



agenda

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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BOARD AND STAKEHOLDER MEETING AGENDA

Monday, January 23, 2017» 6:30 p.m.

CABRILLO MARINA COMMUNITY BUILDING

224 Whalers Walk, Berth 28

San Pedro, CA 90731

The public is invited to speak on issues of general interest during the public comment periods at the beginning and end of the meeting. Comments on specific agenda items will be heard only when those items are considered. To ensure that all are heard, a time limit on public speakers may be set. Those wishing to make comment, but not wanting to speak publicly, may submit written communications to the committee.

1. **CALL TO ORDER** | Pledge of Allegiance and roll call.
2. **PUBLIC COMMENT** | Non-agenda items
3. **BOARD MEMBER COMMENTS** | *board member comments on non-agenda items*
4. **MINUTES** | Approval of minutes of November Meeting
5. **LAPD REPORT** (10 Min)
6. **REPORTS FROM GOVERNMENT AGENCY REPRESENTATIVES** » | *CD15 | Port of LA | US Congress | State Assemblyman | Los Angeles Rec and Parks | Budget Advocate | Others. (5 minutes each)*
7. **Presentation from Chris Downing / LAUSD – Christensen Science Center presentation** (10 min)
8. **BUDGET & FINANCE** | Presentation for approval of Monthly Expenditure Report(s)
Discussion pertaining to remaining budgetary items, etc
 - a. Review and approval of the November 2016 Monthly Expenditure Report and associated bank statement and invoices
 - b. Review and approval of the December 2016 Monthly Expenditure Report and associated bank statement and invoices
 - c. Review and approval of a revised invoice from Perry Mailing Services increasing the cost of their service by \$300 above the previously quoted amount.
 - d. Review and approval of other expenditures and invoices.
 - i. Brian Vassallo: \$524.92 from Santa's Holiday Express
 - e. Discussion and possible action item - Expenditures related to upcoming events, outreach activities, projects, and community grants.
9. **Measure S Presentation / Yes & No (10 minutes each).**

10. Action Items

- a. **Stakeholder Motion - From Jim Baeza:** Be it resolved the Coastal San Pedro Neighborhood Council (CSPNC) sets a deadline of March 1, 2017 for the submission of Community Impact Project (CIP) requests for the current term budget. Furthermore, all CIP requests approved by the CSPNC have funding requested no later than April 1, 2017.
- b. **Second Reading / Rules & By-Laws**

Second Reading: By-laws changes for elections

*Be it resolved, the Coastal San Pedro Neighborhood Council (CSPNC) make changes to Bylaws in Article V sections 4 and 6; Article VI, section 3 and 4; Article X, sections 1 and 6; **see Attachment B.***

These revisions will change the current one-year Board terms of office, and a selection process, to two-year Board term of office, with an election process, including consideration of executive board member terms.

11. PRESIDENTS REPORT

12. REPORTS FROM COMMITTEE CHAIRS

13. APPOINTMENT OF COMMITTEE MEMBERS, additions to committees

14. PUBLIC COMMENT | *Non-agenda items*

15. ANNOUNCEMENTS

16. ADJOURNMENT

For more information, please call 310-918-8650; write to CSPNC, 1840 S. Gaffey Street #34, San Pedro, CA 90731; or visit the Coastal San Pedro Neighborhood Council website at www.cspnc.org.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS --The public can address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at 213.978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at 1840 S Gaffey St, San Pedro, CA 90731, at our website: www.cspnc.org, or at a scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Coastal San Pedro Neighborhood Council at 310.918.8650.

PUBLIC POSTING OF AGENDAS – Coastal San Pedro Neighborhood Council agendas are posted for public review as follows: • 1840 S affey St, San Pedro, CA 90731 • www.cspnc.org • You can also receive our agendas via email by subscribing to L.A. City's Early Noti-cation System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the Coastal San Pedro Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CSPNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.cspnc.org>

SERVICIOS DE TRADUCCION -- Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a the CSPNC Secretary, al 213.978-1551 por correo electrónico board@cspnc.org para avisar al Concejo Vecinal.

ATTACHMENT B - FOR AGENDA ITEM 10b.

ARTICLE V — GOVERNING BOARD

Section 4. Terms and Term Limits. For the 2017–2018 term only, the term of office for Governing Board members shall be for a period of one (1) year commencing July 1, 2017 and ending June 30, 2018. The regular terms of office for Governing Board members shall be for a period of ~~one (1) year~~ two (2) years commencing July 1, 2018 of even-numbered years and ending June 30 of the following even-numbered year. There shall be no term limits.

Section 6. Vacancies. Any vacancy on the Governing Board may be filled by vote of a majority of the serving Governing Board members. The Board shall cause the matter to be placed on the agenda for the next regular meeting of the Board following acceptance of the letter of resignation. Members so elected will immediately take office and serve until the next ~~selection process~~ stakeholder election. Any stakeholder may nominate an individual to serve, including themselves. Nominations may be received from the floor or via written communication. Nominees must accept nomination either personally or via written communication prior to the Board's vote. If no candidate receives a majority, the Board may continue to vote. In the event no candidates are nominated, or the Board is unable to choose an individual to serve, the Board may postpone the election to fill the vacancy or declare the seat vacant until the next stakeholder election.

ARTICLE VI — OFFICERS

Section 3. Selection of Officers. Officers shall be ~~selected annually after each election~~ at the regularly scheduled Governing Board meeting in July.

ARTICLE X — ELECTIONS

Section 1. Administration of Election. For the 2017–2018 term only, t The Council shall hold a selection process instead of an election to fill the Governing Board. The Governing Board will be chosen at an annual meeting which will be held during month of May. The Governing Board shall, no later than February 1, set the date of the annual meeting. A selection committee consisting of stakeholders, who can- not be candidates, shall be appointed by the Governing Board no later than ninety (90) days prior to the date of the annual meeting. The selection committee shall promulgate procedures for the conduct of the annual meeting and selection of Governing Board members. The selection committee shall also choose an independent and neutral third party to monitor the selection process and certify the result. All selection procedures shall be in conformity with the selection rules established by the City of Los Angeles and shall be approved by the Department of Neighborhood Empowerment.

The Neighborhood Council's election will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council elections.

Section 6. Other Election Related Language. Except for the requirements of stakeholder status and minimum age, the Council does not discriminate on any basis for eligibility to ~~vote at the annual meeting~~ or to be a candidate for a seat on the Governing Board.

**ATTACHMENT B — GOVERNING BOARD STRUCTURE
AND VOTING**

Coastal San Pedro Neighborhood Council — 17 Board Seats

BOARD POSITION	ELECTED OR APPOINTED?	ELIGIBILITY TO RUN FOR THE SEAT	ELIGIBILITY TO VOTE FOR THE SEAT
Board Member	Selected at Annual Meeting Elected	Stakeholder 18 and Older	Stakeholder 18 and Older