



agenda

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

locally listening & leading ...  ..

BOARD AND STAKEHOLDER MEETING AGENDA

Monday, November 20, 2017 6:30 PM

CABRILLO MARINA COMMUNITY BUILDING

224 Whalers Walk, Berth 28

San Pedro, CA 90731

The public is invited to speak on issues of general interest during the public comment periods at the beginning and end of the meeting. Comments on specific agenda items will be heard only when those items are considered. Public comment may be limited in time or number of speakers. Those wishing to make comment, but not wanting to speak publicly, may submit written communications to the Board.

1. Voluntary opportunity to say the Pledge of Allegiance
2. Public comment on non-agenda items.
3. Call to order and roll call.
4. Board member comment on non-agenda items.
[May include comment on Board members' own activities/brief announcements; brief response to statements made or questions posed by persons exercising their general public comment rights or asking questions for clarification; introduction of new issues for consideration by the Board at its next meeting; or requests for research and a report back to the Board at a future time.]
5. Approval of prior meeting minutes.
6. Reports from government agencies — LA Police Department, Port Police, Council District 15, Port of LA, LA Unified School District, US Congress, State Assembly, Department of Neighborhood Empowerment, NC Budget Advocate, others.
7. Election by the Board of a Board Member to fill a vacant seat.
8. Motion urging that Red Car tracks not be removed.
9. Motion supporting the addition of a stop for the San Pedro Downtown Trolley.
10. Motion recommending a fee no higher than \$271 for Planning appeals (City Council File 09-0969).
11. Motion to accept extension of the current one-year term of the Coastal San Pedro Neighborhood Council's Board to two years on a one-time basis.
12. Motion to amend the Bylaws of the Coastal San Pedro Neighborhood Council to accommodate the change in City Clerk election schedule for Neighborhood Councils from even-numbered to odd-numbered years and to remove some now-obsolete election clauses.
13. Motion requesting the Department of Neighborhood Empowerment to evaluate Coastal San Pedro Neighborhood Council's bylaws amendments of February 2017.
14. Motion to urge companies to use zero emission trucks in Coastal San Pedro.
15. Motion urging installation of charging stations for electric vehicles on Port of Los Angeles properties.
16. Motion recommending that CalTrans advocate for Tier 4 Engine locomotives in the CalTrans 2018 Rail Plan.
17. Motion to comment on OurLA2040 City of Los Angeles General Plan updates.
18. Motion to define "Coastline" for the Parks and Coastline Committee.
19. Motion to amend the Standing Rules to list all financial items individually within a consent calendar on the agenda of the regular Board meeting.

[Continued on next page]

Budget and Finance (Consent Calendar)

20. Board approval of Monthly Expenditure Reports
21. Board approval of expenses
22. Motion to allocate funds for a joint public event on the San Pedro General Plan with Central and Northwest San Pedro Neighborhood Councils.
23. Motion to increase the recurring monthly payment for virtual office services to The Mailroom.
24. Motion to award a Neighborhood Purpose Grant for Angels Gate Park.
25. Motion to award a Neighborhood Purpose Grant for the Palos Verdes Peninsula Land Conservancy.
26. Motion to award a Neighborhood Purpose Grant for Clean San Pedro.
27. Committee reports.
28. Appointments of committee members, committee officers, and other Board representatives.
29. Announcements.
30. Public comment on non-agenda items.
31. Adjournment.

For more information, please call 310-918-8650; write to CSPNC, 1840 S. Gaffey Street #34, San Pedro, CA 90731; or visit the Coastal San Pedro Neighborhood Council website at www.cspnc.org.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS — The public can address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee or Board meeting.

STATE OF CALIFORNIA PENAL CODE SECTION 403 (Amended by Stats. 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) — Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

THE AMERICAN WITH DISABILITIES ACT — As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at 213.978-1551.

PUBLIC ACCESS OF RECORDS — In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at 1840 S Gaffey St, San Pedro, CA 90731, at our website: www.cspnc.org, or at a scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Coastal San Pedro Neighborhood Council at 310.918.8650.

PUBLIC POSTING OF AGENDAS — Coastal San Pedro Neighborhood Council agendas are posted for public review as follows: • 1840 S Gaffey St, San Pedro, CA 90731 • www.cspnc.org • You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

RECONSIDERATION AND GRIEVANCE PROCESS — For information on the Coastal San Pedro Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CSPNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.cspnc.org>

SERVICIOS DE TRADUCCION — Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a the CSPNC Secretary, al 213.978-1551 por correo electrónico board@cspnc.org para avisar al Concejo Vecinal.

8. Motion urging that Red Car tracks not be removed.

[Transportation and Planning Committee]

While the Coastal San Pedro Neighborhood Council understands that a portion of the Red Car tracks had to be removed for the realignment of Harbor Blvd. we were concerned to see the extent of the demolition of the tracks that appears to greatly exceed that needed for the roadway changes.

There remains strong support in the San Pedro community for the return of the Red Car, and in fact an expansion along the lines of the feasibility study prepared by Wilson & Company in 2009. The scope is well beyond the short run proposed in the future San Pedro Public Market, including service to the cruise terminal, AltaSea, Crafted, Cabrillo Marina, and Cabrillo Beach. A possible downtown loop was also envisioned.

It seems that tearing up the extended rails beyond the scope of the road realignment will inhibit the expansion of the Red Car in the future. This expansion was explicitly left as an option going forward in previous discussions about the Public Market and the Red Car.

Be it resolved, the Coastal San Pedro Neighborhood Council urges the Port to refrain from the removal of any additional Red Car alignment and facilities that are not directly conflicting with current projects at the Port until this expansion can be considered further; and

Be it further resolved, we request the retention of any previously removed Red Car materials and infrastructure components that could be re-used in a future expansion of the system.

9. Motion supporting the addition of a stop for the San Pedro Downtown Trolley.

[Transportation and Planning Committee]

Be it resolved, the Coastal San Pedro Neighborhood Council supports the addition of a San Pedro Downtown Trolley Stop at the Park and Ride location at the intersection of Beacon and O'Farrell. *[See appended letter]*

Dear San Pedro Historic Waterfront Business Improvement District,

The San Pedro Downtown Trolley is a wonderful service that connects our visitors from the Cruise Ship Terminal through downtown San Pedro all the way to Cabrillo Beach and the Cabrillo Marine Aquarium.

