



agenda

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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BOARD AND STAKEHOLDER/STRATEGIC PLANNING MEETING AGENDA

Monday, August 18, 2014 » 6:30 p.m.
CABRILLO MARINA COMMUNITY BUILDING
VIA CABRILLO MARINA – BERTH 28

The public is invited to speak on issues of general interest during the public comment periods at the beginning and end of the meeting. Comments on specific agenda items will be heard only when those items are considered. To ensure that all are heard, a time limit on public speakers may be set. Those wishing to make comment, but not wanting to speak publicly, may submit written communications to the committee.

1. **CALL TO ORDER** | and roll call.
2. **INTRODUCTION OF ALL MEMBERS.** Each board member will give a short introduction to the stakeholders.
3. **PUBLIC COMMENT** | Non-agenda items
4. **MINUTES** | Presentation of July 28 and August 11 minutes for approval
5. **BUDGET & FINANCE** | Presentation for approval of monthly financial report
TRANSACTIONS APPROVAL | Presentation for approval of monthly budgetary expenditure's and bank statements.
6. **LAPD REPORT**
7. **WRITTEN REPORTS FROM GOVERNMENT AGENCY REPRESENTATIVES** » *LAPD | CD15 | Port of LA | US Congress | Others.*
8. **COMMITTEE QUESTION TIME** | *(S)Election | Communications | Education | Public Safety | Port & Environment | Rec & Parks | Cultural | Rules & Bylaws | Transportation | ad hoc Landslide.*
9. **APPOINTMENTS** | *to Committees and other Committee actions*
10. **SPECIAL ANNOUNCEMENT:** Acknowledge the resignation of Dave Behar as a member of CSPNC governing board effective immediately and election by the board to fill the vacant seat per the bylaws.
11. **CHAIRMAN/PRESIDENT'S REPORT**
12. **ACTION ITEMS:**
 - A) **FROM SPECIAL BOARD MEETING 8/11/14:** From item 3 or the standing rules, eliminate the stand alone "Transportation Committee" created 20 January 2014 in lieu of the already existing "Planning and Transportation Committee" who mission is amended to read Responsible for all aspects of Planning and transportation issues within CSPNC".

- B) FROM SPECIAL BOARD MEETING 8/11/14:** In lieu of renewing the “AD HOC LANDSLIDE COMMITTEE” add the “**Coastal Risk and Beautification Committee**” as a standing committee who’s mission will be” To oversee land movement issues and beautification projects within CSPNC”
- C) RE-INTRODUCED BY TED SHIRLEY:** Consideration and possible action on a request that the CSPNC board will fund a Neighborhood Purpose Grant not to exceed \$2,000 for the Cabrillo Beach Boosters to support its promotion of recreational activities in the community and receive promotional/outreach benefits for the CSPNC.
- D) INTRODUCED BY TED SHIRLEY:** Consideration and possible action on a request that the CSPNC board will fund a Neighborhood Purpose Grant not to exceed \$1,000 for the Marine Mammal Care Center to support its promotion of marine environment education in the community and receive promotional/outreach benefits for the CSPNC.

13. STRATEGIC PLANNING

- a) REVIEW DRAFT OF STRATEGIC PLAN AND APPROVE**
- b) REVIEW OF ROBERTS’ RULES OF ORDER**
- c) Each Committee Chair will be asked to give a short statement on the goals of their committee for 2014-2015**

14. PUBLIC COMMENT | *Non-agenda items*

15. ANNOUNCEMENTS

16. ADJOURNMENT

For more information, please call 310.721.7107; write to CSPNC, 1536 West 25th Street #223, San Pedro, CA 90732; or visit the Coastal San Pedro Neighborhood Council website at www.cspnc.org.

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In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at our website by clicking on the following link: www.cspnc.org, at a location given in the item number of the agenda or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Coastal San Pedro Neighborhood Council at 310-918-8650.



minutes

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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July 28, 2014 Board and Stakeholder Meeting Minutes Cabrillo Marina Community Building, 6:30pm.

1. **Call to Order and Roll Call:** Meeting called to order at 6:30pm by Chairman Dave Behar. See list below for board member attendance (14 Board members). Approximately 40 stakeholders also in attendance.

Board Members	Roll Call Vote
Dave Behar	Present
Gary Bettis	Present
Cari Lynn Burich	Present
June Burlingame-Smith	Excused
Slobodan Dimitrov	Excused
James Dimon	Present
Louis Dominguez	Present
Charles Hawley	Present
Denise Marovich-Sampson	Present
Matt Match	Present
Chris Nagle	Excused
Ana Rosa Ortiz	Present
Ted Shirley	Present
Sonya Tsjimura	Present
John Vidovich	Present
Peter Warren	Present
Rachel Waugh	Present

2. **Reading and approval of minutes:** Motion by James Dimon to approve the June 14, 2014 Board and Stakeholder Meeting minutes as presented in the agenda packet. Motion seconded by Ted Shirley and passed with 12 yes (Bettis, Vidovich, Sampson, Dimon, Shirley, Burich, Tsujimura, Match, Waugh, Dominguez, Hawley, Ortiz), 0 no, 2 abstentions (Behar, Warren).
3. **Special Recognition:** Tony Saavedra was honored for his contributions to film education through the Docs Rock Program at San Pedro High School. Saavedra was presented with a certificate of appreciation from the CSPNC Board.
4. **Public Comment on non-agenda items:**
 - a. James Baeza, stakeholder, commented on his disappointment with how the CSPNC's June Board and Stakeholder meeting was conducted and would like to see the board move in a more positive direction.
 - b. Donald Galaz spoke in opposition of the Pacific Avenue Road Diet.
 - c. John (last name not provided) spoke about the importance of neighborhood council board members following procedure.

