



minutes

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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July 15, 2019 Board and Stakeholder Meeting Minutes Cabrillo Marina Community Building

Board Members	Roll Call
Robert Bryant	Present
Isiah Cade	Present
Louis Dominguez	Present
Doug Epperhart	Present
Bob Gelfand	Present
Noel Gould	Present
Richard Havenick	Present at 6:50 p.m.
Erika Hernandez	Present
Andrea Herman	Seated
Daniel Kohn	Absent
John Kopczynski	Absent
Kathleen Martin	Present
Kavitha Muthuswamy	Present at 6:40 p.m.
Dean Pentcheff	Present
Shannon Ross	Absent
Robin Rudisill	Absent
Jose Abraham Vargas	Seated

1. VOLUNTARY OPPORTUNITY TO SAY THE PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT ON NON-AGENDA ITEMS

- a. Laurie Jacobs commented that there is a new issue of the Northwest San Pedro Neighborhood Council newsletter and that they have 2 vacant board seats, Non-Governmental and Business.

3. CALL TO ORDER AND ROLL CALL: The meeting was called to order at 6:30 p.m. by President Doug Epperhart. See list above for board attendance. There was a quorum with 9/10/11/13 Board members present and approximately 20 stakeholders in attendance.

4. BOARD OFFICER ELECTIONS

- a. President – **Doug Epperhart** appointed to serve as president with 7 yes (Cade, Dominguez, Epperhart, Gelfand, Gould, Hernandez, and Martin), 1 no (Byrant), 1 abstention (Pentcheff), and 2 not yet present (Havenick and Muthuswamy).
- b. Vice President – **Dean Pentcheff** appointed to serve as vice president with 8 yes (Cade, Dominguez, Epperhart, Gelfand, Gould, Hernandez, Martin, and Pentcheff), 1 no (Byrant), 0 abstention, and 2 not yet present (Havenick and Muthuswamy).
- c. Treasurer – **Louis Dominguez** appointed to serve as treasurer with 8 yes (Byrant, Cade, Epperhart, Gelfand, Gould, Hernandez, Martin, and Pentcheff), 0 no, 1 abstention (Dominguez), and 2 not yet present (Havenick and Muthuswamy).
- d. Secretary – **Dean Pentcheff** appointed to serve as vice president with 8 yes (Byrant, Dominguez, Epperhart, Gelfand, Gould, Hernandez, Martin, and Pentcheff), 0 no, 1 abstention (Cade), and 2 not yet present (Havenick and Muthuswamy).

5. FILL VACANCY OF BOARD MEMBERS – Several rounds of voting produced the following results:

- a. Gregory Ellis – Not present, not selected
- b. Pamula Gaume – Not selected
- c. Andrea Herman – Seated with 9 votes
- d. Jose Abraham Vargas – Seated with 9 votes

Motion by **Bob Gelfand** that if a candidate does not receive a minimum of 9 votes filling of vacancy/vacancies shall be held over to the next regular meeting, second by **Noel Gould**, and passed with 7 yes (Byrant, Cade, Dominguez, Gelfand, Gould, Hernandez, and Pentcheff), 3 noes (Havenick, Martin, and Muthuswamy), and 1 abstention (Epperhart).

6. BOARD MEMBER COMMENT ON NON-AGENDA ITEMS

- a. Bob commented that committee budget allocations have not being done according to the bylaws.
- b. Louis Dominguez commented that LA Fleet Week will be from Friday, August 30th through Monday, September 2nd, they need volunteers.
- c. Doug Epperhart commented that board members should check on the status of their trainings to be sure you are compliant.
- d. Bob Gelfand announce that the annual Congress of Neighborhoods will be held on Saturday, September 28th at City Hall. He believes there will be 2 sessions for in person Ethics Training to fulfill that training requirement.

