



**May 18, 2015 Board and Stakeholder Meeting Minutes
Cabrillo Marina Community Building, 6:30pm.**

1. **Call to Order and Roll Call:** Meeting called to order at 6:37 pm by President James Dimon. See list below for board member attendance. 10 Board members present. Approximately 25-30 stakeholders also in attendance.

Board Members	Roll Call Vote
James Baeza	Present
Gary Bettis	Present
Cari Burich	Absent
June Burlingame-Smith	Present
Slobodan Dimitrov	Absent
James Dimon	Present
Louis Dominguez	Present
Charles Hawley	Present
Adele Healy	Present
Matt Matich	Absent
Shannon Ross	Present
Ted Shirley	Absent
John Vidovich	Present
Peter Warren	Absent
Rachel Waugh	Present
Vacant Seat	
Vacant Seat	

2. **Public Comment on non-agenda items:**

- a. Mike Brown commented that motions passed by the CSPNC Board don't get attention. He would like to see a letter sent to LAUSD & the Mayor regarding the Alma Street issue.
- b. June Smith announced the upcoming Point Fermin Residents meeting on Saturday at 9am at the Red Man's Lodge. The featured speaker is Dr. Allen Kranz who will talk about the specific plants residents should be planting in our area that are drought resistant.
- c. John Stinson announced the June 7th reception for the San Pedro Art Association's Harbor Wide All Student Art Competition at Crafted at the Port of LA. The exhibit will be there for 3 months.
- d. Jennifer McMullen, Editor of TheSanPedroCoast.com website commented that last year CSPNC funded their 1st Annual Cleanup and Pot Luck. They are hoping that CSPNC will help fund the event this year.

3. **Approval of April 20, 2015 minutes.** Motion by Gary Bettis, seconded by Louis Dominguez, to approve the April 20, 2015 minutes as presented. Motion passed with 9 yes votes (Baeza, Bettis, , Dimon, Dominguez, Hawley, Healy, Ross, Vidovich, Waugh); 0 no votes, 1 abstention (Smith); 5 absent (Burich, Dimitrov, Matich, Shirley, Warren).

4. **Presentation for approval of monthly financial report and approval of transactions.** James Dimon presented the financial report. James Baeza commented that he has not yet been reimbursed for Safety Summit Expenses. **Motion by Gary Bettis, seconded by James Baeza, to approve the monthly transactions/bank statement as presented. Motion passed with 8 yes votes (Baeza, Bettis, Dominguez, Hawley, Healy, Ross, Vidovich, Waugh); 0 no votes, 2 abstentions (Dimon/Smith); 5 absent (Burich, Dimitrov, Matich, Shirley, Warren).**

5. **LAPD Report:** Office Mike Lopez reported for Senior Lead Officer Eve Wight. Highlights from his report include:

- a. Regarding the recent shooting at Alma Park, the suspects were from Gardena and the gang detectives are working on the investigation.
- b. South Shores Burglaries: There are a number of people in custody who acted as a crew and a case is being put together thanks to the efforts of the neighborhood watch group in the area.
- c. Music by the Sea is coming up. The organizers met with the LAPD and Rec & Parks to discuss the event.
- d. San Pedro Shred: This is the 3rd year holding this skateboarding event which takes place on Gaffey Street. LAPD is working with the Beacon House and the Council Office with a goal of providing a safe environment for attendees and the neighboring community.
- e. Crime is up all over San Pedro.
- f. Sunken City trespassing continues to be a problem. Another task force will be formed this month to deal with the issue.
- g. Neighborhood Prosecutor Lauren Halligan is committed to prosecuting the medical marijuana dispensaries and is working closely with the City Attorney.
- h. Linda Alexander asked if there are any dispensaries in San Pedro that are legal. The response was that the only legal dispensary in the area is located in Torrance.
- i. Chuck Hawley asked about turnaround time for officers taking arrestees from San Pedro to the 77th Station and also asked how many cars were assigned to the San Pedro area on a specific day. Officer Lopez commented that the officers work together to assist each other in taking arrestees up in one car when possible. The turnaround time should be shortened now that the LAPD is authorized to use the FasTrak lanes.
- j. There was also a short discussion in response to concerns about fireworks this year.

