



agenda

# COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

locally listening & leading ...



## BOARD AND STAKEHOLDER/STRATEGIC PLANNING MEETING AGENDA

Monday, September 15, 2014 » 6:30 p.m.  
**CABRILLO MARINA COMMUNITY BUILDING**  
**VIA CABRILLO MARINA – BERTH 28**

*The public is invited to speak on issues of general interest during the public comment periods at the beginning and end of the meeting. Comments on specific agenda items will be heard only when those items are considered. To ensure that all are heard, a time limit on public speakers may be set. Those wishing to make comment, but not wanting to speak publicly, may submit written communications to the committee.*

1. **CALL TO ORDER** | and roll call.
2. **PUBLIC COMMENT** | Non-agenda items
3. **MINUTES** | Presentation of August 18, 2014 minutes for approval
4. **BUDGET & FINANCE** | Presentation for approval of monthly financial report

**TRANSACTIONS APPROVAL** | Presentation for approval of monthly budgetary expenditure's and bank statements.

### Budget Motions 9/8/14

- 1) CSPNC will pay up to \$22/hour to Lloyd Staffing for the administrative/note taking services of Kristina Smith for monthly board meetings.
- 2) CSPNC will pay \$125 per month to Kristina Smith (the Mailroom) for virtual office services (\$25 for copies, etc.), storage fees (\$50), and website maintenance (\$50).
- 3) CSPNC will pay \$185 per month to Andrew Menzes for audio services and meeting set-up.
- 4) CSPNC will pay \$300 to Tubat Ghannadi for storage of CSPNC assets at 731 21<sup>st</sup> St., San Pedro, CA 90731 from July to September 2014.
- 5) CSPNC will pay \$14.95 per month to GoDaddy for web-hosting services.
- 6) CSPNC will reimburse Ted Shirley **\$179.48** for purchase of food (\$155 for August 2014 board meeting) and water (\$14.10 for July 2014 board meeting, **\$10.38** for August 2014 board meeting).

5. **LAPD REPORT**
- 6) **WRITTEN REPORTS FROM GOVERNMENT AGENCY REPRESENTATIVES » LAPD / CD15**  
| **Port of LA** | **US Congress** | **Others.**
- 7) **COMMITTEE QUESTION TIME** | (S)Election | Communications | Education | Public Safety | Port & Environment | Rec & Parks | Cultural | Rules & Bylaws | Transportation & Planning | Coastal Risk & Beautification

**8) APPOINTMENTS | *to Committees and other Committee actions***

**A) Chair needed for “Coastal Risk & Beautification” Committee**

**B) Appoint Stakeholder/Rules & By-Laws Chair Dean Pentcheff at one of two CSPNC liaisons with DONE and City Attorney.**

**9) PRESENTATIONS:**

Diane Gilbert to provide a briefing on a project that the City of Los Angeles Bureau of Sanitation is conducting in the San Pedro area. The briefing will update CSPNC and Stakeholders on the Terminal Island Renewable Energy (TIRE) project. (5-10 Min w/Q&A)

**10) CHAIRMAN/PRESIDENT’S REPORT**

**11) ACTION ITEMS:**

**A) Sponsorship Requests: Recommended by Budget & Finance**

1. CSPNC will fund a Neighborhood Purpose Grant not to exceed \$1,000 for the Angel’s Gate Cultural Center to support its October 2014 Scary Stories/HOWL event and cultural outreach programs in the community and receive promotional/outreach benefits for the neighborhood council.
2. CSPNC will fund a Neighborhood Purpose Grant not to exceed \$1,500 for Art in Motion (dba San Pedro Film Festival) to support its promotion of cultural events in the community and youth education in film-making and receive promotional/outreach benefits for the neighborhood council.
3. CSPNC will fund a Neighborhood Purpose Grant not to exceed \$1,000 to support the Young Women’s Violence Prevention Conference and its safety awareness program for local high school women.
4. CSPNC will fund a Neighborhood Purpose Grant not to exceed \$1,000 for the Harbor Police Boosters for up to ten Neighborhood Watch Block Captain parties in Coastal San Pedro. Block Captain parties will not exceed \$100 per block and reimbursement will be administered by Senior Lead Officer Eve Wight and the Harbor Police Boosters.

**B) Request from Board member James Baeza:**

I, James Baeza, as a Board Member of the CSPNC make a motion to place an action item on the Governing board agenda for the meeting to be held on September 15, 2014. I would ask it be considered that a Neighborhood Council Self-Assessment Survey be conducted for CSPNC as per the guidelines set forth by the Plan for a Citywide System of Neighborhood Councils. It is my understanding such an assessment has never been done by CSPNC in compliance with the plan.

The assessment should include a stakeholder survey and a current board member survey designed to illicit the views of stakeholders and their perceptions of, as well as the effectiveness of the CSPNC. The survey should be developed within 60 days and implemented within 120 days. This would allow the current board enough time to assess and react to the data.

It is my belief this exercise would have a positive impact on the way the Governing Board perceives itself and create a better understanding of how to best serve the stakeholders we represent.

Sample Surveys attached.

