



minutes

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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Saturday, July 1, 2017 Special Board and Stakeholder Meeting Minutes

Angels Gate Park Office Conference Room
3601 S. Gaffey Street, San Pedro, CA 90731

- CALL TO ORDER AND ROLL CALL:** Meeting was called to order at 10:10 am by Octaviano Rios. The board then chose by acclamation Doug Epperhart to serve as temporary chairman. See list below for board member attendance. There were 15 Board members present and approximately 15 stakeholders also in attendance.

Board Members	Roll Call
Fady Antoun	Absent
Robert Bryant	Present
Isiah Cade	Present
Erin Carter	Present
Rudy Caseres	Absent
Louis Dominguez	Present, arrived at 10:15 am, left at 10:50 am
Doug Epperhart	Present
Anna Erneholm	Present
Bob Gelfand	Present
Anise Goldfarb	Present
Noel Gould	Present
Kandee Kawashima	Present
Daniel Kohn	Present
David Myers	Arrived at 10:10 am
Dean Pentcheff	Present
Mike Riso	Present
Shannon Ross	Present left at 11:15

- ELECTION OF OFFICERS 2017-18 TERM** – Must be done at a regularly scheduled meeting

- MOTION TO ADOPT STANDING RULES**

- Discussion and consideration of motion to recite the Pledge of Allegiance at the beginning of board meetings.

Motion by **Erin Carter** to amend the amendment below to state one minute, seconded by **Noel Gould**. Motion passed with 9 yes (Bryant, Cade, Carter, Erneholm, Goldfarb, Gould, Kohn, Myers, and Pentcheff) 4 no (Dominguez, Gelfand, Riso, and Ross), and 2 abstentions (Epperhart and Kawashima).

Motion by **David Myers** to amend standing rules to add the following to the Standing Rules Begin each Board meeting with a two-minute moment of silence, seconded by **Robert Bryant**. Motion failed with 4 yes (Bryant, Cade, Goldfarb, and Myers) 10 noes (Carter, Dominguez, Erneholm, Gelfand, Gould, Kawashima, Kohn, Pentcheff, Riso, and Ross), and 1 abstention (Epperhart).

Motion by **Dean Pentcheff** to adopt standing rules as presented, seconded by **Louis Dominguez**. Motion passed with 12 yes (Cade, Carter, Dominguez, Erneholm, Gelfand, Goldfarb, Gould, Kawashima, Kohn, Myers, Pentcheff, and Riso) 2 noes (Bryant and Ross), and 1 abstention (Epperhart).

4. MOTION TO ADOPT SCHEDULE OF BOARD AND AGENDA-SETTING MEETINGS FOR 2017-18 TERM

Motion by **Louis Dominguez** adopt schedule of board and agenda-setting meetings for 2017-2018 as presented, seconded by **David Myers**. Motion passed with 15 yes (Bryant, Cade, Carter, Dominguez, Epperhart, Erneholm, Gelfand, Goldfarb, Gould, Kawashima, Kohn, Myers, Pentcheff, Riso, and Ross) 0 no, and 0 abstention(s).