6. **Council District 15 Report:** Ryan Ferguson provided highlights from his written report which is available on the CSPNC website:

- a. Ferguson introduced the two representatives from the City Planning Department who were in attendance to make a presentation later on in the meeting.
- b. Transferring of Animal Control Officers: The Councilman is asking for that department to hold off on making any changes at this time.
- c. Special Olympics: San Pedro is one of over 100 host towns this summer. Over 100 delegates from Croatia and Kazakhstan will be visiting a few days prior to the start of the games in late July (July 21-24). There will be community events to help welcome these athletes.
- d. The Rancho San Pedro Housing Project Feasibility Study is expected to take four months with an anticipated completion date of mid-late August.
- e. Sidewalk Settlement Agreement. April 1, 2015 the City Council gave preliminary approval for a large settlement in the Willits vs. Cit of LA lawsuit. Ferguson gave a short explanation of the basic terms of the settlement.
- f. Broken sidewalks can be reported by calling 311 or using the MyLA311 phone app.
- g. It could be over two years before any sidewalk repair requests will be addressed due to the settlement requiring repairs next to city-owned facilities be handled first.

- h. 8th Street Townhomes: 24 unit project on southeast corner of 8th & Centre. The City Council approved the project.
 - i. On May 15, the Councilman introduced a Resolution in support of SB317 which would authorize the issuance of bonds in the total of \$2.45 billion pursuant to the State General Obligation Bond Law to finance a safe neighborhood parks, rivers and coastal protection program.
 - j. On May 13, Buscaino seconded a motion to study the current and future needs of the City's ATSAC system.
 - k. On May 8, the Councilman introduced a Motion to establish hours of operation at Alma Park as opening at sunrise and closing at sunset.
 - l. Other motions are included in the written report available on the CSPNC website.
 - m. Upcoming events were also announced and can be found on the CSPNC website.
 - n. June Smith had concerns that the Council Office has not consulted with the Coastal San Pedro Neighborhood Council with regards to the June 7th San Pedro Shred Skateboarding Event.
- 7. Items 13a 1 & 2 (Stakeholder motions) on the agenda were moved up to be addressed at this point in the meeting. Board Member Rachel Waugh recused herself and left the meeting room.**
- a. Gary Bettis explained that there was a procedural error in the minutes of July 2014 and the tape recording has not been found for verification. The Department of Neighborhood Empowerment refused to fund the NPG therefore the following action items were brought forth for approval:
 - i. Motion by Louis Dominguez, seconded by June Smith that the Coastal San Pedro Neighborhood Council withdraws the Neighborhood Purpose Grant for \$1,500 for San Pedro Arts Association passed in July 2014. Motion passed with 9 yes votes (Baeza, Bettis, Dimon, Dominguez, Hawley, Healy, Ross, Smith, Vidovich); 0 no votes; 0 abstentions; 1 recusal (Waugh); 5 absent (Burich, Dimitrov, Matich, Shirley, Warren).
 - ii. Motion by Louis Dominguez, seconded by Adele Healy that the Coastal San Pedro Neighborhood Council will fund a Neighborhood Purpose Grant not to exceed \$1,500 to the San Pedro Arts Association to support their 2015 program of cultural/educational events in Coastal San Pedro. Motion passed with 9 yes votes (Baeza, Bettis, Dimon, Dominguez, Hawley, Healy, Ross, Smith, Vidovich); 0 no votes; 0 abstentions; 1 recusal (Waugh); 5 absent (Burich, Dimitrov, Matich, Shirley, Warren).
- 8. LAUSD.** John Larson from the office of LAUSD Board President Richard Vladovic reported:
- a. The Governor released his updated budget which shows an additional revenue stream of \$6 billion and under the auspices of Proposition 98 we are looking at \$600 million that will come to the school district. At last week's board meeting there as a final approval with UTLA giving the teachers the pay increases they were looking for. There will also be a committee forming to reduce class sizes.
 - b. John Olguin Swimming Pool: The pool will open June 13 – Aug 9 and according to the MOU will only be accessible through the 32nd & Gaffey Gate. James Dimon asked that a copy of the MOU be forwarded to the board.
- 9. PRESENTATIONS:** Esther Amaya and Conni Pallini-Tipton of the City Planning Department gave an overview of the proposed Western Avenue project (Summerland to PV Drive North). The primary objective of the project is to come up with a unifying theme or character on Western. This is not about relieving traffic congestion but about how we approach Western Avenue to make improvements over time that are cohesive, attractive and a pleasant experience for people using Western whether driving, riding their bikes or walking. The project builds on community input over the past few years.