**C) Amendments to Standing Rules of CSPNC-Recommended by Rules & By-Laws.**

See attachment. Rules and By-Laws recommends adoption.

**D) Amendments to Bylaws- of CSPNC-Recommended by Rules & By-Laws**

See attachment. Rules and By-Laws recommends to following:

- 1) Motion #1: committee voted to support the president being authorized to correspond with DONE relative to DONE imposed by-laws changes as indicated.
- 2) Motion #2: Committee voted to support the Secretary be directed to immediately amend the written bylaws to reflect the city council mandated definition of “stakeholder” as required by law.
- 3) Motion #3 & #4: Committee recommends that the two proposed amendments be read at the September, October and November meetings with a vote taken per procedures defined in CSPNC by-laws at the meeting held on November 17, 2014.

10 **PUBLIC COMMENT** | *Non-agenda items*

11 **ANNOUNCEMENTS**

12 **ADJOURNMENT**

For more information, please call 310.721.7107; write to CSPNC, 1536 West 25th Street #223, San Pedro, CA 90732; or visit the Coastal San Pedro Neighborhood Council website at [www.cspnc.org](http://www.cspnc.org).

*As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services may be provided upon request. Please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting us at (310) 918-8650.*

*In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at our website by clicking on the following link: [www.cspnc.org](http://www.cspnc.org), at a location given in the item number of the agenda or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Coastal San Pedro Neighborhood Council at 310-918-8650.*



### August 18, 2014 Board and Stakeholder Meeting Minutes Cabrillo Marina Community Building, 6:30pm.

1. **Call to Order and Roll Call:** Meeting called to order at 6:34pm by Chairman James Dimon. See list below for board member attendance (14 Board members at beginning of meeting, 15 once James Baeza was appointed to the vacant seat). Approximately 18 stakeholders also in attendance.

Board Members	Roll Call Vote
Dave Behar	Resigned – Board seat filled by James Baeza
Gary Bettis	Present
Cari Lynn Burich	Absent
June Burlingame-Smith	Excused
Slobodan Dimitrov	Present
James Dimon	Present
Louis Dominguez	Present
Charles Hawley	Present
Denise Marovich-Sampson	Present
Matt Match	Present
Chris Nagle	Present
Ana Rosa Ortiz	Present
Ted Shirley	Present
Sonya Tsjimura	Present
John Vidovich	Present
Peter Warren	Present
Rachel Waugh	Present

2. **Public Comment on non-agenda items:**

- a. John, stakeholder, commented on board member affiliations that could be seen as a potential conflict of interest and suggested board members recuse themselves from voting if necessary.

3. **Approval of Minutes of the July 28, 2014 Board and Stakeholder Meeting:** Motion to approve by Louis Dominguez, seconded by Ana Ortiz, and passed with 11 yes votes (Bettis, Dominguez, Hawley, Marovich-Sampson, Match, Nagle, Ortiz, Shirley, Tsjimura, Vidovich, Waugh), 0 no, 3 abstentions (Dimon, Dimitrov & Warren).

4. **Reports by Government Agency representatives:**

- a. **LAPD** - Senior Lead Officer Eve Wight reported:
    - i. Rise in residential burglaries between 25<sup>th</sup> Street and 18<sup>th</sup> Street and between Pacific and Walker. The LAPD has a suspect who is being sought.

- ii. The Neighborhood Justice program was announced: This is a program to address small level crimes. A board of 5 volunteer members of the community will review the cases and prescribe punishments. Volunteers would commit to 4 hours per month and would undergo a background check.
- b. **CD15** - Council District 15 Representative Ryan Ferguson gave highlights from his written report which covered the following topics (report available on CSPNC.org website).
- i. Street Resurfacing on Alma, as well as Harbor Blvd (from Swinford St to Gulch) have been completed. 8<sup>th</sup> Street has been resurfaced and restriping should be finished by 8/20/14..
  - ii. Gaffey Street (Hey Rookie) pool: Documents have been sent to the State for approval.
  - iii. 7<sup>th</sup> Street has been resurfaced and additional diagonal parking spaces have been created.
  - iv. Ponte Vista: Ryan provided an explanation of traffic mitigation measures due to closure of street that runs through Ponte Vista to Mary Star High School.
  - v. Tree Planting Ceremony: Thursday Aug. 21, 1pm-2pm on east side of Pacific Avenue between 15<sup>th</sup> and 16<sup>th</sup> Streets.
  - vi. Pacific Avenue Road Diet Townhall on Wednesday, August 27, 2014, 6pm-7:30pm. Location to be determined.
  - vii. Alma Park Community Meeting: August 27, 7pm. Peck Park Community Center.
  - viii. Peck Park Skate Park Ribbon Cutting was a huge success.
  - ix. Lawnmower Exchange Program on September 6<sup>th</sup> (details on cspnc.org website).
  - x. Chuck Hawley commented on the DWP watering restrictions.
- c. **Port of Los Angeles** – Augie Bezmalinovich reported on the following:
- i. BOHC Meetings August 21<sup>st</sup> and September 4<sup>th</sup>, 8:30am, 425 S Palos Verdes Street Board Room.
  - ii. Announcement of New Executive Director, Gene Seroka, previously with APL Shipping line.
  - iii. The Port is moving forward with the Sampson Way realignment project.
  - iv. Tall Ships Festival August 20-24. The event will include a showing of the Little Mermaid movie on one of the ships sails on August 22<sup>nd</sup>. Augie asked for the community to report to him any traffic problems that might come up due to the Tall Ships Festival.
  - v. Update on Alta Sea: Master plan for 35 acre campus is complete. Phase 1 and 2 are at berths 56 and 57. The goal is to occupy Phase I by December 2019. Fundraising continues.
  - vi. Lobster Festival September 12-14.
  - vii. Red Bull Racing event September 19 & 20<sup>th</sup>.
  - viii. Construction will soon be seen at the 110 and 47 freeway interchange. Also, the John S. Gibson ramp onto the 110 Frwy North will be closed in September 2015. Intermittent night closures will seen in the next 15 months in these areas.
  - ix. The feasibility study regarding Ports O'Call will be made public. Consultants are looking at the LA Waterfront Alliance's proposal.
  - x. Peter Warren asked for clarification at the next meeting on the Sampson Way project. And also asked if a Port representative will be attending the NCPAC meetings.
  - xi. Rachel Waugh gave a short update on the Brewery project at Crafted.