Visitors and residents are carried through our town and its many attractions and points of interest in a beautifully restored car. Children and adults alike enjoy the ride very much.

We want to thank you for the proposed additional stop at the Fanfare Fountain. In an effort to provide safe easy access to the Central San Pedro Neighborhood we would like to recommend adding a Trolley stop at the Park and Ride located on Beacon and O'Farrell. The current sidewalk addition on O'Farrell will improve access to the Park and Ride by residents. Placing a Trolley stop at this location will also lower the risk of accidents while residents cross Harbor Boulevard to reach Trolley stops on the other side. The addition of this Trolley stop will connect local residents to the entire Waterfront, encouraging the participation in local events and increasing visits to Downtown businesses.

While we understand that the Park and Ride is outside of the BID's boundaries, a stop there would be consistent with the purpose of the Trolley. If the bid cannot fund it, do you have any recommendations for how we might be able to add it? In the meantime, we would like to recommend that signage be placed at the Park and Ride directing people to the stop at the Fanfare Fountain.

Thank you for all that you do in our community and we hope to see a favorable response to our recommendation.

Sincerely,

Coastal San Pedro Neighborhood Council

10. Motion recommending a fee no higher than \$271 for Planning appeals (City Council File 09-0969). *[Mike Riso, second by Lou Dominguez]*

Resolved, the Coastal San Pedro Neighborhood Council supports "option 1" as presented in City Council File number 09-0969, which would increase appeal fees for non-applicants to no more than \$271, and shall file the following Community Impact Statement:

Contact Information

Neighborhood Council: Coastal San Pedro Neighborhood Council

Name: Mike J. Riso

Phone Number: 323-445-7155

Email: risoformneighborhoodcouncil@gmail.com

The Board approved this CIS by a vote of: (TBD)

Date of NC Board Action: (DATE TBD)

Type of NC Board: Neighborhood Council
Action: Against Unless Amended

In reference to City Council and Committees Council File Number: 09-0969, we support option 1 which would increase fees for non-applicants to \$271, a full 300% increase over the existing fees. We object to any increase in fees above that amount because it would discourage residents and neighborhood groups from appealing decisions of the Department of City Planning that impact their neighborhoods. The full recovery fee of \$13,538, a 15,000% increase in fees, not only makes no logical sense, but it will all but make it impossible for any resident, constituent or community Stakeholder to exercise their right to ensure the City of Los Angeles is not making any mistakes or unwanted exceptions to the community plan in specific areas of the city.

One of the questions considered in the User Fee Study was "Does current demand for services support a fee increase without adverse impact to the citizenry served...?" To this we answer no. The results of any higher fee would silence the public, with the exception of extremely wealthy people who could afford more than \$13,000.00 to appeal a project they believe is against the Community Plan or specific Zoning of the area in question.

Any increase above \$271 would also seem unreasonable in light of the study of other cities that showed that most of them have fees below that amount. The Department of City Planning does make mistakes and this system is in place to be fair to all Angelenos to challenge a decision or potential approval at a reasonable cost.

11. Motion to accept extension of the current one-year term of the Coastal San Pedro Neighborhood Council's Board to two years on a one-time basis.

[Dean Pentcheff, second by Lou Dominguez]

Whereas, the City Council has changed the biennial election schedule for all Neighborhood Councils from even-numbered to odd-numbered years (Council File 15-1022-S2, adopted 3 October 2017); and

Whereas, the current one-year term of the Coastal San Pedro Neighborhood Council will end in 2018, an even-numbered year when there will be no Neighborhood Council elections; and

Whereas, to accomodate the unexpected lack of an election in 2017, the City Council plans (Council File 15-1022-S2, adopted 3 October 2017) to present ordinances that would permit Neighborhood Councils to select either a one-time extension of Board member terms or to run a selection process in 2018; therefore

Resolved, the current one-year term of Board members of the Coastal San Pedro Neighborhood Council shall be extended from one year to two years in order to accomodate the City Clerk's next scheduled election in 2019, contingent on City Council approval of this term extension.

12. Motion to amend the Bylaws of the Coastal San Pedro Neighborhood Council to accomodate the change in City Clerk election schedule for Neighborhood Councils from even-numbered to odd-numbered years and to remove some now-obsolete election clauses. [Dean Pentcheff, second by Lou Dominguez]

Resolved, the Coastal San Pedro Neighborhood Council shall amend its Bylaws to reflect a change in the City Clerk election schedule from even-numbered to odd-numbered years, and to remove some clauses that are now obsolete, as follows (text in strikethrough to be removed, text in underlined-boldface to be added):

Article V Section 4. Terms and Term Limits. For the 2017–2018 term only, the term of office for Governing Board members shall be for a period of one (1) year commencing July 1, 2017 and ending June 30, 2018. The regular terms of office for Governing Board members shall be for a period of two (2) years commencing July 1, 2018 of even~~odd~~-numbered years and ending June 30 of the following even~~odd~~-numbered year. There shall be no term limits.

Article X Section 1. Administration of Election. For the 2017–2018 term only, the Council shall hold a selection process instead of an election to fill the Governing Board. The Governing Board will be chosen at an annual meeting which will be held during the month of May. The Governing Board shall, no later than February 1, set the date of the annual meeting. A selection committee consisting of stakeholders, who cannot be candidates, shall be appointed by the Governing Board no later than ninety (90) days prior to the date of the annual meeting. The selection committee shall promulgate procedures for the conduct of the annual meeting and selection of Governing Board members. The selection committee shall also choose an independent and neutral third party to monitor the selection process and certify the result. All selection procedures shall be in conformity with the selection rules established by the City of Los Angeles and shall be approved by the Department of Neighborhood Empowerment.

The Neighborhood Council's election will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council elections.

13. Motion requesting the Department of Neighborhood Empowerment to evaluate Coastal San Pedro Neighborhood Council's bylaws amendments of February 2017.

