



agenda

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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BOARD AND STAKEHOLDER MEETING AGENDA

Monday, May 18, 2015 » 6:30 p.m.

CABRILLO MARINA COMMUNITY BUILDING

224 Whalers Walk, Berth 28

San Pedro, CA 90731

The public is invited to speak on issues of general interest during the public comment periods at the beginning and end of the meeting. Comments on specific agenda items will be heard only when those items are considered. To ensure that all are heard, a time limit on public speakers may be set. Those wishing to make comment, but not wanting to speak publicly, may submit written communications to the committee.

1. **CALL TO ORDER** | and roll call.
2. **PUBLIC COMMENT** | Non-agenda items
3. **MINUTES** | Approval of minutes of April 20, 2015 meeting.
4. **BUDGET & FINANCE** | Presentation for approval of monthly financial report
TRANSACTIONS APPROVAL | Presentation for approval of monthly budgetary expenditure's and bank statements.
5. **LAPD REPORT** (10 Min)
6. **WRITTEN REPORTS FROM GOVERNMENT AGENCY REPRESENTATIVES** » | *CD15 / Port of LA / US Congress / Others. (5 minutes each*
7. **COMMITTEE QUESTION TIME** | *(S)Election | Communications | Education | Public Safety | Port & Environment | Rec & Parks | Cultural | Rules & Bylaws | Transportation & Planning | Coastal Risk & Beautification/ Legal Liaison*
8. **Board member comments to board and stakeholders for non-agendized items**
9. **Selection Committee report**
 - a. **Discussion and possible action to complete the 2016 Selection Procedures Stipulation Worksheet (Stip Sheet).** This needs to be completed and approved by June 1, 2015. The Stip Sheet asks the neighborhood councils to clarify the following items to bring the bylaws up to date and prepare for the 2016 elections: 1) Official Actions, 2) Agenda Postings, 3) Grievance Process, 4) Code of Civility, 5) Training, 6) Online Voting, 7) Telephone Voting, 8) Vote by Mail, 9) Board Vote Structure, 10) Candidate Filing Requirements and 11) Elected Board Members Seating Period.

10. APPOINTMENTS | *to Committees and other Committee actions*

- a. **Nominations to fill the vacant seats of Denise Sampson and Ana Ortiz for remainder of 2014-2015 council year.**

11. PRESENTATIONS:

- a. Esther Amaya, Planning Assistant, City Planning Department to make a power point presentation on the proposed Western Avenue (Summerland to P.V. Drive North) project. This project is a joint effort with the City of Rancho Palos Verdes.

12. PRESIDENTS REPORT

13. ACTION ITEMS:

A. Stakeholder/Non-committee Motions: From Agenda Meeting

1. *Coastal San Pedro Neighborhood Council withdraws the Neighborhood Purpose Grant for \$1,500 for San Pedro Arts Association passed in July 2014 (Item 22a on the minutes).*
 - a. Source – Motion brought to Agenda Committee by Ted Shirley, 2nd by Gary Bettis
2. *Coastal San Pedro Neighborhood Council will fund a Neighborhood Purpose Grant not to exceed \$1,500 to the San Pedro Arts Association to support their 2015 program of cultural/educational events in Coastal San Pedro.*
 - a. Source – Motion brought to Agenda Committee by Ted Shirley, 2nd by Gary Bettis
3. *WHEREAS, the swimming pool at the San Pedro High School John M. & Muriel Olguin Campus will open to the public this summer; and
WHEREAS, the neighborhood surrounding the Olguin Campus continues to suffer the residual traffic effects of the Paseo Del Mar landslide; and
WHEREAS, this board has passed numerous motions over the past four years asking the school to rescind its decision to utilize the Alma Street gate as its primary entrance; and
WHEREAS, Alma Street lacks functioning sidewalks south of the Olguin Campus and cannot reasonably or safely accommodate increased pedestrian traffic.
NOW THEREFORE, the Coastal San Pedro Neighborhood Council formally requests that the Alma Street gate remain closed during the summer from June 15 to August 16 while school is not in session and that visitors to the Olguin Campus swimming pool be directed to use the school's Gaffey Street entrance.*
 - a. Source: Motion brought by Stakeholder Clay Marshall

B. Committee Motions:

- a. *Coastal San Pedro Neighborhood Council will fund a Neighborhood Purpose Grant not to exceed \$3,000 to the Harry Bridges Institute for the Music by the Sea 2015 concert series, which will promote cultural/entertainment activities in Coastal San Pedro.*
Source – Budget and Finance Committee (moved by Lydia Gutierrez, 2nd by Dean Pentcheff, vote was 3-0)
- b. Coastal San Pedro Neighborhood Council approves using \$550 to increase the balance of the board's postal account, so there are adequate funds for mailing of newsletters and other selections materials.
Source – Budget and Finance Committee (moved by Dean Pentcheff, 2nd by Lydia Gutierrez, vote was 3-0)

- c. *Coastal San Pedro Neighborhood Council will revise the 2014-2015 budget to reflect the actual costs of the annual newsletter, selections cards, and Public Safety Summit, as well as funds required for the Harry Bridges Institute Neighborhood Purpose Grant and postal account balance increase (see revised budget).*
Source – Budget and Finance Committee (moved by Ted Shirley, 2nd by Dean Pentcheff, vote was 3-0)

- d. Motion from Rules and Bylaws committee to amend CSPNC Grievance process within the Standing Rules. See attached for text of motion.