5. APPOINTMENT OF COMMITTEE MEMBERS AND CHAIRS FOR 2017-18 TERM

- a. Budget and Finance Committee – Robert Bryant, Chair
Committee members: Bob Gelfand, Adele Healy, David Myers, and Dean Pentcheff
- b. Communications Committee – Anise Goldfarb, Chair
Committee members: Robert Brandin, Rudy Caseres, Bob Gelfand, Adele Healy, and Shannon Ross
- c. Economic Development Committee – David Myers, Chair
Committee members: Adele Healy, Daniel Kohn, Mike Riso, Lorna Wallace, and Gwendolyn Henry
- d. Emergency Preparedness and Public Safety Committee – Bob Gelfand, Chair
Committee members: Louis Dominguez, Pamela Gaume, Kathleen Martin, Steve Mayoral, and Gary Prescott
- e. Environment and Sustainability Committee – Anna Erneholm, Chair
Committee members: Erin Carter, Steve Casares, Louis Dominguez, Allen Franz, Adele Healy, Kathleen Martin, Jeniffer McMullen, Dean Pentcheff, June Smith, Peter Warren, Christian Guzman, Richard Havenick, Noel Gould, and Gwendolyn Henry
- f. Homelessness Committee – Daniel Kohn, Chair
Committee members: Isiah Cade, Rudy Caseres, Robert Farrell, Anise Goldfarb, and Kandee Kawashima
- g. Parks and Coastline Committee – Noel Gould, Chair
Committee members: Fady Antoun, Mike Browne, Scott Carter, Mary Lou Fentis, Allen Franz, Richard Havenick, Adele Healy, Kathleen Martin, Jeniffer McMullen, Shannon Ross, June Smith, and Lorna Wallace
- h. Planning and Transportation Committee – Mike Riso, Chair
Committee members: Fady Antoun, Noel Gould, Adele Healy, and John Kopczyniski
- i. Port Committee – Louis Dominguez, Chair
Committee members: Robert Bryant, Anna Erneholm, Richard Havenick, Adele Healy, Dean Pentcheff, June Smith, Peter Warren, Kathleen Martin, Christian Guzman, Gwendolyn Henry, and Noel Gould
- j. Rules and Bylaws Committee – Dean Pentcheff, Chair
Committee members: Erin Carter, Bob Gelfand, and Adele Healy

6. APPOINTMENT OF LIAISONS AND REPRESENTATIVES FOR 2017-18 TERM

- a. LIAISONS
 - i. Animal Services; Shannon Ross
 - ii. Film; Bob Gelfand, Mike Riso
 - iii. Grievance Panel; none
 - iv. Homelessness; Robert Farrell
 - v. Legal; Noel Gould, Dean Pentcheff
 - vi. Public Works; Kathleen Martin
 - vii. Purposeful Aging; Jerry Gaines
- b. REPRESENTATIVES
 - i. Budget Representative: Craig Goldfarb, Daniel Kohn
 - ii. Harbor Alliance of Neighborhood Councils (HANC); Noel Gould, Kandee Kawashima
 - iii. Los Angeles Neighborhood Council Coalition; Bob Gelfand

7. PUBLIC COMMENT

- a. Dean Pentcheff announced that the recently revised Rules and Bylaws were approved by the Department of Neighborhood Empowerment (DONE).

- b. Shannon thanked everyone for coming out, and commented that they may not always agree on everything, but we should try our best to work together.
- c. Bob Bryant announced that there is a Budget and Finance committee meeting immediately following this special meeting.
- d. Bob Geland commented that they have created a new Emergency Preparedness and Public Safety committee as people do not know how to protect themselves in the event of a major emergency.
- e. Christian Guzman commented that he likes that the quorum for the council's committees is only three.
- f. Robert Brandin commented that he does not like having the meetings on Facebook live and that everyone might not like being broadcast and recorded.
- g. Kathleen Martin commented that she also does not like Facebook livestream. If people want to engage they should come to the meetings as feedback on Facebook can be negative. She also thanked each board member for doing this, she understands it's not easy.
- h. Gwendolyn Henry announced a rain barrel sale event on Saturday, July 8th. People can sign up to purchase rain barrels with a rebate you can go to [Rain Barrels International's website](#).
- i. Richard Havenick commented that Facebook has proven to be detrimental and that direct interaction is best. He also commented that he appreciates the work of the budget people and that it is a lot of work.
- j. Gwendolyn Henry commented that the Neighborhood Council Sustainability Alliance (NCSA) is having an [Energy Forum](#), on Saturday, July 15th, from 1:00 to 4:00 pm, at 6700 W. 83rd Street, Los Angeles (Westchester).
- k. Octaviano Rios, Neighborhood Council Advocate, with the Department of Neighborhood Empowerment (DONE) passed out a new board member packet, which includes the newly approved bylaws.
- l. Bob Gelfand commented on the legality of the Department of Neighborhood Empowerment (DONE) requiring board members to provide an email address to post on the website.
- m. June Smith commented that she would like this council to lead the charge to advocate for the use of silent fireworks.