10. Board member comments to board and stakeholders for non-agenda items: It was strongly recommended by the City Attorney that this item be placed on the monthly agenda for board members to make comments to stakeholders in their capacity as a board member. The following comments were made:

- a. June Smith did not understand the logic of having this item on the agenda.
- b. James Baeza made comments on the successes of the Coastal San Pedro Neighborhood Council. He hopes to move forward in a positive direction for the benefit of stakeholders.
- c. John Vidovich spoke about the Sunken City article appearing last week in the paper related to opening access to sunken city. He has looked at statistics on responses to cliff rescues in the area and it is a compelling number.
- d. James Dimon asked to see those statistics and specifically the locations of those rescues.
- e. June Smith thanked John for the statistics which have not been forthcoming from the LAPD.
- f. John Vidovich clarified that specific locations do not show up in the statistics.
- g. Louis Dominguez made comments related to the Special Olympics being held in Los Angeles. He is on a committee that is looking for volunteers to help staff the medical unit at the training facility.
- h. Chuck Hawley commented that as board members, we have a fiduciary responsibility to the City of Los Angeles to maintain its fiscal health. Sunken City has been declared dangerous and can't be "undeclared" as a dangerous area. He is an advocate of never opening up the Sunken City area putting the city at risk.
- i. June Smith commented that the Sunken City liability issue is being further studied by the Councilman's office.
- j. It was suggested that the Sunken City issue be sent back to committee for further discussion.

11. COMMITTEE QUESTION TIME:

- a. **Jim Baeza, Rec and Parks Committee** reported that the committee is involved in putting together a Pt. Fermin PAB to primarily address safety issues. Also the broken light pole at Cabrillo Beach has been addressed. Regarding the Motion on Sunken City from November, the committee wrote a letter requesting the City Attorney reconsider speaking with the committee on this issue.

12. Selection Committee Report:

- a. Dean Pentcheff addressed the 2016 Selection Procedures Stipulation Worksheet (Stip Sheet) item by item to determine the responses that the Board would like to send in to the Department of Neighborhood Empower (to be submitted by June 1, 2015). **Motion by June Smith, seconded by Louis Dominguez to fill out the Stipulation Worksheet. (Shown in italics below)**

1. Article V - Governing Board, Section 3: Official Actions – Please clarify how your board takes official action and treats abstentions. This would not affect different voting requirements for other sections of the bylaws that required a different vote, e.g. 2/3 vote for bylaw amendments, board removal, etc.

Simple majority vote by the board members present and voting, including abstentions, which act as a "yes" vote (default)

Simple majority vote by the board members present and voting, not including abstentions

Simple majority vote by the board members present, including abstentions, which act as a "yes" vote

Simple majority vote by the board members present, not including abstentions.

In this Article V, the board chose the second item (as shown in bold) by consent.

2. Article VIII - Meetings, Section 3: Notifications/Postings – The Board of Neighborhood Commissioners (Commission) passed a posting policy reducing posting locations from 5 to 1 location with 24 hour

visibility if a Neighborhood Council has a website. If a Neighborhood Council doesn't have a website, they must maintain 5 physical posting locations. Neighborhood Councils with websites may still choose to maintain their 5 or more physical posting locations.