[Dean Pentcheff, second by Rudy Caseres]

Whereas, the Los Angeles "Plan for a Citywide System of Neighborhood Councils" ("The Plan") proclaims the policy that "Certified Neighborhood Councils shall be as independent, self-governing, and self-directed as possible" (Article II Section 4) and outlines the procedures by which Neighborhood Councils shall write their own Bylaws as part of their certification process (Article III Section 2); and

Whereas, The Plan's procedure for Neighborhood Councils to amend their bylaws (Article VI Section 3) has no provision allowing the Department of Neighborhood Empowerment (DONE) to change Neighborhood Councils' bylaws, but instead requires that, within ten business days, DONE shall evaluate amendments proposed by Neighborhood Councils and (a) return the amended bylaws because the application is incomplete; (b) approve the amended bylaws as submitted; or (c) forward an evaluation to the Board of Harbor Commissioners detailing how the changed bylaws are inconsistent with the principles governing a Certified Neighborhood Council's purpose or operations, and

Whereas, the Los Angeles Charter and Administrative Code (Article IX), which prescribes the duties and responsibilities of DONE, has no provision allowing DONE to change Neighborhood Councils' bylaws; and

Whereas, the Board of Neighborhood Commissioners (BONC), as defined in the Los Angeles Charter and Administrative Code (Article IX Section 902), has never issued a policy allowing DONE to change Neighborhood Councils' bylaws; and

Whereas, in 2014 and again in 2017, upon approving amendments to Bylaws of the Coastal San Pedro Neighborhood Council, DONE inserted additional text into the Bylaws and (in 2017) removed text from the Bylaws that the BONC requires to be part of the bylaws of all Neighborhood Councils (BONC Policy Number 2016-01); therefore

Be it resolved, the Coastal San Pedro Neighborhood Council (CSPNC) affirms that the text of the CSPNC Bylaws as amended on 27 February 2017 and submitted to the Department of Neighborhood Empowerment (DONE) for approval on 21 March 2017, excluding changes made by DONE in the version returned to CSPNC on 30 June 2017, is the complete and correct text of CSPNC's Bylaws; and

Be it further resolved, the Coastal San Pedro Neighborhood Council (CSPNC) requests that, upon receipt of this resolution, the Department of Neighborhood Empowerment evaluate CSPNC's Bylaws as amended on 27 February 2017 without inserting or deleting text, but by following the procedures in the "Plan for a Citywide System of Neighborhood Councils" Article VI Section 3 within ten business days.

14. Motion to urge companies to use zero emission trucks in Coastal San Pedro.

[Environment and Sustainability Committee]

Be it resolved, the Coastal San Pedro Neighborhood Council encourages companies operating commercial vehicles serving the Harbor Area to develop and implement a plan to transition their vehicles serving the Harbor Area to zero emission vehicles by the year 2020 and to transition their fleet of vehicles serving the City of Los Angeles to zero emission vehicles by the year 2030.

15. Motion urging installation of charging stations for electric vehicles on Port of Los Angeles properties. *[Environment and Sustainability Committee]*

Whereas, there is a need for more charging stations for electric cars (Electric Vehicle Supply Equipment [EVSE]) to provide power for Electric Vehicles (EV); and

Whereas, the Port of Los Angeles is working with San Pedro officials to build a destination resort and marketplace along the waterfront; and

Whereas, the Port of Los Angeles is uniquely positioned with current and developing parking areas, as well as the resources to install EVSEs; and

Whereas, the Port of Los Angeles, as a major source of air pollution, has an obligation to reduce pollution from vehicle and visitor traffic; therefore

Resolved, the Coastal San Pedro Neighborhood Council calls on Mayor Garcetti, Councilman Buscaino, and the Port of Los Angeles Harbor Commission to immediately install public access Electric Vehicle Supply Equipment (EVSE) throughout its parking lots and other facilities; and

Further resolved, the Port of Los Angeles shall make public by July 1 2018 plans for installation of EVSE on its properties in San Pedro and Wilmington.

16. Motion recommending that CalTrans advocate for Tier 4 Engine locomotives in the CalTrans 2018 Rail Plan. [Environment and Sustainability Committee]

Resolved, the Coastal San Pedro Neighborhood Council requests that CalTrans advocate for a rule requiring transition to Tier 4 Engine locomotives, as the California Air Resources Board requested of the Environmental Protection Agency.

17. Motion to comment on OurLA2040 City of Los Angeles General Plan updates. [Environment and Sustainability Committee]

Resolved, the Coastal San Pedro Neighborhood Council adopts the following policies regarding the OurLA2040 General Plan updates for the City of Los Angeles and shall submit them as comments:

Open Space

Parks are an investment in aesthetics and better health — people living near parks exercise more, experience less stress, and enjoy better health than those living further away from parks. Parks also increase property values, benefiting residents and local government revenues. Unfortunately, LA ranks 74th among the country's 100 largest cities in the Trust for Public Lands' Parkscore index assessing acreage, accessibility, park amenities, and related concerns. We need more parks, given that only 55% of city residents live within ½ mile walking distance of a park (bearing in mind that a single park — Griffith Park, over 20 miles from San Pedro — makes up 11% of the city's total park land); and we need better maintenance of parks — LA gets only a 9 out of 20 Parkscore rating for park spending per resident.

We are particularly concerned with what OurLA2040 planners refer to as wildlands. We have at least three threatened or endangered species in San Pedro. Coastal Southern California was once a major biodiversity hot spot, but we've destroyed most of the original native habitat. To make matters worse, instead of restoring native habitat where possible, we've instead introduced non-native species that further degrade local habitat. LA County has designated a number of Significant Ecological Areas (SEAs), and some areas in San Pedro (e.g., White Point) have been proposed for inclusion, but so far have not been formally designated as SEAs. As some of the last surviving areas of Coastal Sage Scrub habitat in the county, these areas merit preservation, and restoration with locally-sourced native species. Since many of them adjoin or are near SEAs in the neighboring city of Rancho Palos Verdes, their potential SEA value is enhanced.

San Pedro has many relict patches of open space — including coastal bluffs, Sunken City, parts of Angels Gate Park and Bogdanovich/Friendship Park, stretches of Miraleste Canyon and other streams, parts of Peck Park/Hernandez Ranch, the DFSP fuel depot property between North Gaffey St. and Western Avenue, etc. — that could be preserved and restored as viable native habitat.