8. ADJOURNMENT: The meeting was adjourned at 11:20 am. The next regular meeting is July 17, 2017.

Respectfully submitted,
Sheryl Akerblom
for the Coastal San Pedro Neighborhood Council

Proposed Standing Rules of the Coastal San Pedro Neighborhood Council for the 2017-18 Term

1. Governing Board Meeting Agenda

The purpose of the agenda meeting is to determine which items will be placed on the Governing Board agenda. The Agenda Meeting shall be at least one week prior to each Governing Board meeting. The Governing Board may choose a different date at its discretion. A quorum for the purpose of transacting business shall be three, at least one of whom must be a Governing Board member. All Governing Board members and stakeholders present at the meeting may vote. In the event of a lack of quorum, it shall be the responsibility of the Vice President to schedule another Agenda Meeting. If an agenda cannot be developed prior to 72 hours before the Governing Board meeting, the Governing Board meeting shall be postponed by one week. The Vice President shall preside at Agenda Committee meetings. In his or her absence, the stakeholders present at the start of the meeting shall elect a chair to preside at that Agenda Meeting. It shall be the responsibility of the chair of the Agenda Meeting to prepare the Board Meeting agenda and forward it to the Secretary. All motions should be submitted in writing. Imprecise motions may be reworded for clarity at the Agenda Meeting or referred back to the individual or group submitting the motion. Motions originating in the Agenda Meeting that do not come from committees must include the name of the Governing Board member who will move the motion in the Governing Board meeting.

2. Composition and Organization of Committees

Committees shall require a quorum of three to transact business. Committees shall have at least three members, at least one of whom shall be a member of the Governing Board. No stakeholder may chair more than one committee. Committee chairs and committee members shall be appointed by the Governing Board, and must be ratified by the Governing Board in order to vote at committee meetings. The Governing Board shall appoint committee chairs and members annually at the first meeting of a newly elected Board and at other times as necessary.

3. Establishment of Standing Committees

The Governing Board establishes the following standing committees.

Budget and Finance: Responsible for budgetary and fiscal matters.

Communications: Responsible for all outreach and community relations, including website, publications, and events.

Economic Development: Responsible for matters related to the commercial and economic environment.

Election Committee: Responsible for conducting the process for election of the Governing Board.

Emergency Preparedness and Public Safety: Responsible for matters related to emergency preparedness and public safety.

Environment and Sustainability: Responsible for matters related to environmental issues and sustainability efforts.

Parks and Coastline: Responsible for matters related to parks and coastal issues.

Planning and Transportation: Responsible for matters related to planning, zoning, and transportation issues.

Port: Responsible for matters related to the Port of Los Angeles.

Rules and Bylaws: Responsible for matters related to rules and bylaws.

4. Time Limit on Board Member Oration

Any single address by a Board member during a Board meeting shall be no longer than two minutes.

5. Posting of Meeting Notices

It shall be the duty of the Secretary of the Neighborhood Council to ensure that notice of the meetings of the Governing Board are posted and emailed to the stakeholder list in accordance with the Bylaws.

6. Grievance Process

The Coastal San Pedro Neighborhood Council waives consideration of all Grievances and shall forward Grievances to the Regional Grievance Panel, as provided by Subsection (d)(3) of Section 22.818 of Article 3 of Chapter 28 of the Los Angeles Administrative Code.

7. Consent Agenda

A consent agenda containing multiple motions may be part of the Board Meeting agenda. Any item may be removed from the consent agenda at the request of any Board Member or stakeholder present at the meeting. Items not removed may all be adopted by a single vote without debate. Removed items may be taken up immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

8. Schedule of Board Meetings

At the beginning of each fiscal year, the Board shall adopt a calendar of agenda and regular board meetings.