- d. Peggy Lundquist spoke about Alma Street. She would like to see printed warnings signs painted onto the road warning drivers that there is a Stop Sign Ahead where Alma ends at 37th Street.
 - e. Pamela Gaume announced an upcoming Emergency Preparedness event at Leland Street Elementary School.
 - f. There was also a stakeholder inquiring about proposed plans for Gaffey Street.
5. **LAPD** - Senior Lead Officer Eve Wight reported on the following:
- a. Crime stats for June show improvement. A hand out was available for review.
 - b. There have been some residential burglaries in the area, most of these had unlocked doors or windows.
 - c. Alma Park Neighborhood Watch meeting has resulted in a Park Advisory Board being formed to deal with issues at the park.
 - d. South Shores has been dealing with an individual knocking on doors asking for gas money etc. He is on the LAPD's radar.
 - e. Chuck Hawley gave an update on traffic issues reported by a stakeholder.

Written Reports from Government Agency Representatives:

6. **CD15** - Ryan Ferguson presented a written report and gave a brief summary of the following:
- a. Hamilton Avenue Street Widening: The local Coastal Development permit was approved. No appeals were filed. The paperwork has been sent to the State of California for concurrence. They have 60-90 days for review, hearing and approval.
 - b. White Point Landslide: Dewatering and stabilization is complete. 18 slope anchors have been installed and stress tested for the maximum load. The city of LA's Geotechnical Group anticipates it will take approximately 3 months before the new contractor can begin street work. Gates will remain locked during this time.
 - c. John Vidovich asked for a future update on traffic calming measures.
 - d. Richard Havenick voiced concern on the amount of water being pumped out of the landslide area. He feels the residents in the area are not getting enough updated information and wants to encourage more open communication.
 - e. Louis Dominguez would like to see more focus on mass transit than on bike lanes.
 - f. Chuck Hawley commented on the upcoming Navy Days event. He would like to ensure that the city of Long Beach does not bash San Pedro again like they did last time. Louis Dominguez clarified that it was not the city of Long Beach but NCIS and they now know that it is safer here than they had previously thought.

7. **Question Time regarding written Officer and Committee Chair reports:** None

8. **Board approval of all purchasing card transactions and monthly bank statements:** The June 2014 Bank Statement was submitted for approval by Ted Shirley, Treasurer. Motion to approve by James Dimon, seconded by Gary Bettis. Motion passed with 11 yes votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Matich, Hawley, Warren, Ortiz), 0 no, 2 abstentions (Behar, Waugh). Note: Dominguez not in room at time of vote.

9. **Presentation:** Carlos Rios, project manager at DOT spoke about the Pacific Avenue Road Diet Project. The project will change the configuration of Pacific Avenue to increase safety by reducing speed and creating a center channelization for turning left. The two lanes in each direction will be reduced to one lane to accommodate the center turn lane and allow for bike lanes. (From 22nd Street north to Front Street.) After the short presentation stakeholders and board members voiced their concerns which included:

- a. Cars crossing bike lanes is dangerous.
 - b. The CSPNC Board voted against this when the CRA presented it at a previous meeting. Chuck Hawley questioned why the wishes of the neighborhood council have been ignored.
 - c. The CSPNC Transportation Committee will address this issue further.
 - d. Allyson Vought spoke on behalf of cyclists and gave statistics on the positive impact of bicycle lanes.
10. **Presentation:** The Department of Recreation and Parks was not in attendance to report on the Pt. Fermin seepage. This presentation will be rescheduled for next month.
11. **Presentation by Metro:** Robin Quintanilla spoke about TAP and Transit services for the Coastal Community.
- a. Local DASH is only 50 cents to ride and only 25 cents for seniors over 65.
 - b. Their goal is to get vehicles off the road.
 - c. The first DASH bus is available at 6:40am daily.
 - d. There is a Commuter Express service at a cost of \$1.50 which goes to downtown Long Beach. It runs every day of the year, from 5am-10pm.
 - e. The "TAP" card was explained. The closest Blue Line station is Long Beach. There is no current location in San Pedro to get a TAP card.
12. **Chairman/President's Report:**
- a. Dave Behar welcomed the new board members and stressed the importance of keeping a positive dialogue alive.
 - b. Behar reported that the NCPAC (Neighborhood Council Port Affairs Committee) is moving forward. The next NCPAC meeting is August 13, at the Fireboat Station.
 - c. The upcoming Congress of Neighborhood Councils was announced.
 - d. Accomplishments for the 2013-14 year were acknowledged.
13. **CSPNC Governing Board Officer Elections:**
- a. The rules of the election were presented.
 - b. **Office of President:** Matt Matich nominated James Dimon for the office of President, seconded by Denise Marovich-Sampson. The appointment of James Dimon as CSPNC President was approved with 14 yes votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Matich, Hawley, Warren, Ortiz, Behar, Waugh and Dominguez); 0 no votes; 0 abstentions.
 - c. **Office of Vice President:** Gary Bettis was nominated by John Vidovich, seconded by Matt Matich. The appointment of Gary Bettis as CSPNC Vice President was approved with 14 yes votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Matich, Hawley, Warren, Ortiz, Behar, Waugh and Dominguez); 0 no votes; 0 abstentions.
 - d. **Office of Treasurer:** James Dimon nominated Ted Shirley, seconded by Matt Matich. The appointment of Ted Shirley to the office of CSPNC Treasurer was approved with 13 yes votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Matich, Hawley, Ortiz, Behar, Waugh and Dominguez); 0 no, 1 abstention (Peter Warren).
 - e. **Office of Secretary:** Ana Ortiz was nominated by James Dimon, seconded by Peter Warren. The appointment of Ana Ortiz as CSPNC Secretary was approved with 14 yes votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Matich, Hawley, Warren, Ortiz, Behar, Waugh and Dominguez); 0 no votes; 0 abstentions.
14. **Motion Re: Appointment of Holder of CSPNC Bank Card:** Motion by James Dimon to appoint the CSPNC Treasurer, Ted Shirley, as holder of the bank card for the CSPNC checking account. Motion seconded by Dave Behar and approved with 13 yes votes (Bettis, Vidovich, Marovich-

Sampson, Dimon, Shirley, Burich, Tsujimura, Matich, Hawley, Ortiz, Behar, Waugh and Dominguez); 0 no, 1 abstention (Peter Warren).