7. APPROVAL OF PRIOR MEETING MINUTES – June 17, 2019 meeting minutes – Approval postponed for corrections.

8. REPORTS FROM GOVERNMENT AGENCY REPRESENTATIVES

- a. **LAPD** – Senior Lead Officer Winter
 - i. Gave a brief overview of crime statistics for the area.
 - ii. Officer Winter answered questions from the board and stakeholders.
- b. **Councilman Joe Buscaino** – San Pedro Field Deputy Ryan Ferguson – On vacation
- c. **Port of Los Angeles** – Augie Bezmalinovich – Not present
- d. **Department of Neighborhood Empowerment (DONE)** – Obiamaka Ude, Neighborhood Council Advocate
 - i. Welcome to the new board members.
 - ii. The Department will be rolling out a new training platform call Corner Stone on which you can do all 3 trainings in one place.
 - iii. Civic U started tonight; the next workshop will be July 22nd. She highly recommends board members, particularly new members, attend.

9. PRESENTATION BY VERCHES ASSOCIATES FOR THE SOUTHERN CALIFORNIA GAS COMPANY

- a. In 2018 the state of California set a goal to achieve carbon neutrality and 100% clean energy by 2045.
- b. The Gas Company has invested in new technology to using waste to create renewable natural gas.
- c. The current goal is to have 5% of our gas be renewable natural gas by 2020 and at least 20% by 2035.
- d. You can view videos on ‘smart energy’, turning waste into energy on socalgas.com.
- e. They are advocating to keep natural gas as an energy choice for the public as apposed to 100% electrification.
- f. The representative answered questions from the board and stakeholders.

10. MOTION REQUESTING REPORT ON ROADS AND TRAILS IN ANGELS GATE – *Emergency Preparedness and Public Safety Committee*

The Angels Gate extended complex has a confusing set of roads and trails without obvious routes of escape in the event of a fire or other hazard. There is a need for clear markings to indicate routes of escape and, if necessary, the creation of paths where such do not exist.

Therefore, the Coastal San Pedro Neighborhood Council calls on the Los Angeles Fire Department and the Angels Gate Cultural Center and other bodies as appropriate to carry out an investigation as to these needs and to report back on their findings.

Motion by **Kathleen Martin** to return the issue to the Emergency Preparedness and Public Safety Committee, second by **Louis Dominguez**, and passed with 12 yes (Byrant, Cade, Dominguez, Epperhart, Gould, Havenick, Herman, Hernandez, Martin, Muthuswamy, Pentcheff, and Vargas), 0 no, and 1 abstention (Gelfand).

11. MOTION SUPPORTING OVERSIGHT OF CABRILLO BEACH FIRE PITS – *Coastline and Parks Committee*

Resolved, the Coastal San Pedro Neighborhood Council supports maintaining the Cabrillo Beach fire pits and supports oversight and regulation of the fire pits year round so as to ~~provide for peace and tranquility of~~ **REDUCE NUISANCE CONDITIONS AFFECTING** the adjacent residential neighborhoods. We request the establishment of a Cabrillo Beach task force under the Los Angeles Police Department, Los Angeles Fire Department, Los Angeles County Fire Department, Port Police, and the Department of Recreation and Parks Rangers to oversee enforcement ~~each evening~~ after the park closes.

Motion by **Richard Havenick** to amend the motion **AS NOTED ABOVE**, second by **Noel Gould**, and passed with 12 yes (Byrant, Cade, Dominguez, Gelfand, Gould, Havenick, Herman, Hernandez, Martin, Muthuswamy, Pentcheff, and Vargas), 0 no, and 1 abstention (Epperhart).

Motion by **Dean Pentcheff** to amend the motion to delete the words **each evening** as noted above, second by **Richard Havenick**, and passed with 9 yes (Cade, Gelfand, Havenick, Herman, Hernandez, Martin, Muthuswamy, Pentcheff, and Vargas), 3 noes (Byrant, Dominguez, and Gould), and 1 abstention (Epperhart).

Motion committee as amended passed with 13 yes (Byrant, Cade, Dominguez, Epperhart, Gelfand, Gould, Havenick, Herman, Hernandez, Martin, Muthuswamy, Pentcheff, and Vargas), 0 no, and 0 abstention.

12. MOTION RECOMMENDING A DESIGN PROCESS FOR PORT OF LOS ANGELES PUBLIC ACCESS INVESTMENT FUND

Resolved, the Coastal San Pedro Neighborhood Council recommends that Port of Los Angeles Public Access Investment Plan funds allocated for the 2020–2024 round be expended on a design process incorporating public input, and development and implementation of a comprehensive plan for infrastructure projects focused on connecting the community and waterfront areas, facilitating movement of individuals along the waterfront, and providing active recreational opportunities.

