

Monthly Expenditure Report



Reporting Month: June 2020

Budget Fiscal Year: 2019-2020

NC Name: Coastal San Pedro
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$16593.77	\$10150.21	\$6443.56	\$1100.00	\$0.00	\$5343.56

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$31579.78	\$2454.55	\$9343.56	\$0.00	\$9343.56
Outreach		\$2695.66		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$15000.00	\$5000.00	-\$2900.00	\$1100.00	-\$4000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$29986.01	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	APPLEONE EMPLOYMENT SV	06/06/2020	APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROVAL OF TREASURER'S PAYMENT OF ALL RECURRING NEIGHBORHOOD COUNCIL EXPENSES INCLUDING (BUT NOT LIMITED TO) LLOYD STAFFING, THE MAILROOM, ANGELS GATE CULTURAL CENTER MEETING EXPENSES, VENDOR(S) FOR MEETING REFRESHMENTS, AND OFFICE SUPPLIES	General Operations Expenditure	Office	\$1000.00
2	IN THE MAILROOM	06/08/2020	APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROVAL OF TREASURER'S PAYMENT OF ALL RECURRING NEIGHBORHOOD COUNCIL EXPENSES INCLUDING (BUT NOT LIMITED TO) LLOYD STAFFING, THE MAILROOM, ANGELS GATE CULTURAL CENTER MEETING EXPENSES, VENDOR(S) FOR MEETING REFRESHMENTS, AND OFFICE SUPPLIES	General Operations Expenditure	Office	\$295.00

3	APPLEONE EMPLOYMENT SV	06/12/2020	APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROVAL OF TREASURER'S PAYMENT OF ALL RECURRING NEIGHBORHOOD COUNCIL EXPENSES INCLUDING (BUT NOT LIMITED TO) LLOYD STAFFING, THE MAILROOM, ANGELS GATE CULTURAL CENTER MEETING EXPENSES, VENDOR(S) FOR MEETING REFRESHMENTS, AND OFFICE SUPPLIES	General Operations Expenditure	Office	\$247.40
4	APPLEONE EMPLOYMENT SV	06/16/2020	APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROVAL OF TREASURER'S PAYMENT OF ALL RECURRING NEIGHBORHOOD COUNCIL EXPENSES INCLUDING (BUT NOT LIMITED TO) LLOYD STAFFING, THE MAILROOM, ANGELS GATE CULTURAL CENTER MEETING EXPENSES, VENDOR(S) FOR MEETING REFRESHMENTS, AND OFFICE SUPPLIES	General Operations Expenditure	Office	\$219.45
5	APPLEONE EMPLOYMENT SV	06/16/2020	APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROVAL OF TREASURER'S PAYMENT OF ALL RECURRING NEIGHBORHOOD COUNCIL EXPENSES INCLUDING (BUT NOT LIMITED TO) LLOYD STAFFING, THE MAILROOM, ANGELS GATE CULTURAL CENTER MEETING EXPENSES, VENDOR(S) FOR MEETING REFRESHMENTS, AND OFFICE SUPPLIES	General Operations Expenditure	Office	\$392.70
6	PERRY MAILING SERVICES	06/01/2020	22. APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROVAL OF TREASURER'S PAYMENT OF ALL RECURRING NEIGHBORHOOD COUNCIL EXPENSES INCLUDING (BUT NOT LIMITED TO) LLOYD STAFFING, THE MA...	General Operations Expenditure	Outreach	\$2695.66
7	Harbor Area Boosters Association	05/28/2020	Resolved, the Coastal San Pedro Neighborhood Council shall provide \$5,000 to the Harbor Area Boosters Association, Inc. to purchase all-terrain vehicles (ATVs)	Neighborhood Purpose Grants		\$5000.00
8	Angels Gate Cultural Center	03/02/2020	APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROVAL OF TREASURER'S PAYMENT OF ALL RECURRING NEIGHBORHOOD COUNCIL EXPENSES INCLUDING (BUT NOT LIMITED TO)	General Operations Expenditure	Office	\$300.00

		LLOYD STAFFING, THE MAILRO...		
Subtotal:				\$10150.21

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	POINT FERMIN ELEMENTARY PARENT TEACHER ORGANIZATION	03/20/2020	Resolved, the Coastal San Pedro Neighborhood Council shall provide \$1,100 for Neighborhood Purpose Grant from Point Fermin Elementary School PTO	Neighborhood Purpose Grants		\$1100.00
Subtotal: Outstanding						\$1100.00

