



minutes

# COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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## January 16, 2018 Board and Stakeholder Meeting Minutes Cabrillo Marina Community Building

Board Members	Roll Call
Robert Bryant	Excused
Isiah Cade	Present left at 7:00 pm
Erin Carter	Absent
Rudy Caseres	Present at 7:45 pm
Louis Dominguez	Present
Doug Epperhart	Present
Anna Erneholm	Present
Bob Gelfand	Present
Noel Gould	Present
Richard Havenick	Present
Kandee Kawashima	Absent
Daniel Kohn	Present
Kavitha Muthuswamy	Present
David Myers	Present at 6:40 pm left at 8:15 pm
Dean Pentcheff	Present
Mike Riso	Present
Shannon Ross	Present left at 8:00 pm

### 1. VOLUNTARY OPPORTUNITY TO SAY THE PLEDGE OF ALLEGIANCE

### 2. PUBLIC COMMENT ON NON-AGENDA ITEMS

- a. Laurie Jacobs announced the annual Northwest San Pedro Neighborhood Council Pathways to Employment will be held at the San Pedro High School Olguin Campus on Saturday, April 14<sup>th</sup>.
- b. Allen Franz, from the Palos Verdes Peninsula Land Conservancy, announced that the Wild & Scenic film series will be shown on Sunday, January 28<sup>th</sup>, at the Hermosa Beach Community Center, at 4:00 p.m.

### 3. CALL TO ORDER AND ROLL CALL: The meeting was called to order at 6:40 pm by President Doug Epperhart. See list above for board member attendance. There were 14 Board members present and approximately 17 stakeholders in attendance.

### 4. BOARD MEMBER COMMENTS – None

### 5. APPROVAL OF PRIOR MEETING MINUTES – Approved with 12 yes (Cade, Dominguez, Epperhart, Erneholm, Gelfand, Gould, Havenick, Khon, Muthuswamy, Pentcheff, Riso, and Ross), 0 noes, 0 abstentions, and 2 not yet present (Caseres and Myers).

### 6. REPORTS FROM GOVERNMENT AGENCY REPRESENTATIVES

- a. **Congresswoman Nanette Barragan** – Morgan Roth Field Representative
  - i. Mr. Roth provided an end of year report with an overview of the Congresswoman’s legislative activities.
  - ii. Answered questions from the board and stakeholders.
- b. **LAPD REPORT** – Senior Lead Officer Monica Helper for Senior Lead Officer Paul Winter
  - i. Officer Helper gave a brief overview of crime statistics for the area.

- ii. Officer Winter is working on the Sunken City violation issue.
- iii. The annual Los Angeles Homeless Services Authority's homeless count is Wednesday, January 24<sup>th</sup>, and the San Pedro count will be based out of Harbor Division.
- iv. On Saturday, February 24<sup>th</sup>, there is Cyber Watch Expo, from 10:00 am to 1:00 pm at Harbor Division.
- v. Officer Helper answered questions from the board and stakeholders.
- c. **Councilman Joe Buscaino** – San Pedro Field Deputy Ryan Ferguson
  - i. Mr. Ferguson reported on some of the following issues:
    - I. The trees in the Western Avenue median are being maintained
    - II. High Park infrastructure is in process
    - III. Construction has begun at 550 S. Palos Verdes
  - ii. Mr. Ferguson answered questions from the board and stakeholders.
- d. **Port of Los Angeles Port Police** – Aldo Morales, Maritime Community Relations Officer – Not present
- e. **Port of Los Angeles** – Augie Bezmalinovich – Not present
- f. **Department of Neighborhood Empowerment (DONE)** – Octaviano Rios, Neighborhood Council Advocate – Not present
- g. **Office of Mayor Garcetti** – Manny Lopez, Harbor Area Representative – Not Present
- h. **Senator Steven Bradford** – Brenda Baker – Not present

**7. PRESENTATION FROM CITIZENS' CLIMATE LOBBY ON CARBON FEE AND DIVIDEND APPROACH TO CARBON MITIGATION** – Bob Kalayjian, MD

- a. Dr. Kalayjian provided handouts with an overview of the organization and the proposal.
- b. They are a non-partisan organization with 455 chapters internationally.
- c. He is seeking an endorsement from the council of their carbon fee and dividend proposal.
- d. Dr. Kalayjian answered questions from the board and stakeholders.

