limited in time or number of speakers. Those wishing to make comment, but not wanting to speak publicly, may submit written communications.

1. Public comment on non-agenda items.
2. Call to order.
3. Motion to amend Standing Rules to permit voting in the Agenda Meeting by all stakeholders.
4. Discussion and possible motion to file comments on City Council File 18-0467 proposing some reforms to the Neighborhood Council system.
5. Public comment on non-agenda items.
6. Adjournment.

3. Motion to amend Standing Rules to permit voting in the Agenda Meeting by all stakeholders.

Resolved, the Coastal San Pedro Neighborhood Council shall amend its Standing Rule 1, regarding the Agenda Meeting, as follows (text to be deleted is in ~~strikethrough~~, text to be added is **underlined bold**):

1. Governing Board Meeting Agenda

The purpose of the Agenda Meeting is to determine which items will be placed on the Governing Board agenda. The Agenda Meeting shall be at least one week prior to each Governing Board meeting. The Governing Board may choose a different date at its discretion.

A quorum for the purpose of transacting business shall be three, at least one of whom must be a Governing Board member. All Governing Board members and ~~committee chairpersons (or vice-chairpersons in the chairperson's absence)~~ **stakeholders** present at the meeting may vote. **If the chair of the Agenda Meeting determines that voting is obstructive or dilatory in intent, the chair may restrict voting to Governing Board members and committee chairpersons (or vice-chairpersons in the chairperson's absence); this determination may not be appealed.**

In the event of a lack of quorum, it shall be the responsibility of the Vice President to schedule another Agenda Meeting. If an agenda cannot be developed prior to 72 hours before the Governing Board meeting, the Governing Board meeting shall be postponed by one week.

The Vice President shall preside at Agenda Meetings. In his or her absence, the voting members present at the start of the meeting shall elect a chair to preside at that Agenda Meeting. It shall be the responsibility of the chair of the Agenda Meeting to prepare the Board Meeting agenda and forward it to the Secretary.

All motions should be submitted in writing. Imprecise motions may be reworded for clarity at the Agenda Meeting or referred back to the individual or group submitting the motion. Motions originating in the Agenda Meeting that do not come from committees must be moved and seconded at the Governing Board meeting.

4. Discussion and possible motion to file comments on City Council File 18-0467 proposing some reforms to the Neighborhood Council system.

Please see attachments:

A. Letter from Councilmember David Ryu.

B. Text of City Council motion by David Ryu, City Council File 18-0467.

For more information, please call 310-918-8650; write to CSPNC, 1840 S. Gaffey Street #34, San Pedro, CA 90731; or visit the Coastal San Pedro Neighborhood Council website at www.cspnc.org.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS — The public can address the committee on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee or Board meeting.

STATE OF CALIFORNIA PENAL CODE SECTION 403 (Amended by Stats. 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) — Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

THE AMERICAN WITH DISABILITIES ACT — As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at 213.978-1551.

PUBLIC ACCESS OF RECORDS — In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the committee members in advance of a meeting may be viewed at 1840 S Gaffey St, San Pedro, CA 90731, at our website: www.cspnc.org, or at a scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Coastal San Pedro Neighborhood Council at 310.918.8650.

PUBLIC POSTING OF AGENDAS — Coastal San Pedro Neighborhood Council agendas are posted for public review as follows: • 1840 S Gaffey St, San Pedro, CA 90731 • www.cspnc.org • You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/Neighborhood-Councils/index.htm>

RECONSIDERATION AND GRIEVANCE PROCESS — For information on the Coastal San Pedro Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CSPNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.cspnc.org>

SERVICIOS DE TRADUCCION — Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a the CSPNC Secretary, at 213.978-1551 por correo electrónico board@cspnc.org para avisar al Concejo Vecinal.





DAVID E. RYU
COUNCILMEMBER, FOURTH DISTRICT

May 25, 2018

RE: Requesting Feedback on Proposed Neighborhood Council System Reform

Dear Neighborhood Council Members,

When I became the chair of the City Council committee that oversees the Neighborhood Council system, I set out to review the current issues facing the Neighborhood Council system and hear from you. That's why I sent out a survey to every Neighborhood Council board member in December, asking for your feedback. **Thank you for your response.**

Over 160 individual Neighborhood Council members responded to my office with substantive ideas and common issues we face in advancing our NC system.