15. **Motion Re: Appointment of Second Signatory.** Motion by John Vidovich to appoint Ana Ortiz as second signatory on the CSPNC bank account. Motion seconded by Denise Marovich-Sampson and approved with 14 yes votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Matich, Hawley, Ortiz, Behar, Warren, Waugh and Dominguez); 0 no, 0 abstentions.
16. **Motion Re: Appointment of Budget Advocates:** Ted Shirley nominated Louis Dominguez as one of the two Budget Advocates to represent the CSPNC, seconded by Denise Marovich-Sampson. Ted Shirley nominated Ana Ortiz as the second Budget Advocate to represent the CSPNC. The Board approved the appointment of Louis Dominguez and Ana Ortiz as Budget Advocates with 13 yes votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Matich, Hawley, Ortiz, Behar, Waugh and Dominguez); 0 no, 1 abstention (Peter Warren).
17. **Motion Re: Appointment of HANC Representatives:** Dave Behar was nominated as the HANC Representative and Sonya Tsujimura was nominated as the alternate. The Board approved the appointment of Dave Behar as HANC Representative and Sonya Tsujimura as HANC Alternate with 13 yes votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Matich, Hawley, Ortiz, Behar, Waugh and Dominguez); 0 no, 1 abstention (Peter Warren).
18. **CONSENT CALENDAR:** (There were requests to remove items “e” and “f” from the consent calendar for discussion). Motion by John Vidovich, seconded by Peter Warren, to approve items “a” through “d” by consent. Motion approved with 14 yes votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Matich, Hawley, Ortiz, Behar, Warren, Waugh and Dominguez); 0 no, 0 abstentions. Items “a” through “d” as approved follow:

- a. **RESOLUTION** / CSPNC will convene a public hearing chaired by the Public Safety Committee regarding increased graffiti in the Coastal San Pedro area, to be held within 60 days.
- b. **MOTION** / CSPNC establishes the Coastal Risk and Beautification subcommittee of the Planning Committee.
- c. **MOTION** / CSPNC establishes the Governing Board retreat date of August 9, 2014
- d. **RESOLUTION TO HONOR RETIRING BOARD MEMBERS**

Whereas, Bob Gelfand and Lydia Gutierrez have faithfully served the Coastal San Pedro Neighborhood Council (CSPNC), volunteering for participation in Board sponsored events, chairing various committees, and acting as officers when called upon, and

Whereas, Dan Malstrom has strongly articulated neighborhood concerns and worked to solve these problems during his two year tenure on the CSPNC Board,

Resolved: the Coastal San Pedro Neighborhood Council thanks Bob Gelfand, Lydia Gutierrez and Dan Malstrom for their service to community based governance through the Neighborhood Council process, and

Further Resolved: that Bob Gelfand, Lydia Gutierrez and Dan Malstrom be presented with a certificate of appreciation and publicly recognized for their service at the next regularly scheduled meeting of the Coastal San Pedro Neighborhood Council.

19. **(Agenda Item 17e) Motion to approve Board Meeting and Agenda Meeting Calendar for August 2014-July 2015.** Dean Pentcheff brought forth the following motion for approval:
Motion: *The Coastal San Pedro Neighborhood Council shall have Governing Board meetings on the third Monday of each month, except when such a date falls on a Federal or California State holiday, in which case the Governing Board meeting shall be on the following Monday (see amendment below). Agenda Meetings shall be on the second Monday of each month, except when such a date falls on a Federal or California State holiday, in which case the Agenda Meeting shall be on the following day.*

Month	Agenda Meeting	Board Meeting	Federal and California State Holidays (informational)
August 2014	11	18	
September 2014	8	15	1st is Labor Day
October 2014	14	20	13th is Columbus Day
November 2014	10	17	11th is Veteran's Day 27th is Thanksgiving Day 28th is Thanksgiving holiday [CA State]
December 2014	8	15	25th is Christmas Day
January 2015	20	26	1st is New Year's Day 19th is Birthday of Martin Luther King, Jr.
February 2015	17	23	16th is Washington's Birthday / Presidents' Day
March 2015	9	16	
April 2015	13	20	May 11, 18, June 8 and 15.
May 2015	11	18	25th is Memorial Day
June 2015	8	15	
July 2015	13	20	3rd is Independence Day holiday

Motion by Ana Ortiz, seconded by Chuck Hawley to add the following words after the word "Monday" in the third line: "unless the Board meeting schedule conflicts with the schedule of the standard meeting facility and an alternative location cannot be secured." The motion to amend passed with 12 yes votes (Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Match, Hawley, Ortiz, Warren, Waugh and Dominguez); 0 no votes and 1 abstention (Behar). Bettis not present at time of voting.

Motion by Chuck Hawley to include the April through July Dates (see above table) which were not visible on the tabled included in the agenda packet. The motion was seconded by Rachel Waugh and passed with 14 yes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Match, Hawley, Ortiz, Behar, Warren, Waugh and Dominguez); 0 no, 0 abstentions.