**8. MOTION ON EMERGENCY PREPAREDNESS** – See motion text below

Motion by **Louis Dominguez** to refer motion back to committee, second by **Noel Gould**, and passed with 11 yes (Caseres, Dominguez, Epperhart, Erneholm, Gould, Havenick, Khon, Muthuswamy, Myers, Pentcheff, and Riso), 2 noes (Gelfand and Ross), 0 abstentions, and 1 not left meeting early (Cade).

**9. MOTION TO AMEND THE BYLAWS OF THE COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL TO ACCOMMODATE THE CHANGE IN CITY CLERK ELECTION SCHEDULE FOR NEIGHBORHOOD COUNCILS FROM EVEN-NUMBERED TO ODD-NUMBERED YEARS AND TO REMOVE SOME NOW-OBSOLETE ELECTION CLAUSES** – See motion text below

Need a minimum of 2/3 yes votes of the seated board, which is 12 votes, only received 11 yes votes.

**Motion** from committee failed with 11 yes (Dominguez, Epperhart, Erneholm, Gelfand, Gould, Havenick, Khon, Muthuswamy, Pentcheff, Riso, and Ross), 0 noes, 1 abstention (Myers), 1 not yet present (Caseres), and 1 left meeting early (Cade).

**Motion** by **Dean Pentcheff** to reconsider the motion, second by **Louis Dominguez**, and passed with 13 yes (Caseres, Dominguez, Epperhart, Erneholm, Gelfand, Gould, Havenick, Khon, Muthuswamy, Myers, Pentcheff, Riso, and Ross), 0 noes, 0 abstentions, and 1 left meeting early (Cade).

**Motion** by **Dean Pentcheff** to amend the Bylaws of the Coastal San Pedro Neighborhood Council to accommodate the change in City Clerk election schedule for Neighborhood Councils from even-numbered to odd-numbered years and to remove some now-obsolete election clauses, second by **Louis Dominguez**, and passed with 13 yes (Caseres, Dominguez, Epperhart, Erneholm, Gelfand, Gould, Havenick, Khon, Muthuswamy, Myers, Pentcheff, Riso, and Ross), 0 noes, 0 abstentions, and 1 left meeting early (Cade).

**10. COMMITTEE REPORTS**

- a. Budget & Finance Committee Chair Bob Bryant – Not present
- b. Emergency Preparedness and Public Safety Committee Chair Bob Gelfand – see item #8 above.
- c. Parks and Coastline Committee Chair Noel Gould – No new information
- d. Planning and Transportation Committee Chair Mike Riso – No new information

- e. Environment and Sustainability Committee Chair Anna Erneholm – No new information
- f. Economic Development Committee Chair David Myers – No new information
- g. Homeless Committee – Kathleen Martin, Chair
  - i. Meeting tomorrow night at 6:30 pm at the Marine Exchange.
  - ii. The annual Los Angeles Homeless Services Authority's homeless count is Wednesday, January 24<sup>th</sup>. To register to volunteer for the count go to the web site [theycountwillyou.org](http://theycountwillyou.org).

## 11. TREASURER'S REPORT

*Budget and Finance (Consent Calendar)*

### 12. BOARD APPROVAL OF MONTHLY EXPENDITURE REPORTS

### 13. BOARD APPROVAL OF EXPENSES

Motion by **Louis Dominguez** to approve consent calendar items as presented, second by **Noel Gould**, and passed with 11 yes (Dominguez, Epperhart, Erneholm, Gelfand, Gould, Havenick, Khon, Muthuswamy, Myers, Pentcheff, and Riso), 0 noes, 0 abstentions, 1 ineligible (Caseres), and 2 left meeting early (Cade and Ross).

### 14. MOTION TO APPROPRIATE A SUM NOT TO EXCEED \$1,200 FOR BOOKKEEPING SERVICES

*Resolved*, the Coastal San Pedro Neighborhood Council (CSPNC) shall appropriate a sum not to exceed \$1,200 for bookkeeping services with regard to the council's financial matters. The scope of work includes the bookkeeping matters previously carried out by the CSPNC Treasurer. The appropriation is intended to cover financial bookkeeping beginning on February 1, 2018 and extending through June 30, 2018.

Motion by **Louis Dominguez** to approve appropriating a sum not to exceed \$1,200 for bookkeeping services as outlined above, second by **Noel Gould**, and passed with 10 yes (Dominguez, Epperhart, Erneholm, Gelfand, Gould, Havenick, Khon, Muthuswamy, Pentcheff, and Riso), 1 no (Myers), 0 abstentions, 1 ineligible (Caseres), and 2 left meeting early (Cade and Ross).

