



minutes

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

locally listening & leading ... 

November 21, 2016 Board and Stakeholder Meeting Minutes Cabrillo Marina Community Building

- CALL TO ORDER AND ROLL CALL:** Meeting called to order at 6:30 pm by President Adele Healy. See list below for board member attendance. There were 15 Board members present and approximately 18 stakeholders also in attendance.

Board Members	Roll Call
Jeannine M. Bryant	Present
Robert Campbell	Present
Erin Carter	Present
Louis Dominguez	Present
Doug Epperhart	Present
Robert Farrell	Present
Gayle Fleury	Present
Adele Healy	Present
April Juarez	Present
David Meyers	Present left 7:30 pm
Robert (Bob) Milling	Present
George Palaziol	Present
Dean Pentcheff	Present
Shannon Ross	Present
Natalia E.	Absent
Brian Vassallo	Present

2. PUBLIC COMMENT:

- James Baeza made general comments about his departure from the Board and requests for public records.
- Bob Gelfand responded to Mr. Baeza's comments.

3. BOARD MEMBER COMMENTS

- Louis Dominguez asked about entering the Coastal San Pedro NC Santa's Sleigh in the San Pedro Holiday Parade.
- Shannon Ross thanked everyone for coming out in support of the Clean Streets Challenge.
- George Palaziol commented that if anyone is interested in donating to Harbor Interfaith they need candied yams and stuffing.
- Doug Epperhart announced that on Tuesday, December 6th at 6:00 pm at Banning's Landing, the Board of Neighborhood Commissioners will be honoring Coastal San Pedro and Wilmington Neighborhood Councils for their fifteen year anniversaries.

- MINUTES:** Approval of October 17, 2016 minutes. **Motion by Robert Campbell to approve the October 17, 2016 meeting minutes, seconded by Brian Vassallo. Motion passed with 14 yes (Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Juarez, Milling, Palaziol, Pentcheff, Ross, and Vassallo), 0 no, and 1 abstention(s) (Meyers).**

5. LAPD REPORT: Senior Lead Officer Elliott Rubright – Not present.

- Crime stats for October, still seeing a general trend across the division and in Coastal, a rise in violent crime/robbery, and a reduction in property crime.

- b. Please everyone report crime when you, or a neighbor are a victim.
- c. Officer Rubright answered questions from the Board and Stakeholders.
- d. Officer Rubright's contact information: Twitter handle 5sl85sanpedro, email (preferred method of contact) 38205@lapd.lacity.org and office telephone 310-726-7925.

6. REPORTS FROM GOVERNMENT AGENCY REPRESENTATIVES

- a. **Councilman Joe Buscaino CD15:** Ryan Ferguson, San Pedro Field Deputy
 - i. Mr. Ferguson provided a written report including some of the following items. To view the full report please go to <http://www.cspnc.org/council-district-15-reports>.
 - ii. The San Pedro Public Market demolition has begun.
 - iii. The San Pedro Courthouse RFP has finally gotten one response.
 - iv. Mr. Ferguson presented certificates of appreciation for the Coastal San Pedro NC Trunk or Treat event to the Board and to board member Jeannine Bryant for all her hard work.
 - v. Mr. Ferguson answered questions from the Board and Stakeholders.
- b. **Brian Vassallo on behalf of Mayor Garcetii**
 - i. Presented a Certificate of appreciation for the Coastal San Pedro NC Trunk or Treat event to the Board and to board member Jeannine Bryant for all her hard work.
- c. **Port of Los Angeles:** Augie Bezmalinovich, Community Affairs Advocate
 - i. The next scheduled meetings of the Board of Harbor Commissioners are Thursdays, December 1st and December 15th at 8:30 am at the Port Administration building.
 - ii. The realignment of Harbor Boulevard and Sampson Way ground breaking ceremony is Tuesday, December 8th at 2:00 pm.
 - iii. The San Pedro Public Market demolition has begun. The rest of the Ports O' Call village is scheduled be demolished the beginning of next year.
 - iv. The Front Street and North Gaffey Phase II beautification projects have been combined and should go out for bid in April 2017.
 - v. Board member Dean Pentcheff asked about the public comment period on the contract/lease for the Boy Scout Camp.
- d. **Budget Advocate for the Harbor Region:** Danielle Sandoval
 - i. The Budget Advocates are still having meetings with city departments.
 - ii. Regional Budget day will be on February 25th. She would like to have a representative from Coastal San Pedro NC attend the event.
 - iii. They are working on a survey to the Mayor, the City Council and Candidates on core services and minimum levels of service regarding funding.
 - iv. There are three surveys of city services on the NCBALA website.
- e. **LAUSD District South Superintendent Christopher Downing**
 - i. Update on the status of the Christensen Science Center: They had a focus group meeting and heard proposals from Pet Pals and Sapphire Sanctuary. The district asked the presenters to provide evidence of their ability to sustain funding for at least five years by December.
 - ii. San Pedro High School has formed a partnership with the National Math and Science Initiative to increase AP enrollment.
 - iii. Barton Hill Elementary School update: The Boys and Girls Club is operating a STEAM academy after school and LAUSD is funding a full time assistant principal and they will be implementing a new online math program.