Defaults – Neighborhood Councils with a website will default to 1 physical posting location. Neighborhood Councils without a website will default to 5 physical posting locations.

We have a website and will have 1 physical posting location at: 1840 S. Gaffey Street.

On item 2 the board has a website and chose the same physical posting location as currently used of 1840 S. Gaffey Street, San Pedro.

3. Article XI – Grievance Process – The City Council passed CF 13-1689 establishing seven regional Neighborhood Council Grievance Panels – South, Central, Harbor, West, East, North Valley and South Valley. Each Neighborhood Council may appoint one board member or stakeholder to serve on a pool of panelists. These panelists will review grievances and election challenges. Please submit your appointment:

Default is the President or Chair of the Neighborhood Council.

Name: Board member Stakeholder

Email: Phone:

Please note that any language in your grievance process in conflict with the new grievance ordinance will be removed.

The President was selected as the appointed panelist.

4. Article XIV – Compliance, Section 1: Code of Civility - The Commission passed a Neighborhood Council Board Member Code of Conduct Policy, and the following language will be added to this section in addition to any other Neighborhood Council requirements. "Board members will abide by the Commission's Neighborhood Council Board Member Code of Conduct Policy."

5. Article XIV – Compliance, Section 2: Training - The Department requires board members to take ethics and funding training **prior to voting** on funding related items. There is no grace period for board members to take these trainings. The following language will be added to this section in addition to any other Neighborhood Council requirements: "All board members must take ethics and funding training prior to making motions and voting on funding related matters."

These items 4 and 5 are mandatory. No selection necessary.

ARTICLE X - ELECTIONS

Online and Telephone Voting

Neighborhood Councils will have the opportunity to add online and telephone voting to their 2016 elections at no additional cost to increase the convenience of voting for their stakeholders via computer, tablet, smart phone or regular touch tone phone. We have funding for 50 Neighborhood Councils to participate in this opportunity for the 2016 elections. A physical polling location will still be available on the day of the election. There will be a follow up election stipulation worksheet sent to Neighborhood Councils after July 1, 2015 to lock down polling locations, translation and election timelines if your Neighborhood Council changes to elections.

6. Your Neighborhood Council uses a selection process. The **default** is to remain with your selection process. If your board wants to make any changes to its selection process or to change to an election process starting in 2016, please indicate the board's decision:

- We want selections with self-affirmation voter verification
- We want selections with documentation voter verification
- We want to change to elections with online voting and self-affirmation voter verification
- We want to change to elections with online voting and documentation voter verification
- We want to change to elections with self-affirmation voter verification and no online voting

We want to change to elections with documentation voter verification and no online voting

Note: With self-affirmation voter online and telephone voting, your voters will be asked to affirm their stakeholder type and voting address prior to voting online. With voter documentation online and telephone voting, your voters must still be verified with documentation by City trained personnel (homeless voters will have a special verification process) prior to receiving a security code to vote online.

7. **Telephone voting** requires a lot of work in creating and recording scripts. You may choose to eliminate the telephone voting option if you believe your community will not use it. The **default** will be to HAVE it if you have chosen online voting.

We do not want telephone voting Not Applicable

8. **Vote-by-Mail** (for self-affirmation voters only) will be eliminated with online voting though we are exploring the possibility of having a voter request only vote-by-mail paper ballot for those Neighborhood Councils with online voting. If your Neighborhood Council is choosing online voting, would you be interested in voter-request only vote-by-mail paper ballots? Yes No (**default**) Not Applicable

9. Board Vote Structure

Please review Attachment B of your bylaws to see if your board voting structure is correct. Changes to the number of seats, except for an addition of a Community Interest At-Large seat, requires the board to fill out and submit a Bylaw Amendment Application by May 1, 2015 for Commission review. Please select one:

Maintain the current board voting structure (**default**)