### 15. ACCEPTANCE OF RESIGNATION OF THE TREASURER

Motion by **Louis Dominguez** to accept resignation of David Myers as Treasurer, second by **Noel Gould**, and passed with 12 yes (Caseres, Dominguez, Epperhart, Erneholm, Gelfand, Gould, Havenick, Khon, Muthuswamy, Myers, Pentcheff, and Riso), 0 noes, 0 abstentions, and 2 left meeting early (Cade and Ross).

### 16. APPOINTMENT OF A TREASURER

Motion by **Mike Riso** to appoint Louis Dominguez to serve as Treasurer, second by **Louis Dominguez**, and passed with 7 yes (Epperhart, Gelfand, Havenick, Khon, Muthuswamy, Pentcheff, and Riso), 3 noes (Caseres, Dominguez, Erneholm,), 1 abstention (Gould), and 3 left meeting early (Cade, Myers, and Ross).

### 17. APPOINTMENT OF A GOVERNING BOARD MEMBER TO BE THE CITY CREDIT CARD HOLDER

Motion by **Louis Dominguez** to appoint Doug Epperhart to serve as Purchase Card Holder, second by **Doug Epperhart**, and passed with 11 yes (Caseres, Dominguez, Epperhart, Erneholm, Gelfand, Gould, Havenick, Khon, Muthuswamy, Myers, Pentcheff, and Riso), 0 noes, 0 abstentions, and 3 left meeting early (Cade, Myers, and Ross).

### 18. APPOINTMENTS OF COMMITTEE MEMBERS, COMMITTEE OFFICERS, AND OTHER BOARD REPRESENTATIVES

- a. Appointment of Erin Carter and Kavitha Muthuswamy to the homeless committee.

### 19. ANNOUNCEMENTS

- a. Dean Pentcheff thanked Mike Riso for filing Community Impact Statements.
- b. Louis Dominguez commented that the board should take up the issue of the Federal Government opening our coastline to drilling.
- c. Rudy Caseres announced an event on Sunday, February 11<sup>th</sup>, at the Garden Church, from 7:00 to 10:00 p.m.
- d. Bob Gelfand commented that the LA Neighborhood Council Coalition discussed pending legislation that would remove the City's ability to control building along transit corridors.

- e. Bob Gelfand announced that the Neighborhood Council Emergency Preparedness Alliance is meeting on Saturday, January 27<sup>th</sup>.
- f. Dean Petncheff commented that there is a motion by the City to consider rebuilding the road in the White Point Land Slide area, though the Environmental Impact Study has not yet been released.
- g. Dough Epperhart gave a brief overview of some of the items addressed at the mid-year review and re-cap meeting.
  - i. The Economic Development Committee has been eliminated, and those items will now be addressed by the Planning Committee.
  - ii. A system for tracking motions has been created to assign responsibility for follow up to individuals. There will also be a matrix created that will be on the website.
- h. Bob Gelfand asked Doug Epperhart to look into attendance issues related to non-attendance.

**20. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**21. ADJOURNMENT:** The meeting was adjourned at 8:40 pm. The next regular meeting is February 20, 2018.

Respectfully submitted,  
 Sheryl Akerblom  
 for the Coastal San Pedro Neighborhood Council

MOTION TEXT

**8. Motion on emergency preparedness**

*[Emergency Preparedness and Public Safety Committee]*

*Introduction*

The citywide Neighborhood Council Emergency Preparedness Alliance (NCEPA) was created by neighborhood council participants in early 2016 and has been meeting monthly since that time. It has heard presentations from many organizations including the LAFD, LAPD, Emergency Management Department, Department of Recreation and Parks, the Auxiliary Communications Service of the LAFD, and numerous others. Participants in the NCEPA meetings have reached conclusions which are summarized in the section titled Findings below.

*Generally Accepted Knowledge*

The state of California is overdue for a large magnitude earthquake originating on the San Andreas Fault. Current estimates are that such a quake, popularly referred to as "the big one," could be as heavy as magnitude 8.3, could injure in excess of 50,000 people, and would damage or destroy several thousand structures. The vast majority of the 4 million residents of Los Angeles would survive, but we will be left without running water, electricity, or working sewage for an indefinite period of time, perhaps lasting weeks. It is also predicted that such an earthquake would result in the loss of telephone and cellular telephone services. In addition, downed power lines could make streets impassable.

*Findings*

We find that the vast majority of Los Angeles residents are woefully unprepared for a major earthquake. For example, the need to stockpile water, food, and prescription medications has not been communicated successfully to the populace. We find that city agencies and departments are, in general, reasonably well prepared for a major earthquake, but have failed to communicate their plans and goals to the population as a whole.