**5. Question Time regarding written Officer and Committee Chair reports: None**

- 6. Appointments to Committees and other Committee action:** Motion by Gary Bettis, seconded by Chuck Hawley to approve the appointments shown in items "a" through "e" below. Motion passed with 12 yes votes (Bettis, Dimitrov, Dominguez, Hawley, Marovich-Sampson Matich, Nagle, Ortiz, Shirley, Tsjimura, Warren and Waugh), 1 no (Vidovich), and 1 abstention (Chair Dimon)
- a. Budget and Finance: Bob Gelfand
  - b. Cultural Affairs: Bob Gelfand, June Smith, Slobodan Dimitrov, Mirian Hayes and Kathleen Brown.

- c. Rules and Bylaws: Bob Gelfand
- d. Transportation Committee: Susannah Delacruz
- e. Landslide Committee: Gary Dwight and Jennifer McMullan

## 7. Special Appointments:

- a. The resignation/retirement of Dave Behar was announced. The chair then declared that the vacant seat was open for nominations.
- b. **Board Member appointment:** James Baezer and Dean Pentcheff were nominated.
  - i. Motion by Louis Dominguez to postpone filling the vacant seat until next month, seconded by Matt Match. **Motion failed** by a vote of 5 yes (Dominguez, Shirley, Tsjimura, Vidovich and Waugh), 9 no (Bettis, Dimitrov, Dimon, Hawley, Marovich-Sampson, Match, Nagle, Ortiz and Warren), 0 abstentions.
  - ii. A written statement from Dena Pentcheff was read out loud by the Secretary. James Baezer gave a verbal statement. **James Baezer was elected to the Board with 9 votes (Bettis, Dominguez, Marovich-Sampson, Nagle, Ortiz, Shirley, Tsjimura, Vidovich and Waugh); Dean Pentcheff received 4 votes (Dimitrov, Hawley, Match & Warren); the Chair (Dimon) abstained.**
  - iii. James Baeza was seated at the Board table.
- c. **HANC Representative:** **Motion by Rachel Waugh to approve Sonya Tsujimura as the CSPNC Representative to the Harbor Alliance of Neighborhood Councils (HANC). Motion carried with 13 yes votes (Bettis, Dimitrov, Dominguez, Hawley, Marovich-Sampson, Match, Nagle, Ortiz, Shirley, Tsjimura, Vidovich, Warren and Waught), 0 no votes, 1 abstention (Chair Dimon)**
- d. **HANC Alternate:** **Motion by Gary Bettis, seconded by Chris Nagle to appoint Ana Ortiz as the alternate HANC representative. Motion carried with 13 yes votes (Bettis, Dimitrov, Dominguez, Hawley, Marovich-Sampson, Match, Nagle, Ortiz, Shirley, Tsjimura, Vidovich, Warren and Waught), 0 no votes, 1 abstention (Chair Dimon).**

- 8. **Chairman/President's Report:** James Dimon read the contents of a letter regarding "Installation of Above Ground Facility (AGF) City Reference No. 2014003158, Adjacent to 3709 S. Anchovy Avenue". The City has determined that the application from Crown Castle meets the requirements of the LA Municipal Code Sec. 62.03.2 and will continue with the permit process. Homeowners/Residents may file an appeal (information available on CSPNC.org website).