Motion by **Doug Epperhart** to approve the above resolve, second by **Louis Dominguez**, and passed with 12 yes (Byrant, Cade, Epperhart, Gelfand, Gould, Havenick, Herman, Hernandez, Martin, Muthuswamy, Pentcheff, and Vargas), 0 no, 0 abstention, and 1 out of room (Dominguez).

13. DISCUSSION AND POSSIBLE MOTION REGARDING SKATEBOARDING MITIGATION MEASURES AT THE PACIFIC OVERLOOK PARK

Motion by **Kathleen Martin** to send the issue to the Park and Coastline Committee, second by **Richard Havenick**, and passed with 9 yes (Byrant, Cade, Gould, Havenick, Hernandez, Martin, Muthuswamy, Pentcheff, and Vargas), 3 noes (Dominguez, Gelfand, and Herman), and 1 abstention (Epperhart).

14. MOTION REQUESTING BUDGET ALLOCATION FOR EMERGENCY PREPAREDNESS SUMMIT – *Emergency Preparedness and Public Safety Committee*

The Emergency Preparedness and Public Safety Committee intends to hold an Emergency Preparedness Summit in which public agencies, members of the public, and volunteer groups will be invited to discuss a comprehensive plan for dealing with a major earthquake or other natural disaster or a commercial incident such as a refinery fire or harbor incident.

The committee asks the appropriate committees and the Coastal San Pedro Neighborhood Council governing board to create a line item in the budget in the sum an amount **NOT TO EXCEED** of \$2000 for this summit.

Motion by **Noel Gould** to amend the motion **AS NOTED ABOVE**, second by **Richard Havenick**, and passed without objection.

Motion from committee as amended passed with 8 yes (Epperhart, Gelfand, Gould, Havenick, Hernandez, Martin, Muthuswamy, and Pentcheff), 2 noes (Byrant and Dominguez), 1 abstention (Cade), and 2 ineligible (Herman and Vargas).

15. MOTION REQUESTING BUDGET ALLOCATION FOR PUBLIC SAFETY ITEMS, FOOD, AND OTHER EXPENSES – *Emergency Preparedness and Public Safety Committee*

The Emergency Preparedness and Public Safety Committee plans to cooperate with the citywide Neighborhood Council Emergency Planning Alliance in developing and presenting a proposal to be submitted to all Los Angeles neighborhood councils regarding emergency planning. The document, presently referred to as the “wire frame for emergency preparedness,” is to be presented to the public and to neighborhood councils at the September 28, 2019 citywide neighborhood council congress. The Coastal San Pedro Neighborhood Council committee intends to carry out tasks currently present in the draft document, including giving out inexpensive emergency preparedness items to people who attend our meetings (including the governing board) and other events, as has been done in other neighborhood councils.

The committee therefore asks that the governing board and appropriate committees create a budget line item in the sum of \$3000 for such activities including the safety items, food, and other expenses as needed.

Motion by Noel Gould to return the issue to the Emergency Preparedness and Public Safety Committee, second by **Isiah Cade**, and passed with 10 yes (Byrant, Cade, Dominguez, Gould, Havenick, Herman, Hernandez, Martin, Muthuswamy, and Vargas), 1 no (Pentcheff), and 2 abstentions (Epperhart and Gelfand).

16. REPORT FROM EMERGENCY PREPAREDNESS AND PUBLIC SAFETY COMMITTEE

- a. See items 10, 14, and 15 above.
- b. They have the maps and are working on setting up presentations.
- c. There is a new ham radio club meeting at the LA Yacht Club with a full Ham Radio setup.

17. REPORT FROM PLANNING, LAND USE & TRANSPORTATION COMMITTEE: Update on Accessory Dwelling Unit (ADU) projects in the San Pedro Coastal Zone and the Affordable ADU Pilot Program

- a. Greg Ellis gave a very brief overview of what an Accessory Dwelling Unit is.
- b. The state law mandates that cities cannot prohibit a conversion in a single-family dwelling, they can limit conversions outside the current exterior dimensions of the existing dwelling.
- c. The state law also puts restrictions on cities to require additional parking.
- d. The Coastal Commission is looking at things on a case by case basis.
- e. The city is trying to prevent unattached new ADU's in Coastal zone.