Change the board structure to have the Community Interest stakeholder run and vote for one At-Large seat

Other:

Dean explained Article X – Elections. Board members asked questions. James Baeza suggested that this go back to committee for further discussion. June Smith suggested the board move forward with the form and work on changing bylaws at some point in the future. John Vidovich and Rachel Waugh liked the idea of casting a larger net and considering on-line voting. **No selections were made for items 6 through 9.**

10. Candidate Filing Requirements

During the 2016 Neighborhood Council Elections Town Halls, board members suggested that candidates have an understanding of the Neighborhood Council system and the elections process prior to filing. We are polling Neighborhood Councils for their feedback so please answer the following question:

Should Neighborhood Council candidates be required take a 5-10 minute video training (produced by the City) about the Neighborhood Council system and their responsibilities as a candidate during the election process prior to completing their registration? Yes No (**existing**)

The board voted to select “NO” for item #10. (5 votes for no; 4 votes for yes)

11. Elected Board Members Seating Period

After the 2014 elections and during the 2016 Neighborhood Council Elections Town Halls, board members suggested that instead of the current staggering seating of newly elected board members, everyone is seated on July 1st. This was to minimize transition issues. Other board members stated that July 1st was too long, and they would end up with lame duck boards for several months. We are polling Neighborhood Councils for their feedback so please select one:

Keep the current staggered seating of the board (**existing**)

All board members should take office on July 1st.

Board members should be seated together based on their region and election month, e.g. March elections will all seat together on July 1st.

The board voted to keep the current staggered seating of the board. (9 yes; 0 no; 0 abstentions)

Motion to accept the Stipulation Worksheet as a whole passed with 7 yes (Baeza, Hawley, Healy, Ross, Smith, Vidovich, Waugh); 1 no (Dominguez); 1 abstention (Dimon). After the board vote, John Vidovich and James Baeza were confused on what the vote was for and asked for clarification. Dean Pentcheff offered to go through each item and what decision was chosen for each. Motion to reconsider by John Vidovich, seconded by Louis Dominguez. Motion to reconsider passed by 6 yes (Baeza, Dominguez, Healy, Ross, Vidovich, Waugh); 1 no (Hawley).

Continued discussion determined that the board was not ready to complete the form.

Motion to table by Rachel Waugh and hold a special meeting prior to June 1, 2015, seconded by Louis Dominguez. Motion to table passed with 8 yes votes (Baeza, Dimon, Dominguez, Healy, Ross, Smith, Vidovich, Waugh); 1 no (Hawley); 0 abstentions.

13. APPOINTMENTS

- a. **Nominations to fill the vacant seats of Denise Sampson and Ana Ortiz:** No nominations.

14. **President's Report:** No report.

15. **Olguin Campus Pool Motion:** The following motion was brought forth by Stakeholder Clay Marshall: *WHEREAS, the swimming pool at the San Pedro High School John M. & Muriel Olguin Campus will open to the public this summer; and WHEREAS, the neighborhood surrounding the Olguin Campus continues to suffer the residual traffic effects of the Paseo Del Mar landslide; and WHEREAS, this board has passed numerous motions over the past four years asking the school to rescind its decision to utilize the Alma Street gate as its primary entrance; and WHEREAS, Alma Street lacks functioning sidewalks south of the Olguin Campus and cannot reasonably or safely accommodate increased pedestrian traffic. NOW THEREFORE, the Coastal San Pedro Neighborhood Council formally requests that the Alma Street gate remain closed during the summer from June 15 to August 16 while school is not in session and that visitors to the Olguin Campus swimming pool be directed to use the school's Gaffey Street entrance.*

Motion to approve by Rachel Waugh; seconded by Louis Dominguez. Motion passed with 7 yes votes (Dimon, Dominguez, Hawley, Healy, Ross, Vidovich, Waugh); 1 no vote (Smith); 1 abstention (Baeza).