## 9. Action Items (Items 12A-D on agenda):

- a. **Motion from Special Board Meeting 8/11/14: The following motion Re: Combining Committee was brought forth from the Special Board Meeting was seconded by Gary Bettis:** 'From item 3 of the standing rules, eliminate the stand alone "Transportation Committee" created 20 January 2014 in lieu of the already existing "Planning and Transportation Committee" whose mission is amended to read: "Responsible for all aspects of planning and transportation issues within CSPNC". **Motion passed with 11 yes votes (Bettis, Dominguez, Hawley, Marovich-Sampson, Match, Ortiz, Shirley, Tsjimura, Vidovich, Warren and Waugh); 0 no votes, 2 abstentions (Chair Dimon and new board member James Baeza), Slobodan Dimitrov and Chris Nagle recused themselves.**
- b. **Motion from Special Board Meeting 8/11/14: The following motion Re: Change in Committees was brought forth from the Special Board Meeting and seconded by James Baeza:** 'In lieu of renewing the "AD HOC LANDSLIDE COMMITTEE" add the "Coastal Risk and Beautification Committee" as a standing committee whose mission will be "To oversee land movement issues and beautification projects within CSPNC." **Motion passed with 14 yes votes (Bettis, Baeza, Dimitrov, Dominguez, Hawley, Marovich-Sampson, Match, Nagle, Ortiz, Shirley, Tsjimura, Vidovich, Warren and Waugh); 0 no votes, 1 abstention (Chair Dimon).**
- c. **Re-introduced by Ted Shirley.** The following motion was moved by Ted Shirley and seconded by Matt Match: "The Coastal San Pedro Neighborhood Council will fund a Neighborhood Purposes Grant not to exceed \$2,000 for the Cabrillo Beach Boosters to support its promotion of



recreational activities in the community and receive promotional/outreach benefits for the CSPNC.” Gary Dwight gave a short overview of the work of the Cabrillo Beach Boosters.

Motion passed with 12 yes votes (Bettis, Dominguez, Hawley, Marovich-Sampson, Matich, Nagle, Ortiz, Shirley, Tsjimura, Vidovich, Warren and Waugh); 0 no votes, 3 abstentions (Chair Dimon, Baeza, Dimitrov).

- d. **Introduced by Ted Shirley:** The following motion was moved by Ted Shirley and seconded by Matt Matich: “The Coastal San Pedro Neighborhood Council will fund a Neighborhood Purposes Grant not to exceed \$1,000 for the Marine Mammal Care Center to support its promotion of marine environment education in the community and receive promotional/outreach benefits for the CSPNC.” A representative from the Marine Mammal Care Center gave a short overview of the organization. Motion passed with 11 yes votes (Bettis, Dominguez, Hawley, Marovich-Sampson, Matich, Ortiz, Shirley, Tsjimura, Vidovich, Warren and Waugh); 0 no votes, 2 abstentions (Chair Dimon, Baeza). Chris Nagle and Slobodan Dimitrov recused themselves.

#### 10. Strategic Plan Review and Approval:

- a. James Dimon presented a draft of a proposed Strategic Plan to the Board. He commented that he would like to see each Committee Chair choose a goal that is important to their Committee and then accomplish that goal.
- b. Each board member was provided a copy of the DONE document: “Role of Neighborhood Council Board Members.”
- c. The Draft of the Strategic Plan was read.
- d. The following revision was requested by John Vidovich. “Add to goals: Revise the CSPNC bylaws to be relevant and contemporary and in alignment with Empower LA.”
- e. The following revision was requested by Rachel Waugh: In “THE BIG VISION” change “issues concerning Public Safety, as well as Youth Empowerment” to read “Issues of concern to the residents and stakeholders.”
- f. Motion by Rachel Waugh to approve the Strategic Plan with the two revisions stated above and with the following budget figures: Outreach \$14,400; Operations \$6,600; Neighborhood Purposes Grants \$15,000; Neighborhood Improvements \$1,000. Motion to approve seconded by Sonya Tsjimura and passed with 12 yes votes (Bettis, Dimitrov, Dominguez, Hawley, Marovich-Sampson, Matich, Nagle, Ortiz, Shirley, Tsjimura, Vidovich, and Waugh), 0 no votes, 1 abstention (Chair Dimon). Peter Warren left the meeting prior to the roll call vote.

11. **Review of Roberts’ Rules of Order:** A two page summary of Roberts Rules of Order was available in the agenda packet. Chair James Dimon asked the board members to review the document as soon as possible.

#### 12. Public Comment on Non-agenda items:

- a. Jerry Gaines: Applauded the board for the strategic plan.

#### 13. Announcements: None

#### 14. Adjournment: The meeting was adjourned at 8:50pm.

Respectfully submitted,  
Kristina Smith for Coastal San Pedro Neighborhood Council

Attachment: Strategic Plan as approved.

**CSPNC | Strategic Plan 2014-2015**  
**Coastal San Pedro Neighborhood Council**  
**Chairman/President, James Dimon**

**THE BIG VISION:**

Increase stakeholder engagement with CSPNC and continue to improve the quality of life for all stakeholders in the Coastal San Pedro Neighborhood Council area by addressing issues of concern to the residents and stakeholders.