18. OTHER COMMITTEE REPORTS

- a. Administrative Operations Committee – Chair Dean Pentcheff
- b. Budget & Finance Committee – Now included in Administrative Operations
- c. Communications Committee – Chair Shannon Ross – Not present
- d. Emergency Preparedness and Public Safety Committee – Chair Bob Gelfand – See items above
- e. Parks and Coastline Committee – Chair Noel Gould – No new information
- f. Sunken City Ad Hoc Committee – Chair Noel Gould – No new information
- g. Environment and Sustainability Committee – No Chair
- h. Rules & Bylaws – Now included in Administrative Operations
- i. Homelessness Committee – Chair Kathleen Martin – No new information
- j. Port Committee – Chair Louis Dominguez – No new information
- k. Planning and Transportation – Chair Robin Rudisill – Not present
 - i. To view notes from the latest meeting please go to <https://www.cspnc.org/agendas-minutes-planning-trans>.

19. TREASURER'S REPORT – Louis Dominguez, Treasurer – Mr. Dominguez handed out details of the current budget status. No funds have yet been expended.

Budget and Finance (Consent Calendar)

20. APPROVAL OF MONTHLY EXPENDITURE REPORT FOR JUNE 2019.

21. APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROVAL OF TREASURER'S PAYMENT OF ALL RECURRING NEIGHBORHOOD COUNCIL EXPENSES INCLUDING (BUT NOT LIMITED TO) LLOYD STAFFING, THE MAILROOM, ANGELS GATE CULTURAL CENTER MEETING EXPENSES, VENDOR(S) FOR MEETING REFRESHMENTS, AND OFFICE SUPPLIES

22. ADOPTION OF THE NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKAGE

Motion by **Louis Dominguez** to the consent calendar as presented, second by **Dean Pentcheff**, and with 11 yes (Byrant, Cade, Dominguez, Epperhart, Gelfand, Gould, Havenick, Hernandez, Martin, Muthuswamy, and Pentcheff), 0 no, 0 abstention, and 2 ineligible (Herman and Vargas).

23. DISCUSSION AND POSSIBLE MOTION TO AMEND STANDING RULES TO CREATE OR RETIRE STANDING AND AD HOC COMMITTEES

a. Disband the Ad Hoc Off Leash Dog Park Committee in favor of a working group.

Motion by **Noel Gould** to disband the Ad Hoc Off Leash Dog Park Committee, second by **Kathleen Martin**, and passed with 13 yes (Byrant, Cade, Dominguez, Epperhart, Gelfand, Gould, Havenick, Herman, Hernandez, Martin, Muthuswamy, Pentcheff, and Vargas), 0 no, and 0 abstention.

b. Merge the Budget and Finance, and Rules and Bylaws Committees into a new Administrative Operation Committee. All current members of both committees will now be on the new committee.

Motion by **Dean Pentcheff** to merge the Budget and Finance, and Rules and Bylaws Committees into a new Administrative Operation Committee. All current members of both committees will now be on the new committee, second by **Noel Gould**, and passed with 9 yes (Cade, Dominguez, Epperhart, Gelfand, Gould, Havenick, Herman, Pentcheff, and Vargas), 2 noes (Byrant and Martin), and 2 abstentions (Hernandez and Muthuswamy).

c. Trans responsibility for NPGs from B&F TO Communications committee.

Motion by **Erika Hernandez** to transfer responsibility for Neighborhood Purpose Grants from the now defunct Budget and Finance Committee to the Communications Committee, second by **Kavitha Muthuswamy**

Motion by **Richard Havenick** to postpone consideration of the above motion, second by **Louis Dominguez**, and passed with 9 yes (Byrant, Cade, Dominguez, Gelfand, Gould, Havenick, Herman, Pentcheff, and Vargas), 1 no (Martin), and 3 abstentions (Epperhart, Hernandez, and Muthuswamy).