Today I introduced a comprehensive motion to consider reforms of the Neighborhood Council system based on your feedback, my meetings with the NC Alliances last year, the work of the Health, Education, and Neighborhood Councils Committee, and my office's review of prior legislative proposals for the NC system.

That motion can be found on following this letter as well as on the legislative council file number 18-0467.

As a former neighborhood council member (Wilshire Center - Koreatown NC) I am deeply invested in the success of this system. Some of these suggested changes you may like, others, you may not. All of them are ideas that will need to be vetted, picked apart, and put back together again. That's why **I am again asking for your input.**

As indicated in the text of my motion, I will not be scheduling this motion in Committee for discussion or action for at least 90 days in order to give Neighborhood Councils sufficient time to submit Community Impact Statements (CISs), as I realize it can take time to discuss these ideas over the summer.

To provide feedback, please have your Neighborhood Councils submit formal CIS statements. For Neighborhood Council members or stakeholders who wish to submit comments individually, please submit them directly to the City Clerk for our committee, Eric Villanueva, eric.villanueva@lacity.org. Please do not provide comments directly to my office. Only comments submitted to the openly posted and transparent public record file will be considered.

Finally, please note that this motion is not all-inclusive of all the reform ideas currently being discussed for the NC system. It does not include some proposals already being discussed legislatively, such as translation costs being covered by the City (Council File 17-0600-S41), changes to the subdivision policy (Council File 12-1681-S1), and the pending recommendations from the Funding Equity Working Group.

Sincerely,



David E. Ryu
Councilmember, District Four
Chair, Health, Education, and Neighborhood Councils Committee

CC:

City Council Health, Education, and Neighborhood Councils Committee
Board of Neighborhood Commissioners

Links:

Neighborhood Council System Reform Motion:

http://clkrep.lacity.org/onlinedocs/2018/18-0467_mot_05-25-2018.pdf

Neighborhood Council System Reform Council File:

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=18-0467>

Translation Services Council File:

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=17-0600-S41>

Subdivision Policy Reform Council File:

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=12-1681-S1>

Neighborhood Council System Reforms

This past year, the Los Angeles Neighborhood Council System turned fifteen years old. This one-of-a-kind civic experiment has fostered grassroots activism, civic innovation, and provided a stronger voice to communities that otherwise would have less influence at City Hall.

Fifteen years of evolution has also uncovered areas where the system can be improved. Some of these improvements are fundamental, stemming from the charter section that empowers Neighborhood Councils, and others are simpler matters of policy change that can be implemented by city departments or by ordinance.

In July of 2017, I assumed chairpersonship of the City Council Committee that oversees the Neighborhood Council System, the Health, Education and Neighborhood Councils Committee. Having previously served on a Neighborhood Council, I have a strong interest in ensuring their continued viability.

To determine what changes may be needed in the system going forwards, I embarked on a listening tour to many of the Neighborhood Council Alliances. Additionally, my office sent a survey to all Neighborhood Council listservs soliciting feedback from Neighborhood Council members and the interested public. Over 160 Neighborhood Council stakeholders responded. Reviewing these submissions, evaluating the information presented in the committee hearings I have held over the past nine months on pending Neighborhood Council policy matters, and meeting with the Department of Neighborhood Empowerment and the City Clerk, I have developed a list of policy ideas for the Neighborhood Council System that should be reviewed.

As these ideas will need substantial input from Neighborhood Council members and stakeholders before determining which should move forward. To ensure enough time is provided to develop that input, this motion will not be heard in committee until at least 90 days after it is introduced in order to provide Neighborhood Councils time to deliberate on the proposals and submit Community Impact Statements.