7. Presentation from Chief Thomas Gazsi –Los Angeles Port Police

- a. Chief Gazsi displayed a PowerPoint presentation outlining the roles and responsibilities of the Port Police.
- b. Their operations are funded by taxes and revenues generated through the Port, not from the general fund of the city.
- c. They provide security for port operations including cruise ships as they enter and depart the port.
- d. The Chief answered questions from the board and stakeholders.

8. BUDGET & FINANCE - Presentation for approval of Monthly Expenditure Report(s) Discussion pertaining to remaining budgetary items, etc.

- a. Approval of October Monthly Expenditure Report and bank statement. **Motion by Robert Campbell** to approve the October 2016 Monthly Expenditure Report and bank statement, seconded by **Brian Vassallo**. Motion passed with 12 yes (Bryant, Campbell, Carter, Dominguez, Epperhart, Fleury, Healy, Juarez, Milling, Palaziol, Ross, and Vassallo), 0 no, 1 abstention(s) (Pentcheff), one not eligible (Farrell), and 1 left meeting early (Meyers).
- b. Approval to revise the monthly amount for recurring expenditures the Mailroom to reflect their periodic payment of the NC website domain registration and Constant Contact invoices, for a total monthly amount not to exceed \$350. **Motion by Robert Campbell** to approve the revised monthly amount for recurring expenditures to the Mailroom to reflect their periodic payment of the NC website domain registration and Constant Contact invoices, for a total monthly amount not to exceed \$350, seconded by **Brian Vassallo**. Motion passed with 13 yes (Bryant, Campbell, Carter, Dominguez, Epperhart, Fleury, Healy, Juarez, Milling, Palaziol, Pentcheff, Ross, and Vassallo), 0 no, 0 abstention(s), one not eligible (Farrell), and 1 left meeting early (Meyers).
- c. Revise the CSPNC budget to reflect \$5,000 in additional funding that was approved by the LA City Council on October 25, 2016, for a total budget of \$42,000, and allocate the additional funding to outreach activities. **Motion by Robert Campbell** to approve the revised CSPNC budget to reflect \$5,000 in additional funding that was approved by the LA City Council on October 25, 2016, for a total budget of \$42,000, and allocate the additional funding to outreach activities, seconded by **Brian Vassallo**. Motion passed with 13 yes (Bryant, Campbell, Carter, Dominguez, Epperhart, Fleury, Healy, Juarez, Milling, Palaziol, Pentcheff, Ross, and Vassallo), 0 no, 0 abstention(s), one not eligible (Farrell), and 1 left meeting early (Meyers).
- d. Review, discussion, and possible action on the demand for payment from Reed Printing, for production of the January 2016 CSPNC newsletter, in the amount of \$2,007.34. **Motion by Robert Campbell** to approve payment to Reed Printing, for production of the January 2016 CSPNC newsletter, in the amount of \$2,007.34, seconded by **Bob Milling**. Motion passed with 12 yes (Bryant, Carter, Dominguez, Epperhart, Fleury, Healy, Juarez, Milling, Palaziol, Pentcheff, Ross, and Vassallo), 0 no, 1 abstention(s) (Campbell), one not eligible (Farrell), and 1 left meeting early (Meyers).

9. Presentation from Dean Pentcheff on Upcoming Selection / Election Voting Process.

- a. There are two ways stakeholder status may be determined; 1) by documentation, or 2) self-affirmation.
- b. The Department of Neighborhood Empowerment (DONE) asks that Coastal San Pedro NC file a form delineating this item.