*Resolved*

- 1) The Coastal San Pedro Neighborhood Council (CSPNC) recognizes that the residents in our district and the public as a whole have not been adequately informed about the need to stockpile disaster supplies, nor have they been trained adequately in dealing with a major earthquake at the time of the quake and in its immediate aftermath.
- 2) For these reasons, the Coastal San Pedro Neighborhood Council will institute a public training program, some of which will be presented at monthly governing board meetings. The CSPNC will also do outreach to local Neighborhood Watch groups, as well as other organizations with active memberships within our district.

- 3) The CSPNC calls on city agencies and departments including the LAFD and LAPD to inform the public as to their plans for reacting to a major disaster, particularly with regard to a situation presenting danger to the residents of the area adjacent to the harbor.
- 4) The CSPNC budget would adequately cover the costs of purchasing and distributing two-way radios to residents of the CSPNC district so as to create the infrastructure for emergency communications in the aftermath of a major earthquake. Unfortunately, current city regulations forbid such practices since they involve distributing items of value to the public in such a manner that they will be stored apart from our direct control. CSPNC calls on the city of Los Angeles to cut through this red tape so that CSPNC and other neighborhood councils can begin the process of disaster preparedness.
- 5) The city should expedite the ability of neighborhood councils and other organizations to create bins full of first responder tools. We point out that used cargo containers are available and relatively inexpensive. As with respect to item 4 (above), the difficulties involve red tape, regulations, and fear of liability by the city. The city of Los Angeles is called on to cut through the red tape.
- 6) CSPNC will help develop and will participate in planning for a communications and emergency response network that would go into action in the event of a major disaster. CSPNC will continue to be a member of and participate in the Neighborhood Council Emergency Preparedness Alliance.
- 7) A member of the CSPNC governing board along with other NCEPA participants have suggested a plan for responding to a major earthquake through a process referred to as "walk to the corner." CSPNC endorses in principle the creation and use of that procedure.

**9. Motion to amend the Bylaws of the Coastal San Pedro Neighborhood Council to accommodate the change in City Clerk election schedule for Neighborhood Councils from even-numbered to odd-numbered years and to remove some now-obsolete election clauses. [Dean Pentcheff, second by Lou Dominguez]**

*Resolved*, the Coastal San Pedro Neighborhood Council shall amend its Bylaws to reflect a change in the City Clerk election schedule from even-numbered to odd-numbered years, and to remove some clauses that are now obsolete, as follows (text in strikethrough to be removed, text in underlined-boldface to be added):

Article V Section 4. Terms and Term Limits. ~~For the 2017–2018 term only, the term of office for Governing Board members shall be for a period of one (1) year commencing July 1, 2017 and ending June 30, 2018.~~ The regular terms of office for Governing Board members shall be for a period of two (2) years commencing July 1, ~~2018~~ of ~~even~~odd-numbered years and ending June 30 of the following ~~even~~odd-numbered year. There shall be no term limits.

Article X Section 1. Administration of Election. ~~For the 2017–2018 term only, the Council shall hold a selection process instead of an election to fill the Governing Board. The Governing Board will be chosen at an annual meeting which will be held during the month of May. The Governing Board shall, no later than February 1, set the date of the annual meeting. A selection committee consisting of stakeholders, who cannot be candidates, shall be appointed by the Governing Board no later than ninety (90) days prior to the date of the annual meeting. The selection committee shall promulgate procedures for the conduct of the annual meeting and selection of Governing Board members. The selection committee shall also choose an independent and neutral third party to monitor the selection process and certify the result. All selection procedures shall be in conformity with the selection rules established by the City of Los Angeles and shall be approved by the Department of Neighborhood Empowerment.~~

The Neighborhood Council's election will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council elections.

*Note that according to the Bylaws of the Coastal San Pedro Neighborhood Council, passage of a motion to amend the Bylaws requires a two-thirds (2/3) vote of all serving Governing Board members and, in addition, a simple majority vote of all stakeholders present and voting at that meeting.*

**14. Motion to appropriate a sum not to exceed \$1,200 for bookkeeping services**

*[Robert Bryant]*

*Resolved*, the Coastal San Pedro Neighborhood Council (CSPNC) shall appropriate a sum not to exceed \$1,200 for bookkeeping services with regard to the council's financial matters. The scope of work includes the bookkeeping matters previously carried out by the CSPNC Treasurer. The appropriation is intended to cover financial bookkeeping beginning on February 1, 2018 and extending through June 30, 2018.