24. APPOINTMENTS OF COMMITTEE OFFICERS, COMMITTEE MEMBERS, CARD HOLDERS, SECOND SIGNERS, COMMUNITY IMPACT STATEMENT FILERS, AGENCY LIAISONS, AND OTHER BOARD REPRESENTATIVES

a. Card Holder

Motion by **Bob Bryant** to appoint Doug Epperhart to serve as Card Holder, second by **Noel Gould**, and passed with 11 yes (Byrant, Cade, Dominguez, Epperhart, Gelfand, Gould, Havenick, Hernandez, Martin, Muthuswamy, and Pentcheff), 0 no, 0 abstention, and 2 ineligible (Herman and Vargas).

b. Second Card Holder – None

c. Second Signer

Motion by **Richard Havenick** to appoint Doug Epperhart to serve as Second Signer, second by **Noel Gould**, and passed with 11 yes (Byrant, Cade, Dominguez, Epperhart, Gelfand, Gould, Havenick, Hernandez, Martin, Muthuswamy, and Pentcheff), 0 no, 0 abstention, and 2 ineligible (Herman and Vargas).

d. Alternate Second Signer

Motion by **Dean Pentcheff** to appoint Bob Bryant to serve as Alternate Second Signer, second by **Noel Gould**, and passed with 10 yes (Cade, Dominguez, Epperhart, Gelfand, Gould, Havenick, Hernandez, Martin, Muthuswamy, and Pentcheff), 0 no, 1 abstention (Byrant), and 2 ineligible (Herman and Vargas).

e. Community Impact Statement (CIS) filers

Motion by **Bob Bryant** to appoint Isiah Cade, Noel Gould, Kathleen Martin, Dean Pentcheff, and Robin Rudisill to serve as Community Impact Statement (CIS) filers, second by **Noel Gould**, and passed with 13 yes (Byrant, Cade, Dominguez, Epperhart, Gelfand, Gould, Havenick, Herman, Hernandez, Martin, Muthuswamy, Pentcheff, and Vargas), 0 no, and 0 abstention.

f. Liaisons

- i. Homelessness Liaison – **Kathleen Martin** appointed to serve as Homelessness Liaison without objection.

g. Committees

- i. Administrative Operations Committee
Motion to create an Administrative Operations Committee passed with 11 yes (Byrant, Cade, Dominguez, Gelfand, Gould, Havenick, Hernandez, Martin, Muthuswamy, Pentcheff, and Vargas), 0 no, and 2 abstentions (Epperhart and Herman).
- ii. Communications Committee – postponed to next month.
- iii. Emergency Preparedness and Public Safety Committee – **Bob Geland** appointed to serve as chair of the Emergency Preparedness and Public Safety Committee without objection.
- iv. Parks and Coastline Committee – **Noel Gould** appointed to serve as chair of the Parks and Coastline Committee without objection.
- v. Planning and Transportation – **Robin Rudisill** appointed to serve as chair of the Planning and Transportation Committee without objection.
- vi. Environment and Sustainability Committee – **Richard Havenick** appointed to serve as chair of the Environment and Sustainability Committee without objection.
- vii. Homelessness Committee – **Kathleen Martin** appointed to serve as chair of the Homelessness Committee without objection.
- viii. Sunken City Ad Hoc Committee – **Noel Gould** appointed to serve as chair of the Sunken City Ad Hoc Committee without objection.
- ix. Port Committee – **Louis Dominguez** appointed to serve as chair of the Port Committee without objection.
- x. Election – postponed to next month.

h. Committee Member Appointments

Administrative Operations Committee – Motion by **Louis Dominguez** to appoint Dean Pentcheff to serve as chair, and to appoint Bob Bryant, Louis Dominguez, Erika Hernandez, and Kathleen Martin as members of the Administrative Operations Committee, second by **Bob Bryant**, passed without objection.

- i. Emergency Preparedness and Public Safety Committee – Andrea Herman appointed without objection.
- ii. Homelessness Committee – Jose Vargas appointed without objection.
- iii. All other committees will keep their current members.

25. ANNOUNCEMENTS – None

26. PUBLIC COMMENT ON NON-AGENDA ITEMS – None

27. ADJOURNMENT: The meeting was adjourned at 9:55 p.m. The next regular meeting is Monday, August 19, 2019.

Respectfully submitted,
Sheryl Akerblom
for the Coastal San Pedro Neighborhood Council