10. Presentation from Bob Milling on recent passage of the marijuana initiative.

- a. Neighborhood Councils have been asked by the City Council to adopt a position on how they want to see the passage of the new law take effect. Accordingly, he would like to have an action item on a future meeting agenda.

11. ACTION ITEMS

1. Stakeholder Motion:

Neighborhood Purpose Grant process and schedule for the 2016–2017 term - Dean Pentcheff (stakeholder motion)

Be it resolved, the Coastal San Pedro Neighborhood Council shall consider and determine allocation of Neighborhood Purpose Grants using the following process:

- 2017**
- **Application deadline: February 1, 2017.**
 - **Budget and Finance Committee meeting to determine Neighborhood Purpose Grant recommendations: February 13, 2017.**
 - **Board meeting to determine Neighborhood Purpose Grant allocations: February 27, 2017**

Motion by Dean Pentcheff to approve to consider and determine allocation of Neighborhood Purpose Grants using the process outlined above, seconded by **Brian Vassallo**. Motion passed with 14 yes (Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Juarez, Milling, Palaziol, Pentcheff, Ross, and Vassallo), 0 no, 0 abstention(s), and 1 left meeting early (Meyers).

2. Rules and By-laws Committee

(1) Coastal San Pedro Neighborhood Council meeting dates and times for 2016–2017

Whereas, the Coastal San Pedro Neighborhood Council affirms its desire to include input from the broadest possible range of stakeholders by reasonably accommodating requests for particular meeting times and dates;

Therefore be it resolved, the Board and committees of the Coastal San Pedro Neighborhood Council (CSPNC) shall respect reasonable requests from Board and committee members for accommodation to change meeting dates; and

Be it further resolved, the CSPNC shall adopt the following tentative calendar for Board and Agenda meetings (which includes accommodations for Federal and State holidays) and shall invite public comment prior to the next Board meeting regarding date adjustments to accommodate other public events; and

Be it further resolved, at its next Board meeting, CSPNC shall consider public comment on date adjustments and adopt a final Board and Agenda meeting calendar.

Coastal San Pedro Neighborhood Board and Agenda Meeting Calendar for 2016–2017

Monday 14 Nov 2016 Agenda Meeting

Monday 21 Nov 2016 6:30pm Board Meeting

Monday 12 Dec 2016 Agenda Meeting

Monday 19 Dec 2016 6:30pm Board Meeting

Monday 09 Jan 2017 Agenda Meeting

Monday 23 Jan 2017 6:30pm Board Meeting [16 Jan = Martin Luther King, Jr. Day]

Monday 13 Feb 2017 Agenda Meeting

Monday 27 Feb 2017 6:30pm Board Meeting [20 Feb = Washington's Birthday / President's Day]

Monday 13 Mar 2017 Agenda Meeting

Monday 20 Mar 2017 6:30pm Board Meeting

Monday 10 Apr 2017 Agenda Meeting

Monday 17 Apr 2017 6:30pm Board Meeting

Monday 08 May 2017 Agenda Meeting

Monday 15 May 2017 6:30pm Board Meeting

Monday 12 Jun 2017 Agenda Meeting

Monday 19 Jun 2017 6:30pm Board Meeting

Monday 10 Jul 2017 Agenda Meeting

Monday 17 Jul 2017 6:30pm Board Meeting

Motion by **April Juarez** to approve Coastal San Pedro Neighborhood Council meeting dates and times for 2016–2017 as outlined above, seconded by **Brian Vassallo**. Motion passed with 14 yes (Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Juarez, Milling, Palaziol, Pentcheff, Ross, and Vassallo), 0 no, 0 abstention(s), and 1 left meeting early (Meyers).

(2) Coastal San Pedro Neighborhood Council 2017 Selection Rules

CSPNC Bylaws clauses relevant to 2017 Selection – (See Attached)

Motion by **Dean Pentcheff** to approve Coastal San Pedro Neighborhood Council 2017 Selection Rules CSPNC Bylaws clauses relevant to 2017 Selection – (See Attached), seconded by **Brian Vassallo**. Motion passed with 14 yes (Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Juarez, Milling, Palaziol, Pentcheff, Ross, and Vassallo), 0 no, 0 abstention(s), and 1 left meeting early (Meyers).

(3) Second Reading as amended, Bylaws change: Absence policy

Be it resolved, the Bylaws of the Coastal San Pedro Neighborhood Council shall be amended:

Article V Governing Board, Section 7. Absences.