From: no-reply-erp@mail.all-in-1.com <no-reply-erp@mail.all-in-1.com>

Sent: Friday, June 5, 2020 2:31 PM

To: epperhart@cox.net

Subject: Visa/Mastercard Charge Confirmation

Authorized payment transaction of \$1,000.00 has been received by Appleone Employment Svc. on 06/05/2020 for customer number 00950101-0049 in reference to Invoice S8277608 on your credit card ending with 0817. Your electronic payment reference number is VM003AAD0



AppleOne

AppleOne Employment
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email:
TIN 95-2580864

City of LA- COASTAL SAN PEDRO NC

Accounts Payable
Room 2005
Los Angeles, CA 90012

Invoice

Customer 00950101
Site No: 0049
Period 03/14/2020
Invoice No: S8277608
Amount Due: \$1,247.40
Payment NET 30 DAYS

Contract #	Requestor	Location	Name	Weekend	Invoice Date	Reg Hrs	Reg Rate	OT Hrs	OT Rate	Misc Hrs	Misc Rate	Amount
C-132956	Epperhart, Doug	Coastal San Pedro Nc	Akerblom, Sheryl	03/14/2020	04/22/2020	0.00	\$0.00	8.00	\$34.65	0.00	\$0.00	\$277.20
C-132956	Epperhart, Doug	Coastal San Pedro Nc	Akerblom, Sheryl	03/14/2020	04/22/2020	32.00	\$23.10	0.00	\$0.00	0.00	\$0.00	\$739.20
C-132956	Epperhart, Doug	Coastal San Pedro Nc	Akerblom, Sheryl	04/25/2020	04/29/2020	10.00	\$23.10	0.00	\$0.00	0.00	\$0.00	\$231.00
Sub Total For: S8277608						42.00		8.00		0.00		\$1,247.40
Grand Total Invoice Amount						42.00		8.00		0.00		\$1,247.40

Please remit payment to:
Appleone Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through
 **ApplePay**
Visit www.ApplePay.com or Call (866)898-7152 for details

INVOICE



Invoice #: 0961-CSPNC
Invoice Date: Jun 7, 2020
Reference: MAY 2020
SERVICES
Due date: Jun 17, 2020

The Mailroom-Virtual Office Services

Attn: Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

Phone: 310-918-8650
ksmith-mailroom@mail.com
City of Los Angeles BTRC# 0000109027-0001-9

Amount due:
\$295.00

Bill To:

Coastal San Pedro Neighborhood Council
l.dominguez@yahoo.com

Description	Quantity	Price	Amount
MAY 2020 Services VIRTUAL OFFICE SERVICES: Includes printing and assembly of agenda packets for monthly meeting, printing of committee reports, agendas & meeting support documents requested by committee chairs; and physical posting of notices at Mailroom. Finalizing and sending correspondence. Also includes telephone answering service. Flat monthly rate \$125.	1	\$125.00	\$125.00
MONTHLY WEBSITE SERVICES MAY 2020 Uploading and general maintenance of website files including announcement of upcoming meetings and events, posting of agendas/minutes and other related files. Flat monthly rate of \$50.	1	\$50.00	\$50.00
MONTHLY STORAGE FEES MAY 2020 Storage fees for storing sound equipment, file cabinet w/files, current printer, old outdated printer & sorter, paper goods, canopy, banners, etc.	1	\$50.00	\$50.00
SOCIAL MEDIA/EMAIL BLAST MONTHLY FEE MAY 2020: Emails sent through Constant Contact to stakeholder list announcing upcoming committee meetings and monthly meetings. Also includes posting of meetings on CSPNC Facebook page.	1	\$25.00	\$25.00

Constant Contact Service @ \$45 per month. Paid by Mailroom
due to CSPNC purchase card on file no longer being valid.

1 \$45.00 \$45.00

Subtotal	\$295.00
Discount (\$0.00)	\$0.00
Shipping	\$0.00
Total	\$295.00 USD

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

06/07/2020 - 16:29 PDT

Sale

Total	\$295.00
MasterCard	...0817
Name on Card	Doug Epperhart
Auth Code	056043
Trans ID	PL0029424706
Merchant No	...3929

Thank you for your business!