**Big Goals:**

1. Coastal San Pedro Neighborhood Council will continue to develop training for the Board in order to achieve maximum effectiveness.
2. Continue to work with the Council Office to provide smooth communications between stakeholder and the City Departments
3. Continue to improve the website to make it an effective tool for stakeholders to access and information related to CSPNC and to provide information of value to community members. Increase stakeholder database to access more stakeholders.
4. Manage the budget with stakeholder influence and oversight
5. Work with other Neighborhood Councils in the area on major projects that impact more than just the Coastal area.
6. Hold a Community event to help build relationships with CSPNC stakeholders and also utilize other events to outreach to community by having a CSPNC information booth.
7. Revise the CSPNC bylaws to be relevant and contemporary and in alignment with Empower LA.

**The Big Solutions:**

All goals are dependent on clear organizational leadership at every level of the Neighborhood Council, from executive staff to committee chairs and board members. Having a distinct understanding as to what the goals are and how to attain them is the Big Challenge. The Big Solution is developing the leadership capacity of board members by accomplishing Goal 1.

**The Big Budget**

- 1) Outreach \$14,400
- 2) Operations \$6,600
- 3) Neighborhood Purpose Grants \$15,000
- 4) Neighborhood Improvements \$1,000

**The Big Score**

1. Create a tracking system to track issues from inception to completion.
2. File Community Impact Statements
3. File Requests for Action to our elected and City Departments
4. Conduct 12 general board meetings and 40 committee meetings this year
5. Collaborate on at least 3 events with CD 15, City Departments, local organizations and schools, and other neighborhood councils
6. Increase our stakeholder database by 15%
7. Contact stakeholders electronically 3 times month



### **CSPNC Budget and Finance Committee Report – September 9, 2014 Meeting**

The CSPNC Budget and Finance Committee met on September 9, 2014 at the Marine Exchange conference room. Present: Ted Shirley, Bob Gelfand, Dean Pencheff, Lydia Gutierrez, Gary Bettis (not a committee member).

#### **Agenda:**

1. Meeting called to order
2. Public Comment – nothing significant
3. Discussion of NPG Requests:
  - a. Angel's Gate Cultural Center (HOWL program)
    - i. Oscar Garcia presented request for Angel's Gate for \$2,000.
    - ii. Asking for funds to support Angel's gate educational and cultural programs, specifically the Halloween festival (HOWL) held annually (free admission).
    - iii. Expect at least 500 attendees, will distribute 10,000 bookmarks with CSPNC logo on it (as they did last year).
    - iv. Motion approved for \$1,000. Ted Shirley attempted to amend motion so it was \$1,500, but there was no 2<sup>nd</sup>. Vote was - 3 yes – Ted, Lydia, Dean, 1 abstention – Bob – see attached
  - b. Art in Motion (dba San Pedro International Film Festival - SPIFF)
    - i. Renee with SPIFF presented request for Ziggy Mrkich for \$1,500.
    - ii. Asking for funds to promote film festival which will lead to educational and cultural benefit to youth and stakeholders in San Pedro.
    - iii. Expect 900 attendees over 3 days.
    - iv. Requesting \$1,500 from other San Pedro NC's.
    - v. Received \$1,500 from CSPNC in 2012-2013.

- vi. Motion approved for \$1,500 (3 yes – Ted, Lydia, Dean, 1 abstention – Bob) – see attached

c. Harbor Booster's Association - Young Women's Violence Prevention Conference

- i. Donald Galaz, Outreach Chair for the Central San Pedro Neighborhood Council, presented this request for \$5,000.
- ii. LAPD Harbor division to conduct program to reduce violence against women in San Pedro area
- iii. Program expected to serve over 200 young women at 5 local high schools over several years.
- iv. Conference funded in joint effort by Central San Pedro NC, Northwest San Pedro NC and others.
- v. Motion approved for \$1,000 (3 yes – Ted, Lydia, Dean, 1 abstention – Bob) – see attached

d. Harbor Police Boosters – Neighborhood Watch block parties

- i. Motion approved for \$1,000 (4 yes – Ted, Lydia, Dean, Bob) – see attached

4. Discussion of other spending items

- a. Committee approved sending Motions 1 – 5 (see attached) to Agenda Committee. These spending motions are for routine expenses. Vote was 4 yes – Ted, Lydia, Dean, Bob.

5. Public Comment – None

6. Meeting adjourned

### **Budget Motions 9/8/14**

1. CSPNC will pay up to \$22/hour to Lloyd Staffing for the administrative/note taking services of Kristina Smith for monthly board meetings.
2. CSPNC will pay \$125 per month to Kristina Smith (the Mailroom) for virtual office services (\$25 for copies, etc.), storage fees (\$50), and website maintenance (\$50).
3. CSPNC will pay \$185 per month to Andrew Menzes for audio services and meeting set-up.
4. CSPNC will pay \$300 to Tubat Ghannadi for storage of CSPNC assets at 731 21<sup>st</sup> St., San Pedro, CA 90731 from July to September 2014.
5. CSPNC will reimburse Ted Shirley \$179.48 for purchase of food (\$155 for August 2014 board meeting) and water (\$14.10 for July 2014 board meeting, \$10.38 for August 2014 board meeting).
6. CSPNC will fund a Neighborhood Purpose Grant not to exceed \$1,000 for the Harbor Police Boosters for up to ten Neighborhood Watch Block Captain parties in Coastal San Pedro. Block Captain parties will not exceed \$100 per block and reimbursement will be administered by Senior Lead Officer Eve Wight and the Harbor Police Boosters.