Motion by Peter Warren to approve Item E as amended, seconded by Denise Marovich-Sampson and passed with 14 yes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Match, Hawley, Ortiz, Behar, Warren, Waugh and Dominguez); 0 no, 0 abstentions.

20. **(Agenda Item 17f) Resolution Regarding Meeting Agenda Posting Rules:** The following resolution regarding posting rules was presented:
Whereas the Department of Neighborhood Empowerment (DONE) has approved DONE Policy Number 2014-01 regarding the posting of meeting agendas; and
Whereas DONE Policy Number 2014-01 is required to be inserted into the Bylaws of all Neighborhood Councils; and
Whereas it will take at least four months for the Coastal San Pedro Neighborhood Council to bring its bylaws into compliance; therefore
Be it resolved, The Coastal San Pedro Neighborhood Council will amend its existing Standing Rule on the Posting of Meeting Notices existing text to be deleted shown in strikethrough, additions shown in underlined boldface):

It shall be the duty of the secretary of the neighborhood council that notice of the meetings of the **Governing Board** ~~are provided at least 72 hours in advance,; to wit, paper copies of the agenda posted at the five locations, at least one of which is Brown Act compliant, designated by the Board and on the Neighborhood Council's website. If the Secretary is unable to fulfill this duty, the President may designate a board member to perform this duty~~ **are posted and emailed to the stakeholder list at least 72 hours in advance of the meeting** seconded by Chuck.

And be it further Resolved, The Coastal San Pedro Neighborhood Council (CSPNC) shall adopt the following Standing Rule:

The Coastal San Pedro Neighborhood Council shall follow Policy Number 2014-01 of the Board of Neighborhood Commissioners regarding the posting of agendas. This Standing Rule shall automatically become void when that policy is incorporated into the Bylaws of the Coastal San Pedro Neighborhood Council.

Policy Number 2014-01 of the Board of Neighborhood Commissioners

1. *Board and Committee meetings. Any additional physical postings shall be within the Neighborhood Council boundaries and shall be Brown Act time compliant.*
2. *Neighborhood Councils shall post agendas of all Board and Committee meetings on their web site or, on a page made available to them on the EmpowerLA web site. Such postings shall be Brown Act time compliant.*
3. *Neighborhood Councils shall submit a copy of all regular and special Board and Committee agendas to the Department of Neighborhood Empowerment (Department) to be posted through the Early Notification System (ENS). The agenda for regular meetings shall be submitted to the Department not less than 72 hours in advance of the meeting and the agenda for special meetings shall be submitted to the Department not less than 24 hours in advance of the meeting. As soon as feasible, the Department will submit the agenda for posting to the ENS system. Accordingly, posting the notices of meetings to the ENS system will not be required to comply with the Brown Act's time limits for posting agendas.*
4. *Neighborhood Councils that maintain an email list of stakeholders may email either a copy of the agenda for all Board and Committee meetings or an announcement of the meeting with a link to the agenda. Distribution to the email list will not be required to comply with the Brown Act's time limits for posting agendas.*
5. *Neighborhood Councils shall inform the Department of (a) the physical location of their posting site, (b) the address of their web site, if any and (c) confirm with the Department whether they use a stakeholder database to distribute their agendas. Neighborhood Councils shall be required to submit this information on a form approved by the Department.*
6. *Neighborhood Councils that do not maintain a web site or, if available a page on the EmpowerLA web site shall continue to comply with the five (5) to seven (7) physical locations posting requirements imposed during their certification process; one (1) of the posting locations shall be Brown Act compliant; the remaining posting locations shall be within the Neighborhood Council boundaries and shall comply with Brown Act time limits for posting.*
7. *These posting requirements shall be appended to and become a part of the bylaws of all current and future Neighborhood Councils and any violation of this policy may become the subject of a grievance.*
8. *If a Neighborhood Council is notified by the Department prior to any Board or Committee meeting that a confirmed violation of this policy has been reported the Neighborhood Council shall repost in accordance with this Policy. If the scheduled meeting cannot be reposted in compliance with this Policy, the Neighborhood Council shall cancel the meeting and make reasonable efforts to inform its stakeholders. If it becomes necessary to cancel Board or Committee meetings Neighborhood Councils are encouraged to contact the City Attorney for further guidance.*
9. *If a Neighborhood Council is found to be in violation of this Policy three (3) times within the current fiscal year the Board and any non-Board member committee chairs shall be required to take additional training as may be determined by the Department. If after receiving additional training the Neighborhood Council is again found to be in violation of this policy during the current fiscal year then exhaustive efforts to remedy this matter, including loss of funding may be taken by the Department pursuant to Article VI section 4 and Article X section 3 of the Plan for a Citywide system of Neighborhood Councils*

Amendment by Peter Warren shown above in bold/underline, seconded by Chuck Hawley and passed with 12 yes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Matich, Hawley, Behar, Warren, Waugh and Dominguez); 0 no, 0 abstentions (Behar and Ortiz not seated at time of voting). Motion by Gary Bettis to approve the resolution as amended, seconded by Peter Warren and passed with 12 yes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Matich, Hawley, Behar, Warren, Waugh and Dominguez); 0 no, 0 abstentions (Behar and Ortiz not seated at time of voting).

21. **Comments from DONE Representative:**

- a. Tom Soong congratulated the new board and presented a gavel and signs to the new CSPNC President. He commented that due to the late hour the scheduled board training would not be feasible. Tom introduced individuals from DONE and the City Attorney's office who were present to assist with board training.
- b. Tom announced an upcoming opportunity for board members to receive both Ethics and Funding Training on August 9th. 8:30am-12:30pm at Narbonne High School in the Multi-purpose room.
- c. Carmen Hawkins from the city attorney's office encouraged everyone to attend the August 9th training, especially because of new funding information.