Customer copy

From: no-reply-erp@mail.all-in-1.com <no-reply-erp@mail.all-in-1.com>

Sent: Thursday, June 11, 2020 9:25 AM

To: epperhart@cox.net

Subject: Visa/Mastercard Charge Confirmation

Authorized payment transaction of \$247.40 has been received by Appleone Employment Svc on 06/11/2020 for customer number 00950101-0049 in reference to Invoice S8277608 on your credit card ending with 0817. Your electronic payment reference number is VM003AFT0.



AppleOne

AppleOne Employment
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email:
TIN 95-2580864

City of LA- COASTAL SAN PEDRO NC


Accounts Payable
Room 2005
Los Angeles, CA 90012

Invoice

Customer 00950101
Site No: 0049
Period 03/14/2020
Invoice No: S8277608
Amount Due: \$1,247.40
Payment NET 30 DAYS

Contract #	Requestor	Location	Name	Weekend	Invoice Date	Reg Hrs	Reg Rate	OT Hrs	OT Rate	Misc Hrs	Misc Rate	Amount
C-132956	Epperhart, Doug	Coastal San Pedro Nc	Akerblom, Sheryl	03/14/2020	04/22/2020	0.00	\$0.00	8.00	\$34.65	0.00	\$0.00	\$277.20
C-132956	Epperhart, Doug	Coastal San Pedro Nc	Akerblom, Sheryl	03/14/2020	04/22/2020	32.00	\$23.10	0.00	\$0.00	0.00	\$0.00	\$739.20
C-132956	Epperhart, Doug	Coastal San Pedro Nc	Akerblom, Sheryl	04/25/2020	04/29/2020	10.00	\$23.10	0.00	\$0.00	0.00	\$0.00	\$231.00
Sub Total For: S8277608						42.00		8.00		0.00		\$1,247.40
Grand Total Invoice Amount						42.00		8.00		0.00		\$1,247.40

Please remit payment to:
Apploone Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through
 **ApplePay**
Visit www.ApplePay.com or Call (866)898-7152 for details

From: no-reply-erp@mail.all-in-1.com <no-reply-erp@mail.all-in-1.com>
Sent: Monday, June 15, 2020 2:48 PM
To: epperhart@cox.net
Subject: Visa/Mastercard Charge Confirmation

From: Appleone Employment Svc

The following authorized payment transactions have been received from your credit card on file:

No	Trans Date	Reference No	Card No	Transaction Description	Amount
1	06/15/2020	VM003AJU0	0817	Invoice S8204246	\$392.70
2	06/15/2020	VM003AJV0	0817	Invoice S8306352	\$219.45
					\$612.15



AppleOne

AppleOne Employment
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email:
TIN 95-2580864

City of LA- COASTAL SAN PEDRO NC

Accounts Payable
Room 2005
Los Angeles, CA 90012

Invoice

Customer 00950101
Site No: 0049
Period 05/23/2020
Invoice No: S8306352
Amount Due: \$219.45
Payment NET 30 DAYS

Contract #	Requestor	Location	Name	Weekend	Invoice Date	Reg Hrs	Reg Rate	OT Hrs	OT Rate	Misc Hrs	Misc Rate	Amount	
C-132956	Epprehart, Doug	Coastal San Pedro Nc	Akerblom, Sheryl		05/23/2020	05/27/2020	9.50	\$23.10	0.00	\$0.00	0.00	\$0.00	\$219.45
Sub Total For:							S8306352						
						9.50		0.00		0.00		\$219.45	
Grand Total Invoice Amount:						9.50		0.00		0.00		\$219.45	

Please remit payment to:
Appleone Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

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Tel: 818-240-8688
Email:
TIN 95-2580864

City of LA- COASTAL SAN PEDRO NC

Accounts Payable
Room 2005
Los Angeles, CA 90012

Invoice

Customer 00950101
Site No: 0049
Period 02/22/2020
Invoice No: S8204246
Amount Due: \$392.70
Payment NET 30 DAYS

Contract #	Requestor	Location	Name	Weekend	Invoice Date	Reg Hrs	Reg Rate	OT Hrs	OT Rate	Misc Hrs	Misc Rate	Amount
C-132956	Epprehart, Doug	Coastal San Pedro Nc	Akerblom, Sheryl	02/22/2020	02/26/2020	17.00	\$23.10	0.00	\$0.00	0.00	\$0.00	\$392.70
Sub Total For:						17.00		0.00		0.00		\$392.70
Grand Total Invoice Amount:						17.00		0.00		0.00		\$392.70

Please remit payment to:
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P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