I THEREFORE MOVE that the Department of Neighborhood Empowerment be INSTRUCTED, with assistance as needed from the CLA, CAO, City Clerk and City Attorney, to report back within 60 days on the following:

- Recommendations and next steps for amending City Charter Article IX to change the name of the Department of Neighborhood Empowerment (DONE) to the Neighborhood Councils Department (NCD), the Board of Neighborhood Commissioners (BONC) to the Neighborhood Councils Commission (NCC), and phasing out the use of the term/branding 'EmpowerLA' due to the confusion reported by the public and the perception of Neighborhood Council members that DONE's role should be primarily to support Neighborhood Councils, which the name Neighborhood Councils Department would better reflect.
- Recommendations and next steps for amending the Los Angeles Administrative Code to remove the "Community Impact Stakeholder," which has caused substantial confusion and disputed elections, and recommendations and next steps for including specific additional definitions by ordinance of eligible voters and board members of Neighborhood Councils, such as student or parent/guardian of a student.
- Recommendations and next steps for amending City Charter Article IX Section 901.d and 904.f to remove any reference to "selections" and clarify that Neighborhood Council board members will be elected. Neighborhood Council "selection" processes are utilized by a limited and decreasing number of councils and are not viewed by the public as being as democratic as elections as they do not provide for a secret ballot or equitable participation.
- Recommendations and next steps for creating a one-time review process, overseen by the Board of Neighborhood Commissioners, to evaluate Neighborhood Council bylaws to determine if board seats

are equitably allocated amongst stakeholder types and provide formal suggestions to Neighborhood Councils on ways to adjust board seats as needed to increase equity.

- Recommendations and next steps for adopting regulations to provide a uniform minimum voting age and board member age to allow consistent participation across the City, and what that age should be.
- Recommendations and next steps for developing and adopting a planning and land use training required for all Chairs and Vice-Chairs of Neighborhood Council planning and land use committees.

I FURTHER MOVE that the City Clerk be INSTRUCTED, with assistance as needed from the CLA, CAO, DONE and City Attorney, to report back within 60 days on the following:

- Recommendations and next steps on a process for Neighborhood Councils to be able to roll-over a non-cumulative maximum of \$10,000 in any given fiscal year.
- Recommendations and next steps for removing Section 5.485.h of Chapter 88 of Division 5 of the Los Angeles Administrative Code (Ordinance 179545; see Council File 03-1260), and recommendations for other amendments to that Chapter, in order to remove the expiration of the ability for Neighborhood Councils to accept in-kind or monetary donations.
- On the costs and other implications of holding all Neighborhood Council elections on the same day in order to provide for a uniform citywide advertising and outreach campaign.

I FURTHER MOVE that the Department of Neighborhood Empowerment, and all relevant departments denoted below, be INSTRUCTED to:

- Develop a process, with the assistance of GSD and the City Clerk, to assist Neighborhood Councils with accessing shared space in City facilities, as envisioned in Council File 16-0298.
- Develop an ongoing compendium of best practices generated from Neighborhood Councils and share those on a periodic basis with all Neighborhood Councils and include 'how-to guides' for accomplishing those best practices.
- Develop point of contact lists for key city departments and agencies, including DCP, DOT, Public Works' Bureaus, Aging, Disability, HCID, DCA, LADWP, Port, Airport, Cannabis Regulation, Emergency Management, Animal Services, LAPD, LAFD, Recreation and Parks, Zoo, Finance, Library, Economic and Workforce Development and BIDs, with assistance from those listed departments and agencies, and share those lists with Neighborhood Councils, facilitate the training of those points of contact at those relevant departments on the most fruitful ways to assist and communicate with Neighborhood Council members, and coordinate with Neighborhood Councils to formally appoint a point of contact at each NC to communicate between each NC and the point of contact at each department, thus creating a single line of communication.

I FURTHER MOVE that Neighborhood Councils and Neighborhood Council Alliances be REQUESTED to provide feedback and/or Community Impact Statements (CISs) to the Health, Education, and Neighborhood Councils Committee within 90 days.

ORIGINAL

MAY 25 2018

PRESENTED BY: David E. Ryu
DAVID E. RYU
Councilmember, 4th District

SECONDED BY: Monica Rodriguez

Paul Kubi
Paul Kekoni
Bob Blumenthal