22. **FUNDING ITEMS FOR APPROVAL** (Recommendations from Agenda Meeting introduced by Ted Shirley):

- a. **Consideration and possible action on a request that the CSPNC board will fund a Neighborhood Purpose Grant not to exceed \$1,500 for the San Pedro Arts Association and its San Pedro All Grades Student Art Competition in order to promote arts education and cultural activity in the community and receive promotional/outreach benefits for the neighborhood council. Motion to approve passed with 12 yes, 0 no, 2 abstentions (Bettis/yes, Vidovich/yes, Sampson/yes, Dimon/yes, Shirley/yes, Behar/yes, Burich/yes, Tsujimura/abstain, Match/yes, Waugh/abstain, Dominguez/yes, Hawley/yes, Warren/yes, Ortiz/yes.)**
- b. **Consideration and possible action on a request that the CSPNC board will fund a Neighborhood Purpose Grant not to exceed \$2,000 for the Cabrillo Beach Boosters to support its promotion of recreational activities in the community and receive promotional/outreach benefits for the neighborhood council. Motion to table by Bettis, seconded by Warren. Motion to table passed with 8 yes, 4 no, 2 abstentions (Roll call vote: Bettis/yes, Vidovich/no, Sampson/yes, Dimon/no, Shirley/no, Behar/no, Burich/yes, Tsujimura/abstain, Match/yes, Waugh/abstain, Dominguez/yes, Hawley/yes, Warren/yes, Ortiz/yes).**
- c. **Consideration and possible action on a request that the CSPNC board will fund a Neighborhood Purpose Grant not to exceed \$3,000 for Music by the Sea and its summer concert series in order to promote cultural and recreational events attended by the community and receive promotional/outreach benefits for the neighborhood council. Motion to approve by Ted Shirley, seconded by Denise Marovich-Sampson and passed with 12 yes, 0 no, 2 abstentions. (Roll call vote: Bettis/yes, Vidovich/yes, Sampson/yes, Dimon/yes, Shirley/yes, Behar/yes, Burich/yes, Tsujimura/abstain, Match/yes, Waugh/abstain, Dominguez/yes, Hawley/yes, Warren/yes, Ortiz/yes.)**
- d. **Consideration and possible action on a request from the Public Safety Committee that the CSPNC board will fund a Neighborhood Purpose Grant not to exceed \$5,000 for the purchase of neighborhood watch signs. James Dimon relinquished the chair to Gary Bettis to be involved in discussion on this item. Motion to approve funding of this NPG not to exceed \$5,000 by James Dimon, seconded by Denise Marovich-Sampson. Discussion: James Dimon talked about the thriving neighborhood watch groups and the need for signs in the neighborhood to identify those groups. The signs would be attached to light poles. They cost \$17.95 each. After further discussion there was a motion to table this item by John Vidovich, seconded by Ana Ortiz. Motion to table passed with 8 yes votes, 3 no votes, 3 abstentions. (Roll call vote: Bettis/yes, Vidovich/yes, Sampson/yes, Dimon/no, Shirley/no, Behar/abstain, Burich/yes, Tsujimura/abstain, Match/yes, Waugh/abstain, Dominguez/yes, Hawley/yes, Warren/no, Ortiz/yes.)**
- e. **Consideration and possible action on a request for a monthly expenditure of \$12.99 for voicemail services for the Coastal San Pedro Neighborhood Council. Motion to approve expenditure by Louis Dominguez, seconded by Gary Bettis. Motion to approve passed with 10 yes, 1 no, 3 abstentions. (Roll call: Bettis/yes, Vidovich/yes, Sampson/yes, Dimon/no,**

Shirley/yes, Behar/abstain, Burich/yes, Tsujimura/abstain, Match/yes, Waugh/abstain, Dominguez/yes, Hawley/yes, Warren/yes, Ortiz/yes.)

23. Appointments to Committees and other Committee action:

- a. **Budget and Finance:** Ted Shirley volunteered to be Chair of the Budget and Finance Committee. Approved with 13 yes votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Match, Hawley, Ortiz, Behar, Waugh and Dominguez); 0 no, 1 abstention (Peter Warren).
- b. **Communications Committee:** No nominations
- c. **Cultural Affairs:** Lydia Gutierrez nominated, seconded by Chuck Hawley. Rachel Waugh nominated, declined. Lydia Gutierrez approved with 13 yes votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Match, Hawley, Ortiz, Waugh, Warren and Dominguez); 1 no (Behar), 0 abstentions.
- d. **Port and Environment committee:** Peter Warren nominated by Chuck Hawley, seconded by Peter. Gary Bettis was nominated and seconded but later declined the nomination. Louis Dominguez was nominated (seconded by Peter Warren). Both nominees gave brief statements. The board voted to approve Louis Dominguez as Chair of the Port and Environment committee. Dominguez 9 votes (Bettis, Vidovich, Marovich-Sampson, Shirley, Behar, Burich, Match, Waugh, Dominguez); Warren 2 votes (Hawley, Warren); 1 abstention (Tsujimura); Ortiz and Dimon not present at voting.
- e. **Public Safety Committee:** Chuck Hawley was nominated and seconded. Chuck Hawley approved with 11 yes votes (Bettis, Vidovich, Marovich-Sampson, Shirley, Burich, Tsujimura, Match, Ortiz, Waugh, Warren and Dominguez); 0 no, 2 abstentions (Behar, Hawley). Dimon not present at voting.
- f. **Recreation and Parks:** James Baeza nominated and seconded. Approved with 11 votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Behar, Shirley, Burich, Tsujimura, Match, Ortiz, Waugh); 0 no, 0 abstentions. (Warren, Hawley and Dominguez not present at voting)
- g. **Rules and Bylaws:** Dean Pencheff nominated and seconded. Approved with 13 votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Behar, Shirley, Burich, Tsujimura, Match, Hawley, Ortiz, Waugh, Warren and Dominguez); 0 no, 0 abstentions. (Ted Shirley not present at voting)
- h. **Education:** Chris Nagle nominated by Lydia, seconded by Denise. Approved with 13 votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Behar, Shirley, Burich, Tsujimura, Match, Hawley, Ortiz, Waugh, Warren and Dominguez); 0 no, 0 abstentions. (Ted Shirley not present at voting)
- i. **Transportation:** John Vidovich declined a nomination. Mike Brown nominated and seconded. 13 yes, 0 no, 0 ab. Mike Brown approved with 13 votes (Bettis, Vidovich, Marovich-Sampson, Dimon, Behar, Shirley, Burich, Tsujimura, Match, Hawley, Ortiz, Waugh, Warren and Dominguez); 0 no, 0 abstentions. (Ted Shirley not present at voting)
- j. **Planning:** No nominations.
- k. **Ad Hoc Landslide Committee:** Peter Warren nominated but declined. No other nominations.
- l. **Ad Hoc Pt. Fermin Seepage Committee:** Adele Healy nominated and seconded. Adele Healy approved with 12 yes (Bettis, Vidovich, Marovich-Sampson, Dimon, Shirley, Burich, Tsujimura, Match, Hawley, Ortiz, Behar, and Waugh), 0 no, 0 abstentions. Warren and Dominguez not present at voting.