14. PUBLIC COMMENT | *Non-agenda items*

15. ANNOUNCEMENTS

15. ADJOURNMENT

For more information, please call 424-205-1885 OR 888-885-8655; write to CSPNC, 1536 West 25th Street #223, San Pedro, CA 90732; or visit the Coastal San Pedro Neighborhood Council website at www.cspnc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services may be provided upon request. Please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting us at 424-205-1885 OR 888-885-8655.

In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at our website by clicking on the following link: www.cspnc.org, at a location given in the item number of the agenda or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Coastal San Pedro Neighborhood Council at 424-205-1885 OR 888-885-8655.

Standing Rules Amendment

Rules & Bylaws Committee

Whereas the current language of Coastal San Pedro Neighborhood Council Standing Rule 8 is in conflict with Los Angeles City Ordinance 183487 (Council File 15-0067), effective May 3, 2015; and

Whereas there is now a Regional Grievance Panel that is charged with processing Grievances if a neighborhood council chooses to waive consideration of Grievances;

Therefore be it resolved that the Standing Rules of the Coastal San Pedro Neighborhood Council shall be amended as follows (text in ~~strikeout~~ is to be deleted, text in **boldface** is to be added):

8. Grievance Process

~~This grievance process is intended to address matters involving procedural disputes, such as the Board's failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which grievances may be aired publicly at Board meetings.~~

~~Board members are not permitted to file a grievance against another Board member or against the Board. Any grievance by a Stakeholder must be submitted in writing to the Board who shall cause the matter to be placed on the agenda for the next regular Board meeting.~~

~~At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Stakeholders randomly selected by the Board from a list of Stakeholders who have expressed an interest in serving from time to time on such a panel.~~

~~Within two (2) weeks of the panel's selection, the Board shall coordinate a time and place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved.~~

~~Within two (2) weeks following such meeting, a member of the panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the panel's collective recommendations for resolving the grievance. The Board may receive a copy of the panel's report and recommendations prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board members until it is heard publicly at the next regular Council meeting.~~

The Coastal San Pedro Neighborhood Council waives consideration of all Grievances and shall forward Grievances to the Regional Grievance Panel, as provided by Subsection (d)(3) of Section 22.818 of Article 3 of Chapter 28 of the Los Angeles Administrative Code.

Coastal San Pedro Neighborhood Council
Budget for Fiscal Year 2014-2015
 Approved August 18, 2014 / Revision Approved Dec. 15, 2014 & Feb. 23, 2015

Funds

Yearly Allocation	37,000
Total	37,000

Budget

Codes	Category	Budget 2/23/2015	Budget Proposed	YTD Paid	Encumbered	Available Funds	Difference between Proposed and Existing Budget
	100 Operations						
AUD	Audio and Visual Services	2,200	2,245	175	2,070	-	45
EDU	Training and Board Retreat	300	-	-	-	-	(300)
FAC	Facilities Related and Space Rental	1,130	994	\$844.00	150	-	(136)
MIS	Miscellaneous Expense	605	477	\$335.18	142	0	(128)
OFF	Office Equipment and Supplies	200	-	-	-	-	(200)
POS	Postage	25	25	8	17	-	-
TAC	Temporary Staff	2,140	2,492	\$1,245.88	1,246	0	352
TRL	Translation and Transcription	-	-	-	-	-	-
	Sub Total	6,600	6,233	2,608	3,625	1	(367)
	200 Outreach						-
ADV	Advertising	1,100	625	\$170.00	455	-	(475)
EVE	Event Expense / Food & Refreshments	4,300	4,039	\$2,914.79	1,124	0	(261)
MEE	Meeting Expense	400	-	-	-	-	(400)
NEW	Newsletter Expense	5,000	4,057	-	3,474	583	(943)
WEB	Website Maintenance/Enhancement/Creation	600	600	450	150	-	-
	Sub Total	11,400	9,321	3,535	5,203	583	(2,079)
	300 Community Improvement						-
CIP	Community Improvement Projects	-	-	-	-	-	-
	Sub Total	-	-	-	-	-	-
	400 Neighborhood Purpose Grants						-
GRT	Neighborhood Purpose Grants	15,500	18,800	\$9,800.00	6,000	3,000	3,300
	Sub Total	15,500	18,800	9,800	6,000	3,000	3,300
	500 Elections						-
ELE	Election Outreach Expense	3,500	2,646	\$2,646.23	-	(0)	(854)
	Sub Total	3,500	2,646	2,646	-	(0)	(854)
	Grand Total	37,000	37,000	18,589	14,827	3,584	-