16. Committee Motions:

- a. The following motion was brought forth from the Budget and Finance Committee (Moved by Lydia Gutierrez and seconded by Dean Pentcheff, passed 3-0): *Coastal San Pedro Neighborhood Council will fund a Neighborhood Purpose Grant not to exceed \$3,000 to the Harry Bridges Institute for the Music by the Sea 2015 concert series, which will promote cultural/entertainment activities in Coastal San Pedro.* Motion from Committee passed with 8 yes votes (Baeza, Dominguez, Hawley, Healy, Ross, Smith, Vidovich, Waugh); 0 no votes; 1 abstention (Dimon).
- b. The following motion was brought forth from the Budget and Finance Committee (Moved by Dean Pentcheff, seconded by Lydia Gutierrez, passed 3-0): *Coastal San Pedro Neighborhood Council approves using \$550 to increase the balance of the board's postal account, so there are adequate funds for mailing of newsletters and other selections materials.* Motion from Committee passed with 8 yes votes (Baeza, Dominguez, Hawley, Healy, Ross, Smith, Vidovich, Waugh); 0 no votes; 1 abstention (Dimon).

- c. The following motion was brought forth from the Budget and Finance Committee (Moved by Ted Shirley, seconded by Dean Pentcheff, passed 3-0): *Coastal San Pedro Neighborhood Council will revise the 2014-2015 budget to reflect the actual costs of the annual newsletter, selections cards, and Public Safety Summit, as well as funds required for the Harry Bridges Institute Neighborhood Purpose Grant and postal account balance increase (see revised budget).* . . Motion from Committee passed with 8 yes votes (Baeza, Dominguez, Hawley, Healy, Ross, Smith, Vidovich, Waugh); 0 no votes; 1 abstention (Dimon).
- b. Motion from Rules and Bylaws committee to amend CSPNC Grievance process within the Standing Rules. See page 9 of these minutes for text of motion. Moved by Dominguez, seconded by Healy. Motion from Committee passed with 8 yes votes (Baeza, Dominguez, Hawley, Healy, Ross, Smith, Vidovich, Waugh); 0 no votes; 1 abstention (Dimon).

17. PUBLIC COMMENT: None

18. ANNOUNCEMENTS: None

19. Adjournment: The meeting was adjourned at 8:58.

Respectfully submitted,
Kristina Smith
for the Coastal San Pedro Neighborhood Council

Standing Rules Amendment

Rules & Bylaws Committee

Whereas the current language of Coastal San Pedro Neighborhood Council Standing Rule 8 is in conflict with Los Angeles City Ordinance 183487 (Council File 15-0067), effective May 3, 2015; and

Whereas there is now a Regional Grievance Panel that is charged with processing Grievances if a neighborhood council chooses to waive consideration of Grievances;

Therefore be it resolved that the Standing Rules of the Coastal San Pedro Neighborhood Council shall be amended as follows (text in ~~strikeout~~ is to be deleted, text in **boldface** is to be added):

8. Grievance Process

~~This grievance process is intended to address matters involving procedural disputes, such as the Board's failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which grievances may be aired publicly at Board meetings.~~

~~Board members are not permitted to file a grievance against another Board member or against the Board. Any grievance by a Stakeholder must be submitted in writing to the Board who shall cause the matter to be placed on the agenda for the next regular Board meeting.~~

~~At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Stakeholders randomly selected by the Board from a list of Stakeholders who have expressed an interest in serving from time to time on such a panel.~~

~~Within two (2) weeks of the panel's selection, the Board shall coordinate a time and place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved.~~

~~Within two (2) weeks following such meeting, a member of the panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the panel's collective recommendations for resolving the grievance. The Board may receive a copy of the panel's report and recommendations prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board members until it is heard publicly at the next regular Council meeting.~~

The Coastal San Pedro Neighborhood Council waives consideration of all Grievances and shall forward Grievances to the Regional Grievance Panel, as provided by Subsection (d)(3) of Section 22.818 of Article 3 of Chapter 28 of the Los Angeles Administrative Code.