24. Public Comment:

- a. Comment by Gary Bettis about how disappointed he was at the performance of the board last year.
- b. Olive Reed, Harbor City Neighborhood Council President, spoke about the BONC's attempt to require training for sexual harassment and bullying. She also spoke in support of Dave Behar and his work as the 2013-2014 CSPNC President.

25. Announcements: There was a brief discussion on the logistics of the upcoming Board Retreat.

26. Adjournment: The meeting was adjourned at 10:10pm.

Respectfully submitted,
Kristina Smith for Coastal San Pedro Neighborhood Council

#dave.behar

11 August 2014

to: City of Los Angeles, Empower LA and CSPNC Board Members

from: Dave Behar

re: Retirement



Effective today, I hereby retire from the 2014-15 CSPNC Board to dedicate more time to family, travel, incubate / grow companies and lead initiatives that provide positive economic development and social commerce impact locally and nationally.

Delivering many firsts during my leadership, I have appreciated serving the Coastal San Pedro stakeholders, working with the Board and the City of Los Angeles at a leading edge, and will always remember positive, effective Board members and other Civic leaders, the most, in the spirit of good, well-intended stewardship, continuous improvement, and most of all "*locally listening and leading*" in the Neighborhood Council settings.

All the best to the Board and Committee chairs in attracting others to engage, participate, collaborate and create positive outcomes in the future.

Coastal San Pedro Neighborhood Council
Budget for Fiscal Year 2014-2015

2014-2015
Budget

Funds

Yearly Allocation	37,000
Rollover	-
Total	37,000

Budget

Category			
Codes			
100 Operations		Budget - current	
AUD	Audio and Video Services	-	
FAC	Facilities Related and Space Rental	1,130	
POS	Postage	25	
OFF	Office Equipment and Supplies	200	
MIS	General Operations/Miscellaneous	585	
EDU	Board Retreat/Training	300	
TAC	Staffing and Temporary Help	4,360	
TRL	Translation and Transcription	-	
	Sub Total	6,600	
200 Outreach			
ADV	Advertising	20,100	
ELE	Election Outreach and related costs	1,200	
EVE	Outreach Events	400	
POS	Postage/mailings	2,300	
EVE	Food and Refreshments for Events and Meetings	1,800	
NEW	Newsletters	4,000	
WEB	Website Maintenance	600	
	Sub Total	30,400	
300 Community Improvement			
CIP	Community Improvement Projects	-	
	Sub Total	-	
400 Neighborhood Purpose Grants			
GRT	Neighborhood Purpose Grants	-	
	Sub Total	-	
Grand Total		37,000	

Coastal Supports

Coastal San Pedro Neighborhood Council – Sponsorship Request

The **CSPNC Budget & Finance Committee** requires the following information to consider your request (please use additional sheet or presentation materials):

1. Date of Request: July 23, 2014

2. Name of organization and year founded (Federal Tax ID#/501 (c)(3) status if applicable):

MAR3INE (Marine Animal Rescue, Rehabilitation, and Release into the Natural Environment) Is a recognized 501(c) (3) organization: Federal Tax ID #33-0540669: year founded 1992

3. Contact Information (name/address/email/phone/website):

Callista Dean, MAR3INE Board of Directors
Secretary and Development Officer
1536 W. 25th Street, #427
San Pedro, CA 90732-4402
callistadean@gmail.com
310.514.2111
www.marinemammalcare.org

4. Description of service you provide for the residents of San Pedro:

MAR3INE's mission is to support and raise money for the Marine Mammal Care Center at Fort MacArthur, which rehabilitates injured or sick marine mammals so they can be released into the natural environment.

The Care Center has a multi-faceted educational program, part of which is in conjunction with Los Angeles Unified School District. The Care Center increases public awareness of the marine environment and the importance of recycling through outreach and educational activities.

5. How will your organization acknowledge (and measure results) CSPNC sponsorship at your event?

CSPNC will receive name recognition in the "2014 Party for Pinnipeds" event program and social media promotion in association with the event. A quarter page color ad is also being offered (3.625"w x 4.875"h). All artwork and copy must be provided in a PDF, JPEG or EPS format. Two event tickets will also be provided.