In a similar vein, truly native plants — native to San Pedro and other Los Angeles localities, not just native to somewhere in North America or somewhere in California — should be given priority in landscaping for parks and other public spaces. The City Arborist should accelerate approval of native species for use as street trees, shrubs, grasses, and herbs. Native plants, which have been adapting to local climate, soil, and other ecological conditions for thousands of years, are more efficient at harnessing and recycling local resources — soil moisture and nutrients, etc. — than introduced species. Crucially, native plants have far greater value to native fauna — as forage, habitat, etc. — than exotic species. By the same token, Native fauna are better adapted to local conditions and natural resources than non-native animals, and are likely to serve more effectively as pollinators and in other symbiotic roles.

San Pedro's coastline, outside of the Cabrillo breakwater, has been designated as a Coastal Resource Area (CRA) by the same county agency that identifies SEAs. We need to protect these areas and enforce regulations affecting the environmental quality of coastal habitat, including tidepools and coastal bluffs.

Inner Cabrillo Beach is chronically graded as unhealthy, despite prior efforts to remedy the situation, since the artificial breakwater prevents natural current circulation. The City or the Port needs to implement effective strategies to address water quality at Inner Cabrillo Beach, which is used by many thousands of visitors.

Open space and recreational opportunities should be commensurate with the well-researched ratios that the population of a given area needs to maintain good physical, mental, and emotional health.

Open spaces should be developed within easy reach of all neighborhoods, both residential and commercial throughout the City and not just "clustered in the scenic areas".

The assets required for maintenance and preferred usage must be consistently budgeted by the City and/or through public/private partnerships.

The fact that one of the most successful parks in San Pedro (i.e. the White Point Nature Preserve) as well as many discrete Park activities have only been able to reach that success through public/private partnerships

should be noted, but that should not be the default position of the City for maintaining its parks or for adding the needed open space essential to a healthy population.

Open space such as Sunken City in the Point Fermin area, that cannot be "legally" accessed, should not be included in the City's open space calculations. Sunken City has been closed to the public since 1988 and will remain closed until funds are identified and become available to do the clean-up, reconstruction, and signage required for public use.

The priority use consideration for public lands should be public use and full public access, above consideration for leasing to private, commercial or public-access-limited uses. In the San Pedro area, specifically, State Tidelands Trust lands, such as the Cabrillo Beach Youth Facility, should be targeted for public use, not private or non-publicly-available uses.

Element/Environment, Chapter/Environmental Management

Implement policies requiring or promoting the following:

- Leadership in Energy and Environmental Design (LEED building) certification for new construction and renovations;
- Transition of businesses and residences to renewable energy production and storage;
- Transition of commercial transport operators to renewable fuels for transportation vehicles;
- Advocating for regulators such as California Air Resources Board for the adoption of rules that would reduce toxic air emissions and greenhouse gases;
- Policy and awareness campaign for Reduce, Reuse, Recycle of all waste and transition to zero-waste;
- Termination of single-use plastic containers in water and food packaging;
- Imposition of significant deposit incentive applicable to plastic food packaging to encourage re-use;
- City agencies and offices attainment of International Standards Organization (ISO) 14001 Certification for Environmental Management System; and
- Establishment of Advisory boards composed of representatives from industry, regulatory agencies, and communities affected by the Port of Los Angeles and Los Angeles International Airport to help define and implement environmental policies.

Element/Environment, Chapter/Water

Implement policies requiring or promoting the following:

- Commercial and residential landscaping with drought-resistant native plants;
- Elimination of commercial and residential use of water for rinsing walkways, driveways, and hardscape;
- Commercial and residential rainwater collection;
- Increased phase-in of storm-water runoff collection from capture systems and physical (non-chemical) treatment strategies; and,
- Termination of single-use plastic containers in water and food packaging.

Element/Environment, Chapter/Energy

Implement policies requiring or promoting the following:

- Leadership in Energy and Environmental Design (LEED building) certification for new construction and renovations;
- Transition of businesses and residences to renewable energy production and storage; and,
- City agencies and offices attainment of International Standards Organization (ISO) 14001 Certification for Environmental Management System.

Element/Environment, Chapter/Urban Forest

Implement policies requiring or promoting the following:

- Commercial and residential landscaping with drought-resistant native plants;
- Informational campaign to ensure City employees and public understand requirement for deep watering vs shallow irrigation (applicable to trees with deep or tap roots);
- Increase scope and reach of tree planting initiatives;
- Informational campaign to ensure public is aware of tree planting initiatives; and
- Accelerate approval of native plants for landscaping.

Element/Economy, Chapter/Jobs and Industries

Implement policies requiring or promoting the following:

- Identification of skills and professions required to support evolving Los Angeles area economy; and,
- Increase public awareness of the skills and professions that are required in the evolving Los Angeles area economy.

Element/Economy, Chapter/Trade and Logistics

Implement policies requiring or promoting the following:

- Identification of skills and professions required to support the increased automation of goods transport;
- Policies to ensure trades and unions are included in the increased automation of goods transport; and,
- Collaborative programs to ensure the training of persons for the increased automation of goods transport.

Element/Economy, Chapter/Economic Development

Implement policies requiring or promoting the following:

- Transition of portions of City managed resources to higher technology support and manufacturing and the conversion of such facilities to support advancing technology and economic development, such as Alta Sea at the Port of Los Angeles.

Element/Economy, Chapter/Innovation and Technology

Implement policies requiring or promoting the following:

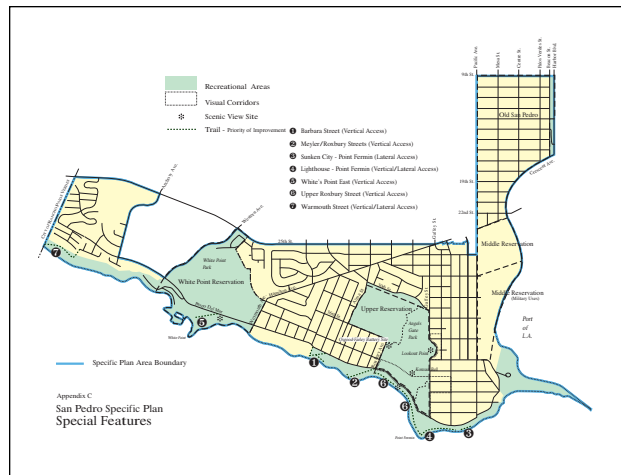
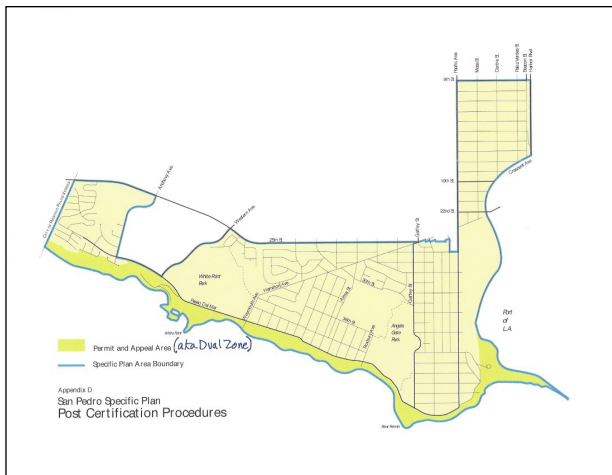
- Leadership in Energy and Environmental Design (LEED building) certification for new construction and renovations;
- Conversion of City of Los Angeles automotive fleets and buildings to renewable energy;
- Establishment of Advisory boards composed of representatives from academia, industry, regulators, and communities to identify opportunities and implement policies promoting innovation; and
- Investment in and support of business incubators.

18. Motion to define “Coastline” for the Parks and Coastline Committee.

[Parks and Coastline Committee]

Resolved, for the Parks and Coastline Committee, “Coastline” shall refer to the “Permit and Appeal Area” AKA “Dual Zone” (Dual Permit Jurisdiction Coastal Zone) which runs from Cabrillo Beach to Stargazer Ave and from Paseo del Mar to the beach below, as shown on the Appendix D map of the San Pedro Specific Plan, and our Committee's primary interests include development and zoning applications in the Dual Zone, Visitor Serving uses, Conservation, and Quality of Life for residents.

Be it further resolved, the Parks and Coastline Committee's interests also include Parks and Recreational areas shown on the Appendix C map labeled “Special Features” of the San Pedro Specific Plan as well as the Pacific Overview area which is not indicated on the map.



19. Motion to amend the Standing Rules to list all financial items individually within a consent calendar on the agenda of the regular Board meeting

[Budget & Finance Committee]

Resolved, the Coastal San Pedro Neighborhood Council shall amend its Standing Rules as follows (text to be added in underlined boldface):

1. Governing Board Meeting Agenda

The purpose of the Agenda Meeting is to determine which items will be placed on the Governing Board agenda. The Agenda Meeting shall be at least one week prior to each Governing Board meeting. The Governing Board may choose a different date at its discretion.

A quorum for the purpose of transacting business shall be three, at least one of whom must be a Governing Board member. All Governing Board members and committee chairpersons (or vice-chairpersons in the chairperson's absence) present at the meeting may vote. In the event of a lack of quorum, it shall be the responsibility of the Vice President to schedule another Agenda Meeting. If an agenda cannot be developed prior to 72 hours before the Governing Board meeting, the Governing Board meeting shall be postponed by one week.

The Vice President shall preside at Agenda Meetings. In his or her absence, the voting members present at the start of the meeting shall elect a chair to preside at that Agenda Meeting. It shall be the responsibility of the chair of the Agenda Meeting to prepare the Board Meeting agenda and forward it to the Secretary.

All motions should be submitted in writing. Imprecise motions may be reworded for clarity at the Agenda Meeting or referred back to the individual or group submitting the motion. Motions originating in the Agenda Meeting that do not come from committees must be moved and seconded at the Governing Board meeting.

All financial items for the agenda (including but not limited to monthly expenditure reports, invoices, allocations, and committee funding requests) shall be listed individually within a consent calendar.

22. Motion to allocate funds for a joint public event on the San Pedro General Plan with Central and Northwest San Pedro Neighborhood Councils.

[Transportation and Planning Committee]

Resolved, the Coastal San Pedro Neighborhood Council approves the expenditure of a sum not to exceed \$50 requested by the Transportation and Planning Committee in support of a joint event with Central and Northwest San Pedro Neighborhood Councils as detailed on the attached request.

Request for Funding

Date of Request: October 31, 2017

Committee Name: Planning and Land Use

Contact persons: Mike Riso

Date of Project: November 29

Amount Requested: \$50.00

Project Description: The Planning committees from all 3 Neighborhood Councils have been working in tandem for some time now. We are sponsoring a Town Hall style meeting to discuss the San Pedro General Plan with all San Pedro residents. The location shall be Peck Park Auditorium at 6:45pm November 29th, 2017. (fliers will go out soon)

The money requested shall help defray the cost of food, beverage and advertisements of said event.

Budget:

\$25 for coffee and light refreshments

\$25 for printing of flyers

23. Motion to increase the recurring monthly payment for virtual office services to The Mailroom. *[Budget & Finance Committee]*

Whereas, increased activity of the Coastal San Pedro Neighborhood Council and its committees has led to an necessary increase in office services to prepare and send letters; therefore

Resolved, the Coastal San Pedro Neighborhood Council approves an increase, from \$99 a month, to an amount not to exceed \$125 a month, for virtual office services to The Mailroom, effective November 1, 2017.

24. Motion to award a Neighborhood Purpose Grant for Angels Gate Park.

[Budget & Finance Committee]

Resolved, the Coastal San Pedro Neighborhood Council approves the award of a Neighborhood Purpose Grant in the amount of \$250 to Angels Gate Park to support a New Year's celebration.

25. Motion to award a Neighborhood Purpose Grant for the Palos Verdes Peninsula Land Conservancy. *[Budget & Finance Committee]*

Resolved, the Coastal San Pedro Neighborhood Council approves the award of a Neighborhood Purpose Grant in the amount of \$1,500 to the Palos Verdes Peninsula Land Conservancy in support of educational programs.

26. Motion to award a Neighborhood Purpose Grant for Clean San Pedro.

[Budget & Finance Committee]

Resolved, the Coastal San Pedro Neighborhood Council (CSPNC) approves the award of a Neighborhood Purpose Grant in the amount of \$750 to Clean San Pedro to help clean up litter, weeds, graffiti, etc. within the boundaries of CSPNC.