If a Board Member is absent from two (2) consecutive, or four (4) regularly-scheduled Board meetings during the fiscal year, his or her seat will be forfeited.

3. Communications Committee

(1) Appointment of new Communications Committee Chair

Motion by **Doug Epperhart** to appoint Jeannine Bryant as chair of the Communications Committee, seconded by **Brian Vassallo**. Motion passed with 14 yes (Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Juarez, Milling, Palaziol, Pentcheff, Ross, and Vassallo), 0 no, 0 abstention(s), and 1 left meeting early (Meyers).

(2) Resolved, the Coastal San Pedro Neighborhood Council rescinds all previous outreach category allocations and revises that portion of the budget as follows:

- web, social media and email (The Mailroom): \$600;
- meeting expenses: \$1,800;
- website charges (Go Daddy): \$320;
- email services (Constant Contact): \$480;
- event expenses: \$4,800;
- newsletter: \$3,200.

Motion by **Jeannine Bryant** to approve Coastal San Pedro Neighborhood Council rescinds all previous outreach category allocations and revises that portion of the budget as stated above, seconded by **Brian Vassallo**. Motion passed with 13 yes (Bryant, Campbell, Carter, Dominguez, Epperhart, Fleury, Healy, Juarez, Milling, Palaziol, Pentcheff, Ross, and Vassallo), 0 no, 0 abstention(s), one not eligible (Farrell), and 1 left meeting early (Meyers).

(3) Resolved, the Coastal San Pedro Neighborhood Council shall sponsor ~~a holiday event~~ Santa's Holiday Express and authorizes an expenditure not to exceed \$1,500 for expenses related thereto.

Motion by **Brian Vassallo** to amend the motion as shown above, seconded by **George Palaziol**. Motion passed with 11 yes (Bryant, Campbell, Dominguez, Epperhart, Fleury, Healy, Juarez, Milling, Palaziol, Ross, and Vassallo), 0 no, 2 abstention(s) (Carter and Pentcheff), one not eligible (Farrell), and 1 left meeting early (Meyers).

Motion from committee as amended. Motion passed with 12 yes (Bryant, Campbell, Carter, Dominguez, Epperhart, Fleury, Healy, Juarez, Milling, Palaziol, Ross, and Vassallo), 0 no, 1 abstention(s) (Pentcheff), one not eligible (Farrell), and 1 left meeting early (Meyers).

(4) SELECTION COMMITTEE APPOINTMENTS

Individuals to be appointed to the selection committee:

- Sydney Baune
- Greg Donnan
- Grant Reed
- Olive Reed

All are current or former board members of Harbor City Neighborhood Council.

Motion by **Brian Vassallo** to appoint Sydney Baune, Greg Donnan, Grant Reed and Olive Reed to the Coastal San Pedro NC selection committee, seconded by **George Palaziol**. Motion passed with 14 yes (Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Juarez, Milling, Palaziol, Pentcheff, Ross, and Vassallo), 0 no, 0 abstention(s), and 1 left meeting early (Meyers).

4. Port & Environment Committee

(1) Appointment of a new Port and Environment Committee Chair

Motion by **Brian Vassallo** to appoint Louis Dominguez as chair of the Port and Environment Committee, seconded by **George Palaziol**. Motion passed with 14 yes (Bryant, Campbell, Carter, Dominguez, Epperhart, Farrell, Fleury, Healy, Juarez, Milling, Palaziol, Pentcheff, Ross, and Vassallo), 0 no, 0 abstention(s), and 1 left meeting early (Meyers).

12. PRESIDENT'S REPORT – Adele Healy

- a. She will include her report in the newsletter and post it on the website, due to time constraints.

13. REPORTS FROM COMMITTEE CHAIRS – None

- a. Brian Vassallo commented that agenda items need to be sent to him *prior* to the agenda setting meeting for inclusion on the agenda for the next meeting. Late items will not be accepted.

14. APPOINTMENT OF COMMITTEE MEMBERS, additions to committees

- a. Richard Havenick appointed to the Port and Environment Committee.

15. PUBLIC COMMENT

- a. Bob Gelfand commented there is a Neighborhood Council Emergency Preparedness Alliance. They recommend taking CERT training.

16. ANNOUNCEMENTS – None

17. ADJOURNMENT: The meeting was adjourned at 9:00 pm. The next meeting is December 19, 2016.

Respectfully submitted,
Sheryl Akerblom
for the Coastal San Pedro Neighborhood Council