6. Amount of money your organization is requesting:

\$1,000 sponsorship

7. Purpose for which the money will be used:

All funds raised through this event will directly benefit the operations at the Marine Mammal Care Center at Fort MacArthur.

8. Please provide your budget for this event/project and a brief statement of your organization's annual budget:

Event budget \$20,000

MAR3INE's Annual Budget for 2014:

Total Income \$108,550

Total Expenses \$65,250

Net Ordinary Income \$33,300

Net Other Income \$16,500

Net Income \$49,800

Note: Net Other Income is made up almost entirely of interest and dividend income.

9. Other organizations or Neighborhood Councils that you have asked for help in meeting your goals:

Please see attached list of committed sponsors and/or purchasers of program ads.

July 23, 2014

Coastal San Pedro Neighborhood Council Sponsorship Request Form

This request form is for organizations requesting financial support for functions in the Coastal San Pedro area, or in San Pedro at large. The CSPNC Budget and Finance Committee requests the following information to consider your request:

1. Date of request: 3/24/14

2. Name of organization and year founded (Federal Tax ID# / 501(C) status if applicable): Cabrillo Beach Boosters, Inc. 33-0537412

3. Contact information (name / address / email / phone / website):

Gary Dwight

3800 Stephen White Drive

San Pedro, CA 90731

310.519.3138

www.cabrillobeachboosters.org cabrillobeachboosters@yahoo.com

4. Description of service you provide for the residents of San Pedro: The Cabrillo Beach Boosters are continuing and creating traditions within our communities, and to increase awareness about the many wonderful recreational activities that exist at the beach. We continue our efforts in the historic restoration of the Los Angeles Harbor Lighthouse, and continue to support the historic Cabrillo Beach Bathhouse.

5. The means by which your organization will acknowledge CSPNC sponsorship at your event/project: With sponsorship, recognition will be given in public announcements, as well as the Coastal San Pedro Neighborhood Council logo will be placed on all advertisements and outreach to the community.

6. Amount of money your organization is requesting: \$5000.00

7. Purpose for which the money will be used: 2014 Calendar of Events

8. Your budget for this event/project and a brief statement of your organization's annual budget (attach a copy of your budget if that is more convenient):

9. Other organizations or Neighborhood Councils that you have asked for help in meeting your goal: Northwest San Pedro Neighborhood Council, Central San Pedro Neighborhood Council, Coastal San Pedro Neighborhood Council, Harbor City Neighborhood Council, Wilmington Neighborhood Council, Councilmember Joe Buscaino, Port of Los Angeles.

The CSPNC Budget and Finance Committee meets every second Monday if you would like to address the Committee with your request. Please check our website for confirmation of time and location: <http://cspnc.org> You may contact me at john.stinson@coastalsanpedro.org

64th Consecutive Annual John Olguin July 4th Spectacular Projected Budget

Fireworks	\$	30,000.00
Barge	\$	7,000.00
Caterer	\$	8,000.00
Staffing and Misc. Expenses	\$	3,000.00
Music	\$	700.00
Sound	\$	1,300.00
TOTAL	\$	50,000.00

Additional Funds Requested

Northwest SPNC
Central SPNC
Harbor City NC
Wilmington NC
Councilmember Joe Buscaino
Port of Los Angeles

P4P 2014 Sponsors - Ads

American Plastic Lumber	\$ 125.00
Andrew Sheng, DDS	\$ 75.00
Angela L.H. Sayers, CPA, MBA	\$ 125.00
Animal Necessity	\$ 500.00
Animal Print Shop, The	\$ 1,000.00
Antech Diagnostics	\$ 250.00
Big Nick's Pizza	\$ 125.00
Bringelson Jewelers	\$ 250.00
Anonymous Donor	\$ 1,000.00
California United Terminals	\$ 2,500.00
Chevron	\$ 1,500.00
ExxonMobil	\$ 2,500.00
Golden West Realty	\$ 250.00
Harbor Terrace Retirement	\$ 250.00
Howard Blumberg, State Farm Agent	\$ 75.00
IDEXX Laboratories, Inc.	\$ 250.00
John S. Meek Co.	\$ 1,000.00
Keesal, Young & Logan	\$ 500.00
Keller Williams Realty LA Harobr	\$ 125.00
Mini-Pac, Inc.	\$ 75.00
Peninsula Pharmacy	\$ 75.00
Phillips 66 Los Angeles Refinery	\$ 1,000.00
Port of Long Beach	\$ 500.00
Port of Los Angeles	\$ 500.00
Quality Refrigeration	\$ 1,000.00
SA Recycling	\$ 500.00
Sandwich Saloon	\$ 75.00
San Pedro Eye Care	\$ 75.00
San Pedro Fish Market	\$ 125.00
Securitas Security Services	\$ 1,000.00
Slavko's Harbor Poultry	\$ 75.00
South Shores Meat Market	\$ 75.00
Tesero Refinery	\$ 5,000.00
The Whale & Ale	\$ 150.00
Urban Feet	\$ 250.00
US Bank	\$ 125.00
Van Buren & Associates	\$ 250.00
Watson Land Company	\$ 500.00
We Fix Printers	\$ 125.00
Wellington Signs & Graphics	\$ 75.00
West Coast Processors	\$ 250.00
	\$ 24,200.00

CSPNC | Strategic Plan 2014-2015
Coastal San Pedro Neighborhood Council
Chairman/President, James Dimon

THE BIG VISION:

Increase stakeholder engagement with CSPNC and continue to improve the quality of life for all stakeholders in the Coastal San Pedro Neighborhood Council area by addressing issues concerning Public Safety, as well as Youth Empowerment.