### **Sponsorship Requests**

7. CSPNC will fund a Neighborhood Purpose Grant not to exceed \$1,000 for the Angel's Gate Cultural Center to support its October 2014 Scary Stories/HOWL event and cultural outreach programs in the community and receive promotional/outreach benefits for the neighborhood council.
8. CSPNC will fund a Neighborhood Purpose Grant not to exceed \$1,500 for Art in Motion (dba San Pedro Film Festival) to support its promotion of cultural events in the community and youth education in film-making and receive promotional/outreach benefits for the neighborhood council.
9. CSPNC will fund a Neighborhood Purpose Grant not to exceed \$1,000 to support the Young Women's Violence Prevention Conference and its safety awareness program for local high school women.

Coastal San Pedro Neighborhood Council  
Budget for Fiscal Year 2014-2015  
Approved August 18, 2014

<b>Funds</b>	<b>Yearly Allocation</b>	<b>37,000</b>
	<b>Total</b>	<b>37,000</b>

Budget		Category				
Codes						
	100 Operations	Budget	YTD Paid	Encumbered	Available Funds	
AUD	Audio and Visual Services	2,200	175	2,045	(20)	
EDU	Training and Board Retreat	300	-	-	300	
FAC	Facilities Related and Space Rental	1,130	-	750	380	
MIS	Miscellaneous Expense	605	-	477	128	
OFF	Office Equipment and Supplies	200	-	-	200	
POS	Postage	25	-	54	(29)	
TAC	Temporary Staff	2,140	145	1,595	400	
TRL	Translation and Transcription	-	-	-	-	
	Sub Total	6,600	320	4,921	1,359	
	200 Outreach					
ADV	Advertising	4,100	-	-	4,100	
EVE	Event Expense / Food & Refreshments	1,800	129	1,671	-	
MEE	Meeting Expense	400	-	-	400	
NEW	Newsletter Expense	4,000	-	5,000	(1,000)	
WEB	Website Maintenance/Enhancement/	600	50	550	-	
	Sub Total	10,900	179	7,221	3,500	
	300 Community Improvement				-	
CIP	Community Improvement Projects	1,000	-	-	1,000	
	Sub Total	1,000	-	-	-	
	400 Neighborhood Purpose Grants				-	
GRT	Neighborhood Purpose Grants	15,000	-	6,000	9,000	
	Sub Total	15,000	-	6,000	9,000	
	500 Elections					
ELE	Election Outreach Expense	3,500	-	2,000	1,500	
	Sub Total	3,500	-	2,000	1,500	
	Grand Total	37,000	499	18,142	18,359	

# 2014-2015 Spending To Date

Date	Payee	Amount	Budget Category	Comments
8/25/14	The Mailroom	\$ 499.00	TAC	Kristina Smith (\$145 admin, \$50 website, \$175 sound, \$129 food)

2014-2015 Commitments/Estimated Costs

Payee	Commitment	Paid To Date	Net Commitment	Comments
Kristina Smith - Virtual Office Services	\$ 1,740.00	145	\$ 1,595.00	July paid - \$145 per month
Kristina Smith - Website Services	\$ 600.00	50	\$ 550.00	July paid - \$50 per month
Kristina Smith - Storage - Oct. to June 2015	\$ 450.00	0	\$ 450.00	New storage place - \$50 per month
Tubat Ghannadi - Storage - July to Sept. 2014	\$ 300.00	0	\$ 300.00	Old storage place - \$100 per month
Andy - Sound - July 2014 - June 2015	\$ 2,220.00	175	\$ 2,045.00	July paid - \$185 per month
Website Hosting - Go Daddy	\$ 179.88	0	\$ 179.88	\$14.99 per month
Voicemail Services	\$ 116.91	0	\$ 116.91	Approved July 2014 - \$12.99 per month
Food for meetings/selection	\$ 1,800.00	129	\$ 1,671.00	\$150 per month
Water & Misc. for meetings	\$ 180.00	0	\$ 180.00	\$15 per month
Postage - mailing materials to DONE	\$ 54.00	0	\$ 54.00	\$6 per month
Selections Card - printing	\$ 1,200.00	0	\$ 1,200.00	Approx. charges for prior year card
Selections Card - postage and handling	\$ 800.00	0	\$ 800.00	Approx. charges for prior year card
Newsletter - printing	\$ 3,500.00	0	\$ 3,500.00	Approx. charges for prior year newsletter
Newsletter - postage and handling	\$ 1,500.00	0	\$ 1,500.00	Approx. charges for prior year newsletter
NPG - Music by Sea	\$ 3,000.00	0	\$ 3,000.00	Approved July 2014
NPG - San Pedro Arts Association	\$ 1,500.00	0	\$ 1,500.00	Approved July 2014
NPG - Cabrillo Beach Boosters	\$ 2,000.00	0	\$ 2,000.00	Approved August 2014
NPG - Marine Mammal Care Center	\$ 1,000.00	0	\$ 1,000.00	Approved August 2014