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Coastal San Pedro Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a)	Angels Gate Park, City of Los Angeles Dept. of RaP	95-6000735	California	
	Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable)
1b)	3601 S. Gaffey,	San Pedro	CA	90731
	Organization Mailing Address	City	State	Zip Code
1c)	200 N. Main St., City Hall E. Suite #1240	Los Angeles	CA	900012
	Business Address (If different)	City	State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:			
	Joe Stackhouse Sr. Recreation Director II	(310) 548-7705	joe.stackhouse@lacity.org	
	Name	Phone	Email	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School (not to include private schools)	or	<input type="checkbox"/> 501(c)(3) Non-Profit (other than religious institutions)	
	Attach Grant Request on School Letterhead		Attach IRS Determination Letter	
3)	Name / Address of Affiliated Organization (If applicable)	City	State	Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) **Please describe the purpose and intent of the grant.**
I am applying for the purpose grant on behalf of the Angels Gate Park and Korean Friendship Bell to assist with hosting the annual Ringing In of the New Year at the Korean Friendship Bell on the evening of December 31, 2017. The intent is to secure the rental of 4 outdoor space heater, 4 spot lights, and a hosted vendor for hot drinks (coffee, tea, coco) at the event site: The Korean Friendship Bell. The heaters are needed to assist in comfort for our senior citizens and children in attendance. The Spotlights are needed to provide ample lighting for our seniors and general public to find their way in the dark. The vendor for hot drinks is for the comfort in the cold for the public.
- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
The Annual Ringing In of the New Year takes place every year at the famous and historic San Pedro community icon, the Korean Friendship Bell. The event is free to everyone in attendance is provides a peaceful place to enjoy the oceans evening breeze and hear the Bell being rung at the end of one year (2017) and the beginning of the next (2018). We host 200 to 500 persons each year and they have requested heaters and hot drinks each year. Unfortunately the City of Los Angeles Department of Recreation and Parks and Angles Gate Park budgets are unable to support the communities requests for this event. The heaters are for our seniors and children to be comfortable in the cold of the evening. The spotlights are requested for provision of ample lighting in the dark. The vendor for hot drinks is for the comfort of the public in the cold.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Vendor - Outdoor heaters (4) and spotlight (4) delivery and pick up	\$ 750.00	\$ 750.00
Vendor - Hot Coffee/Tea/Hot Coco	\$ 750.00	\$ 750.00
	\$ 0.00	\$ 0.00

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
non projected (Recreation and Park Staff will be on site)	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1,500.00

10a) Start date: 10/20/17 10b) Date Funds Required: 12/01/17

10c) Expected completion date: 01/02/18 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

☐ No ☒ Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant
Shannon Ross	Park Advisory Board Member

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☒ Yes ☐ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Joe Stackhouse Senior Recreation Director Joe Stackhouse 10/12/17
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

City of Los Angeles, Department of Neighborhood Empowerment
Neighborhood Council Funding Program

EMPOWERLA

APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council, upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of Neighborhood Council you are seeking the grant from: Coastal San Pedro NC
Neighborhood Council Name

SECTION I – APPLICATION VERIFICATION INFORMATION

1A) PV Penin. Land Conservancy 33-0309722 California 1988
Organization Name Federal ID # (EIN#) State of Incorporation Date of 501(c)3 Status

1B) P.O.Box 3427 Palos Verdes Penin. California 90274
Organization Mailing Address City State Zip Code

1C) 1600 W Paseo del Mar San Pedro California 90731
Business Address (if different) City State Zip Code

1D) PVPLC, P.O.Box 3427 Palos Verdes Peninsula California 90274
Address of Affiliated Organization City State Zip Code

Name and address of person designated to receive official/legal notices: Name: _____

2) _____
Street City State Zip Code

3) Type of Organization – Please select one: **(Organizations must be located within the City of Los Angeles)** ☐ Public School ☒ 501(c)(3) Non-profits (other than religious institutions)
Attach Letterhead Attach IRS Determination Letter

SECTION II - PROJECT DESCRIPTION

4) Please describe the Neighborhood Improvement Project for which the grant is intended.

We are applying for support primarily for educational programs, most notably our third grade nature education curriculum--synchronized with the California Department of Education's science standards—which we provide to all the public schools in Coastal San Pedro (including Point Fermin, South Shores, White Point, and Leland Street). The program involves a series of in-class sessions covering material on

local geology, geography, and ecology, culminating in a visit to a local nature preserve—usually White Point Nature Preserve, but sometimes also Cabrillo Beach Park or South Shores-Shoreline Park.

Our base of operations and primary field site is the 102-acre White Point Nature Preserve, a city park managed in partnership between the City of Los Angeles, the Palos Verdes Peninsula Land Conservancy/PVPLC (a 501(c)(3) non-profit organization), and the White Point Community Group (a committee providing advice and support for management and programming at the White Point Nature Preserve).

This collaboration saves the City in administrative and operational costs, and gives the local community a greater voice in management of the park. Since the park's foundation, the PVPLC and White Point Community Group have solicited grants and raised funds totaling several hundred thousand dollars. These funds have been used to remove tons of trash and debris, restore natural habitat, install trails (including ADA-compliant trails), restore and convert an abandoned military structure into the White Point Nature Education Center, create a native plant demonstration garden, provide interpretive signage, displays and brochures on the geology, ecology, and history (Native American, Mexican, Japanese-American, and military) of the site, provide educational programs to local schools and the general public, provide volunteer community service opportunities for students, scouts, and others, among other community benefits.

5) How will this grant be used to primarily support or serve a non-discriminatory, public purpose and benefit the public at large.

In addition to directly benefiting all third grade students attending public schools in Coastal San Pedro, through the nature education curriculum, this grant will help support a variety of activities and programs available to the public at the White Point Nature Preserve. The preserve is a City park and as such is open to the general public, with scores of visitors coming to the preserve every day to walk, run, enjoy the scenic vistas, view wildlife, visit the Nature Education Center and native plant garden, enjoy guided walks with City rangers or trained local docents and naturalists, and volunteer in ongoing programs.

Local Girl Scout, Cub Scout, and Boy Scout troops use the site for nature education activities, and a growing number of advanced scouts from across San Pedro have chosen the site for their Eagle Scout projects. Local church groups and other organizations also use the site for outdoor activities, education, and community service.