Big Goals:

1. Coastal San Pedro Neighborhood Council will continue to develop training for the Board in order to achieve maximum effectiveness.
2. Continue to work with the Council Office to provide smooth communications between stakeholder and the City Departments
3. Continue to improve the website to make it an effective tool for stakeholders to access and information related to CSPNC and to provide information of value to community members. Increase stakeholder database to access more stakeholders.
4. Manage the budget with stakeholder influence and oversight
5. Work with other Neighborhood Councils in the area on major projects that impact more than just the Coastal area.
6. Hold a Community event to help build relationships with CSPNC stakeholders and also utilize other events to outreach to community by having a CSPNC information booth.

The Big Solutions:

All goals are dependent on clear organizational leadership at every level of the Neighborhood Council, from executive staff to committee chairs and board members. Having a distinct understanding as to what the goals are and how to attain them is the Big Challenge. The Big Solution is developing the leadership capacity of board members by accomplishing Goal 1.

The Big Budget

- 1) Outreach \$
- 2) Operations \$
- 3) Neighborhood Purpose Grants \$
- 4) Neighborhood Improvements \$
- 5) Recurring Monthly Expenditures \$

The Big Score

1. Create a tracking system to track issues from inception to completion.
2. File Community Impact Statements
3. File Requests for Action to our elected and City Departments
4. Conduct 12 general board meetings and 40 committee meetings this year
5. Collaborate on at least 3 events with CD 15, City Departments, local organizations and schools, and other neighborhood councils
6. Increase our stakeholder database by 15%
7. Contact stakeholders electronically 3 times month

ROBERTS RULES

For Fair and Orderly Meetings & Conventions

Provides common rules and procedures for deliberation and debate in order to place the whole membership on the same footing and speaking the same language. The conduct of ALL business is controlled by the general will of the whole membership - the right of the deliberate majority to decide. Complementary is the right of at least a strong minority to require the majority to be deliberate - to act according to its considered judgment AFTER a full and fair "working through" of the issues involved. Robert's Rules provides for constructive and democratic meetings, to help, not hinder, the business of the assembly. Under no circumstances should "undue strictness" be allowed to intimidate members or limit full participation.

Guidelines

- Obtain the floor (the right to speak) by being the first to stand when the person speaking has finished; state Mr./Madam Chairman. Raising your hand means nothing, and standing while another has the floor is out of order! Must be recognized by the Chair before speaking!
- Debate can not begin until the Chair has stated the motion or resolution and asked "are you ready for the question?" If no one rises, the chair calls for the vote!
- Before the motion is stated by the Chair (the question) members may suggest modification of the motion; the mover can modify as he pleases, or even withdraw the motion without consent of the seconder; if mover modifies, the seconder can withdraw the second.
- The "immediately pending question" is the last question stated by the Chair!
Motion/Resolution - Amendment - Motion to Postpone
- The member moving the "immediately pending question" is entitled to preference to the floor!
- No member can speak twice to the same issue until everyone else wishing to speak has spoken to it once!
- All remarks must be directed to the Chair. Remarks must be courteous in language and deportment - avoid all personalities, never allude to others by name or to motives!
- The agenda and all committee reports are merely recommendations! When presented to the assembly and the question is stated, debate begins and changes occur!

The Rules

- **Point of Privilege:** Pertains to noise, personal comfort, etc. - may interrupt only if necessary!
- **Parliamentary Inquiry:** Inquire as to the correct motion - to accomplish a desired result, or raise a point of order
- **Point of Information:** Generally applies to information desired from the speaker: "I should like to ask the (speaker) a question."

- **Orders of the Day (Agenda):** A call to adhere to the agenda (a deviation from the agenda requires Suspending the Rules)
- **Point of Order:** Infraction of the rules, or improper decorum in speaking. Must be raised immediately after the error is made
- **Main Motion:** Brings new business (the next item on the agenda) before the assembly
- **Divide the Question:** Divides a motion into two or more separate motions (must be able to stand on their own)
- **Consider by Paragraph:** Adoption of paper is held until all paragraphs are debated and amended and entire paper is satisfactory; after all paragraphs are considered, the entire paper is then open to amendment, and paragraphs may be further amended. Any Preamble can not be considered until debate on the body of the paper has ceased.
- **Amend:** Inserting or striking out words or paragraphs, or substituting whole paragraphs or resolutions
- **Withdraw/Modify Motion:** Applies only after question is stated; mover can accept an amendment without obtaining the floor
- **Commit /Refer/Recommit to Committee:** State the committee to receive the question or resolution; if no committee exists include size of committee desired and method of selecting the members (election or appointment).
- **Extend Debate:** Applies only to the immediately pending question; extends until a certain time or for a certain period of time
- **Limit Debate:** Closing debate at a certain time, or limiting to a certain period of time
- **Postpone to a Certain Time:** State the time the motion or agenda item will be resumed
- **Object to Consideration:** Objection must be stated before discussion or another motion is stated
- **Lay on the Table:** Temporarily suspends further consideration/action on pending question; may be made after motion to close debate has carried or is pending
- **Take from the Table:** Resumes consideration of item previously "laid on the table" - state the motion to take from the table
- **Reconsider:** Can be made only by one on the prevailing side who has changed position or view
- **Postpone Indefinitely:** Kills the question/resolution for this session - exception: the motion to reconsider can be made this session
- **Previous Question:** Closes debate if successful - may be moved to "**Close Debate**" if preferred
- **Informal Consideration:** Move that the assembly go into "**Committee of the Whole**" - informal debate as if in committee; this committee may limit number or length of speeches or close debate by other means by a 2/3 vote. All votes, however, are formal.
- **Appeal Decision of the Chair:** Appeal for the assembly to decide - must be made before other business is resumed; NOT debatable if relates to decorum, violation of rules or order of business
- **Suspend the Rules:** Allows a violation of the assembly's own rules (except Constitution); the object of the suspension must be specified