# ACCOUNT DETAIL

[? Help with this page](#)

Account Activity	Search
Business Basics-4623	<a href="#">Download Account Detail</a>
<b>Available Balance</b>	<b>\$4,000.00</b>
Ledger Balance as of 09/12/2014	\$4,000.00

Select Period	Last 90 Days ▼	Show by	Date ▼	<a href="#">Save this view</a>
Date	Transactions	Category	Amount	Running Balance
09/11/2014	CITY OF LOS ANGE EFT PAYMT PPD *****0735	Electronic Credits	\$499.00	\$4,000.00
08/25/2014	IN *THE MA 1840 S. GAFFEY 310-5141797 CA	Electronic debits	-\$499.00	\$3,501.00
08/15/2014	CITY OF LOS ANGE EFT PAYMT PPD *****0735	Electronic Credits	\$2,255.00	\$4,000.00
07/14/2014	Andrew Phillip MBILL PYMT 140714COSPNC 0214 Memo : INV# 001 COSPNC	Electronic debits	-\$2,255.00	\$1,745.00
07/07/2014	CITY OF LOS ANGE EFT PAYMT PPD	Electronic Credits	\$4,000.00	\$4,000.00

Showing 1 - 5 of 5 transactions

**Tip:** To nickname your accounts, go to [Account Services](#).

Internet Business Banking © 2014 MUFG Union Bank, N.A. All rights reserved. Member FDIC.  
Equal Housing Lender

[Feedback on this page](#) | [Service Hours](#) | [Site Map](#) | [unionbank.com](#) | [Secure Site](#)

**KRISTINA SMITH  
THE  
MAILROOM**



# INVOICE

**The Mailroom-Virtual Office Services**

Kristina Smith  
1840 S Gaffey St  
Suite 102  
San Pedro, CA 90731  
United States

Phone: 310-918-8650  
ksmith@klct.com

Invoice number	0171
Invoice date	8/5/2014

**Bill To**

tshirley333@hotmail.com  
COASTAL SAN PEDRO NC  
Theodore Shirley

Date	Description	Quantity	Unit price	Amount
7/31/2014	July 2014 Services - VIRTUAL OFFICE SERVICES: Includes printing and assembly of agenda packets for July 28 meeting, printing of committee reports and agendas requested by committee chairs; creation of powerpoint presentation for stakeholder meeting and equipment storage fees. Flat monthly rate \$145	1	\$145.00	\$145.00
7/28/2014	MONTHLY POSTING/WEBSITE SERVICES - Uploading files to website, posting notices etc.	1	\$50.00	\$50.00
7/28/2014	REFRESHMENTS FOR JULY 28, 2014 MEETING - Maria's Restaurant food delivered to meeting site.	1	\$129.00	\$129.00
7/28/2014	SOUND SYSTEM RENTAL INCL. SOUND ENGINEER - Room Set up and Sound system rental for July 28, 2014 meeting (to replace regular sound technician not available due to change in date of meeting.)	1	\$175.00	\$175.00
Subtotal				\$499.00
Total				\$499.00 USD
<b>Note to recipient(s)</b> Thank you for using the Mailroom for your Virtual Office needs.				



Page 2 of 2  
Customer Service 1-800-855-7070  
www.capitalone.com

Aug. 03 - Sep. 02, 2014 31 Days in Billing Cycle

World Elite MasterCard

Account ending in 5101

NEW BALANCE

MINIMUM PAYMENT

DUE DATE

Credit Limit:

Available Credit:

Cash Advance Credit Limit:

Available Credit for Cash Advances:

Previous Balance

Payments and Credits

Fees and Interest Charged

Transactions

New Balance

### TRANSACTIONS CONTINUED

#### TRANSACTIONS FOR THEODORE M SHIRLEY #5101 (CONTINUED)

16	[REDACTED]	[REDACTED]
17	[REDACTED]	[REDACTED]
18	[REDACTED]	[REDACTED]
19	[REDACTED]	[REDACTED]
20	[REDACTED]	[REDACTED]
21	[REDACTED]	[REDACTED]
22	[REDACTED]	[REDACTED]
23	18 AUG THE SANDWICH SALOOSAN PEDROCA	\$160.00
24	18 AUG VONS Store00022830SAN PEDROCA	\$10.38
25	[REDACTED]	[REDACTED]
26	[REDACTED]	[REDACTED]
27	[REDACTED]	[REDACTED]
28	[REDACTED]	[REDACTED]
Total Transactions This Period		[REDACTED]

#### FEES

1	[REDACTED]	[REDACTED]
Total Fees This Period		[REDACTED]

#### INTEREST CHARGED

Total Interest This Period

#### TOTALS YEAR TO DATE

Total Fees This Year  
Total Interest This Year

# VONS

STORE MGR DAVE COSTA 310-832-7063  
THANK YOU FOR SHOPPING WITH US!