SECTION III – PROJECT BUDGET OUTLINE – Please outline the project budget below.

6A) Personnel Related Expenses	Request of NC	Total Projected Cost
Education Manager and Education Director		\$ 51,000
Volunteer Coordinator		\$ 2,500
Stipends (Program Docents)		\$ 7,000
Naturalists to staff Nature Center during field trip experience		\$ 1,500

6B) Non-Personnel Related Expenses Requested of NC Total Projected Cost

Materials (animal pelts, owl pellets, whale bone and other)		\$ 3,000
Printing (updated nature notebooks, plant ID cards)		\$ 3,500
General Liability Insurance		\$ 1,500

7) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources of funding? ☒ Yes, please describe below ☐ No

Source of Funding Amount Total Projected Cost

National Charity League	\$2,000	
Metropolitan Water District - MWD	\$2,000	
Parent Teacher Associations	\$6,000	
Unrestricted gifts from PVP Land Conservancy supporters	\$20,000	

8) What is the TOTAL amount of the grant funding requested with this application: \$5000+/- _____

9) What is the expected completion date? 06 / 01 / 2018 (mm/dd/yyyy) (required)

SECTION IV – PROJECT PRIMARY AND SECONDARY CONTACT INFORMATION

Provide the name, telephone number, fax and e-mail address (if applicable) of the person(s) responsible for the funds and program(s) listed in Section II of this application.

10A) Andrea _____ **Vona** _____
First Name Last Name MI

310-541-7613 310-541-7623 avona@pvplc.org
Telephone Number Fax Number E-mail

10B)) _____
First Name Last Name MI

Telephone Number Fax Number E-mail

SECTION V - AFFILIATIONS

11) Does anyone in your organization have a former or existing relationship with any of the NC board members?

Name of Organization (example: XYZ Non-profit Corporation)	Status (Executive Director)

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: August 15, 2002

Person to Contact:

Michelle Jones 31-07675
Customer Service Specialist

Toll Free Telephone Number:

8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

33-0309722

Palos Verdes Peninsula Land
Conservancy
PO Box 3427
Palos Verdes Peninsula, CA 90274

Dear Sir or Madam:

This in response to your request to change your organization's mailing address. We have updated our records to reflect the change as noted above.

Our records indicate that a determination letter issued in March 1993 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Palos Verdes Peninsula Land Conservancy
33-0309722

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

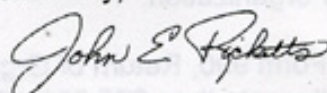
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Coastal San Pedro Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) Clean San Pedro Inc. 33-0943675 California 07/08/00
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**
- 1b) 3616 S Walker Ave San Pedro Ca. 90731
Organization Mailing Address **City** **State** **Zip Code**
- 1c) 549 w. 9th Street San Pedro Ca. 90731
Business Address (If different) **City** **State** **Zip Code**
- 1d) **PRIMARY CONTACT INFORMATION:**
Steven Kleinjan (310) 508-3596 steve@cleansanpedro.org
Name **Phone** **Email**
- 2) **Type of Organization- Please select one:**
☐ Public School *(not to include private schools)* or ☒ 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Grant Request on School Letterhead **Attach IRS Determination Letter**
- 3) Name / Address of Affiliated Organization City State Zip Code
(If applicable)

SECTION II - PROJECT DESCRIPTION

- 4) **Please describe the purpose and intent of the grant.**
To perform litter, weed, graffiti and removal of illegally posted signs and stickers within the boundaries of The Coastal Council on an ongoing basis.
- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.**
(Grants cannot be used as rewards or prizes for individuals)
Help in making San Pedro a cleaner and safer community for the people who live, work, and visit our community.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
\$17,500	\$ 750.00	\$ 17,500.00

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☒ Yes, please list names of NCs: all San Pedro neighborhood Councils

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☒ Yes, please describe:

Source of Funding	Amount	Total Projected Cost
grants, fundraisers and donors	\$ 17,500.00	\$ 17,500.00

9) What is the TOTAL amount of the grant funding requested with this application: \$ 750.00

10a) Start date: 01/01/18 10b) Date Funds Required: 03/01/18

10c) Expected completion date: 06/30/18 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

☒ No ☐ Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☐ Yes ☒ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Steven Kleinjan Executive Director [Signature] 9-14-17
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Casey Warren Secretary [Signature] _____
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Clean San Pedro Grant Budget

Cost of manpower

Equipment

Insurance

Total \$32.50 per hour

\$750.00= 24 man hours of community cleaning

CITY OF LOS ANGELES TAX REGISTRATION CERTIFICATE

THIS CERTIFICATE IS GOOD UNTIL SUSPENDED OR CANCELLED

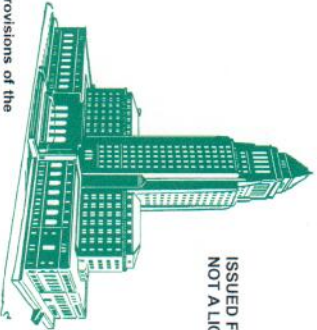
ACCOUNT NO.	FUND/CLASS	DESCRIPTION	ISSUED: 1/24/2016
0002564414-0001-7	L049	Professions/Occupations	STARTED STATUS
			1/1/2011 Active

BUSINESS TAX

CLEAN SAN PEDRO, INC
3616 S WALKER AVE
SAN PEDRO CA 90731-6046

ISSUED FOR TAX COMPLIANCE PURPOSES ONLY
NOT A LICENSE, PERMIT, OR LAND USE AUTHORIZATION

3616 S WALKER AVENUE
SAN PEDRO, CA 90731-6046



ISSUED BY:

Christine D. Christensen
DIRECTOR OF FINANCE

"No registration certificate or permit issued under the provisions of the Business Tax ordinances of the LAMC, or the payment of any tax required under the provisions of the Business Tax ordinances of the LAMC shall be construed as authorizing the conduct or continuance of any illegal business or of a legal business in an illegal manner."