PERRY MAILING SERVICES

2531 W. 237TH ST STE #126
 TORRANCE CA 90505

Invoice

Date	Invoice #
5/26/2020	14523

Bill To
COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL 376 W. 14TH ST. SAN PEDRO, CA. 90731

P.O. No.	Terms	Project
VBL	Due on recpt	

Quantity	Description	Rate	Amount
11,231	POSTAGE @ PRE-SORT STANDARD RATES. (**MAY 2020 NEWSLETTER MAILING**)	0.164	1,841.88
11,231	MAILING & LETTER SHOP SERVICES: (**MAY 2020 - COASTAL CURRENTS - NEWSLETTER MAILING**) SORT BY CARRIER ROUTE & WALK SEQUENCE SATURATION USING SELECTED CARRIER ROUTES FROM RESIDENTIAL MAILING LIST. (90731 & 90732) CREATE BARCODE SACK TAGS FROM U.S.P.S - E.D.D.M. MAILING SOFTWARE (EVERY DOOR DIRECT MAIL) SORT, TIE, SACK, STRAP, PALLETIZE, SHRINK WRAP, PREPARE POSTAL VERIFICATION REPORT, AND SUBMIT POSTAL VERIFICATION REPORT VIA "POSTAL 1" SOFTWARE.	0.064	718.78
2	COURIER SERVICE: DELIVERY OF FINISHED MAILING TO TORRANCE MAIN POST OFFICE, AND "DROP SHIP", ALL MAIL TO SAN PEDRO MAIN POST OFFICE. (**Confirmation of receipt of this quote via e-mail, or verbal authorization from client is required prior to commencement of data management and lettershop services**) **POSTAGE, MAILING SERVICES, COMPUTER SERVICES, AND ALL DELIVERY FEES, DEPOSIT MUST BE RECEIVED PRIOR TO DELIVERY OF FINISHED MAILING TO POST OFFICE, AND WILL BE FOLLOWED WITH U.S.P.S. POSTAL RECEIPT. (**PROOF OF DELIVERY**) **ALL SERVICES ARE PRO-RATED AND INVOICED TO EXACT PC. COUNT MAILED.** == ADDITIONAL FEE IF INVOICE IS PAID VIA, CREDIT OR DEBIT CARD ==	67.50	135.00

Thank you for your business.

Total

\$2,695.66

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Coastal San Redro

SECTION I - APPLICANT INFORMATION

1a) Harbor Boosters Assoc 23-7368476 Calif. 5-19-00
 Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 2229 Wanderer Dr. San Redro Ca 90732
 Organization Mailing Address City State Zip Code

1c) _____
 Business Address (if different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**
Sgt Catherine Plow (310) 726-7920 26920@Lapd.online
 Name Phone Email

2) Type of Organization- Please select one:
 Public School (not to include private schools) Attach Signed letter on School Letterhead or 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter

3) Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.
 The LAPD is the lead public safety provider for the district is requesting the CoSPNC to partner in granting funds to aid in the purchase of two new All Terrain Vehicles. The Current A.T.V's are 18 years old and now non-operational.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
 The A.T.V'S will provide important access to patrol key areas that cannot be accessed by foot, bike or patrol car, for parks, canyons, as well as beaches.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Two All Terrain Vehicles	\$ 5,000	\$ 30,000
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: Harbor City + Central San Pedro

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Plains All American Pipeline	\$ 5,000	\$ 30,000
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000

10a) Start date: 12/2/19 10b) Date Funds Required: 3/30/20 10c) Expected Completion Date: 6/30/20
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No (Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
MONA Sutton President MONA Sutton 7-220
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
JAMES BAERZA Secretary James Baerza 2/2/20
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Angels Gate Cultural Center
 3601 S. Gaffey St
 San Pedro, CA 90731 US
 310.519.0936
 Terry@angelsgateart.org
 www.angelsgateart.org

Invoice



BILL TO
Coastal Neighborhood Council Coastal San Pedro Neighborhood Council

SHIP TO
Coastal Neighborhood Council Coastal San Pedro Neighborhood Council

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
8602	02/29/2020	\$300.00	03/01/2020	Due on receipt	

DATE	DESCRIPTION	AMOUNT
02/01/2020	Meeting in Classroom G	50.00
02/05/2020	Meeting in Classroom G	50.00
02/06/2020	Meeting in Classroom G	50.00
02/10/2020	Meeting in Classroom G	75.00
02/12/2020	Meeting in Classroom G	75.00

January 2020

BALANCE DUE

\$300.00