NOTIFY THE OFFICE OF FINANCE IN WRITING OF ANY CHANGE IN OWNERSHIP OR ADDRESS - Office of Finance, P.O. Box 53200, Los Angeles CA 90053-0200

FORM 2000 (Rev. 11/15)

IMPORTANT - READ REVERSE SIDE



R04285
Department of the Treasury
Internal Revenue Service
EO Rulings and Agreements
P O BOX 2508
CINCINNATI OH 45201

TE3

330943675

126777

158

Date of this notice: November 10, 2008
Notice Number: CP-158
Taxpayer Identification Number:
33-0943675

036493.505604.0174.004 1 AT 0.346 705



Advance Ruling Period Ending Date:
December 31, 2008

CLEAN SAN PEDRO INC
% STEVEN KLEINJAN
3616 S WALKER AVE
SAN PEDRO CA 90731-6046167

For assistance, call:
1-877-829-5500

Our records indicate that you were issued an advance ruling letter that treated you as a public charity, rather than a private foundation, during an advance ruling period that ends on the date indicated above. That letter required you to file IRS Form 8734 at the end of your advance ruling period to establish that you qualify as a public charity.

New IRS regulations changed the procedures governing your public charity status. You are no longer required to file Form 8734 at the end of the ruling period. The regulations also provide that donors can rely on your advance ruling letter with respect to your public charity status unless the IRS changes that status, based on the organization no longer meeting an applicable public support test, and publishes notice of the change.

If you have received Form 8734 from the IRS, please do not file it. Please keep your advance ruling letter along with this letter for your permanent records.

The regulations also changed the rules for computing public support, consistent with the redesigned Form 990, Return of Organization Exempt from Income Tax. For more information regarding those rules and the redesigned Form 990, please see the IRS website at www.irs.gov/eo.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 19 2004

CLEAN SAN PEDRO INC
C/O STEVEN KLEINJAN
3616 S WALKER
SAN PEDRO, CA 90731

Employer Identification Number:
33-0943675
DLN:
17053007068024
Contact Person:
WAYNE A FORD ID# 75068
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31st
Foundation Status Classification:
170(b)(1)(A)(vi)
Advance Ruling Period Begins:
January 5, 2004
Advance Ruling Period Ends:
December 31, 2008
Addendum Applies:
Yes

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make

Letter 1045 (DO/CG)

CLEAN SAN PEDRO INC

a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date he or she acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

You are not required to file Form 990, Return of Organization Exempt From Income Tax, if your gross receipts each year are normally \$25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return. Because you will be treated as a public charity for return filing purposes during your entire advance ruling period, you should file Form 990 for each year in your advance ruling period.

CLEAN SAN PEDRO INC

that you exceed the \$25,000 filing threshold even if your sources of support do not satisfy the public support test specified in the heading of this letter.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should keep records to show that funds are spent only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence that the funds will remain dedicated to the required purposes and that the recipient will use the funds for those purposes.

If you distribute funds to individuals, you should keep case histories

CLEAN SAN PEDRO INC

showing the recipients' names, addresses, purposes of awards, manner of selection, and relationship (if any) to members, officers, trustees or donors of funds to you, so that you can substantiate upon request by the Internal Revenue Service any and all distributions you made to individuals. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Enclosure(s):
Form 872-C



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 1286
RANCHO CORDOVA CA 95741-1286

In reply refer to
755:G :RWN

July 30, 2001

CLEAN SAN PEDRO INC
STEVEN KLEINVAN
3616 S WALKER AVE
SAN PEDRO CA 90731-6046

Purpose : CHARITABLE
Code Section : 23701d
Form of Organization : Corporation
Accounting Period Ending: December 31
Organization Number : 2194790

You are exempt from state franchise or income tax under the section of the Revenue and Taxation Code indicated above.

his decision is based on information you submitted and assumes that your present operations continue unchanged or conform to those proposed in your application. Any change in operation, character, or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address must also be reported.

In the event of a change in relevant statutory, administrative, judicial case law, a change in federal interpretation of federal law in cases where our opinion is based upon such an interpretation, or a change in the material facts or circumstances relating to your application upon which this opinion is based, this opinion may no longer be applicable. It is your responsibility to be aware of these changes should they occur. This paragraph constitutes written advice, other than a chief counsel ruling, within the meaning of Revenue and Taxation Code Section 21012(a)(2).

You may be required to file Form 199 (Exempt Organization Annual Information Return) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. Please see annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax under Section 23731 of the Code. In this event, you are required to

July 30, 2001
CLEAN SAN PEDRO INC.
ENTITY ID : 2194790
Page 2

file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 5th month (4 1/2 months) after the close of your annual accounting period.

Please note that an exemption from federal income or other taxes and other state taxes requires separate applications.

A copy of this letter has been sent to the Registry of Charitable Trusts.

R NORTON
EXEMPT ORGANIZATIONS
BUSINESS ENTITIES SECTION
TELEPHONE (916) 845-4178

EO :

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Clean San Pedro Inc.

Business name, if different from above

Check appropriate box: ☐ Individual/
Sole proprietor

☒ Corporation

☐ Partnership

☐ Other ▶

☐ Exempt from backup
withholding

Address (number, street, and apt. or suite no.)

549 W. 9th Street

City, state, and ZIP code

San Pedro Ca. 90731

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

| | + | + | | | | |

or

Employer identification number

3 | 3 | 0 | 9 | 4 | 3 | 6 | 7 | 5 |

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign
Here

Signature of
U.S. person ▶

Steven K. Blizman

Date ▶ **3-15-17**

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien.

Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 4 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules regarding partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). If you are a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

Exempt payees. Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
 2. The United States or any of its agencies or instrumentalities,
 3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
 4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
 5. An international organization or any of its agencies or instrumentalities.
- Other payees that may be exempt from backup withholding include:
6. A corporation,
 7. A foreign central bank of issue,
 8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
 9. A futures commission merchant registered with the Commodity Futures Trading Commission,
 10. A real estate investment trust,
 11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
 12. A common trust fund operated by a bank under section 584(a),
 13. A financial institution,
 14. A middleman known in the investment community as a nominee or custodian, or
 15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt recipients 1 through 7 ²

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.socialsecurity.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting www.irs.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
5. Sole proprietorship or single-owner LLC	The owner ³
For this type of account:	Give name and EIN of:
6. Sole proprietorship or single-owner LLC	The owner ³
7. A valid trust, estate, or pension trust	Legal entity ⁴
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one). If you are a sole proprietor, IRS encourages you to use your SSN.

⁴ List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules regarding partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.