## GROCERY

QTY	ARROWHEAD MTN SPR	10.50	F
RV SFTDK 24PK NTX		3.60	F
esPrice	14.97		
ard Savings	4.47-		
**** TAX	.00	BAL	14.10
F MC XXXXXXXXXXXXX5101			14.10

CHANGE .00  
NUMBER OF ITEMS = 6  
7/28/14 18:09 2283 07 0588 9182

YOUR CASHIER TODAY WAS YARELI

TED SHIRLEY 7380

## Your Savings

Card Savings	4.47
Total	4.47
Total	24%

THE SANDWICH SALO  
813 SOUTH GAFFEY ST  
SAN PEDRO, CA 90731  
(310) 548-5322

## Sale

Merchant ID: 542929805022186

Term ID: LK371154

08/18/14 17:55:33  
Batch#: 000036 Inv #: 000114  
Server ID: 1

MASTERCARD Entry Method: S

XXXXXXXXXXXX5101

Seq. #: 0114 Appr Code: 06486P

Amount: \$ 155.00

Tip: 5.00

Total: \$160.00

APPROVED

Customer Copy

THANK YOU!

# COASTAL SUPPORTS

Coastal San Pedro Neighborhood Council | *Sponsorship Request*

*This request form is for organizations requesting financial support for functions in the Coastal San Pedro area, and/or to improve quality of life in San Pedro.*

The CSPNC Budget & Finance Committee requires the following information to consider your request (please use additional sheet or presentation materials):

**1. Date of request:**

Submission Date: Monday, September 8, 2014; Event Date: Thursday, October 30, 2014

**2. Name of organization and year founded (Federal Tax ID# / 501(C) status if applicable):**

Angels Gate Cultural Center (AGCC)

Founded 1981

501(c) 3 status received August 1985

95-3688214

**3. Contact information (name / address / email / phone / website):**

Oscar Garcia, Director of Development

3601 South Gaffey Street, Box 1

San Pedro, CA 90731

[oscar@angelsgateart.org](mailto:oscar@angelsgateart.org)

310.519.0936

[www.angelsgateart.org](http://www.angelsgateart.org)

**4. Description of service you provide for the residents of San Pedro:**

Angels Gate Cultural Center commitment to the city of San Pedro and the Los Angeles Harbor Region are through the following programs:

*Community Classes:*

Our Community Classes Programs are an extension of our overall goals to provide affordable space for developing and professional artists to practice their disciplines and share that experience with members of the surrounding community. In addition, we provide the community with a wide variety of cultural, historical, recreational and educational experiences.

Our Community Classes Program offers an array of options such as:

- Ceramics with Delora
- Ceramics with Roy
- Ceramics with Jan Govearts
- Children's Ceramics

#### 4. Description of service you provide for the residents of San Pedro - Continued:

- Community Classes – Continued:
  - Artful Minds II
  - Master Painting with Logan Fox
  - Tuesday Night Figure Drawing
  - Saturday Morning Life Painting and Drawing
  - Genevieve's Pilates
  - Tai chi with Renee Yazdi
  - Ken Zen Ichi Karate
  - Kyodo: Japanese Archery
  - Children's Printmaking
  - Solar Plate Workshops
  - Screen Printing Workshops
  - Printmaking Workshop
  - Book Making Workshop
  - Into to Litho
  - Yoga with Amy Thornberry
  - Yoga with Renee Yazdi
  - Awakening Mediation

##### *Art Education Outreach:*

Angels Gate Cultural Center is the largest arts education hub in the Los Angeles Harbor Region, serving 2,436 children with 36,540 hours of in class arts instruction per year through Artists-in-Classrooms residencies and Art + Exploration Field Trips.

##### *Exhibitions Program:*

Angels Gate Cultural Center is home to four galleries, focused on showcasing new works by contemporary artists. Angels Gate Cultural Center aggressively pursues opportunities to hire outside curators and to commission artists in its effort to support the vibrancy of Southern California's art landscape. Angels Gate Cultural Center has a great deal of expertise in working with artists whose projects are experimental, interactive or installation-based. Angels Gate Cultural Center has various technical resources, such as video projectors and monitors that allow it to present art in a variety of contemporary media.

##### *Studio Artist Program:*

Angels Gate Cultural Center's Studio Artist Program is home to professional artists working in diverse media in 50 studios. These studios are rented to artists at below market rates and Studio Artists benefit from rent control that gives them stability that they need in uncertain economic times.

Admission to this program is a curatorial process, and Angels Gate Cultural Center always has a waiting list of eager applicants waiting for available spaces.



**5. The means by which your organization will acknowledge CSPNC sponsorship at your event/project:**

CSPNC will be acknowledged by way of utilizing its brand through the following collateral and communication resources:

- Angels Gate Cultural Center's Website
- All printed collateral such as promotional bookmarks and postcards
- All electronic correspondence such as Constant Contact and Facebook
- Donor Wall

**6. Amount of money your organization is requesting:**

\$2,000

**7. Purpose for which the money will be used:**

Now in its fourth year, on Thursday, October 30, 2014, Angels Gate Cultural Center will be presenting to the San Pedro & Los Angeles Harbor Region an afternoon of *HOWL*ing fun and frightfully *Scary Stories*. *HOWL* will start at 3:30pm, and *Scary Stories* at 6:30pm. The gallery will be open from 3:30-5:00pm

The community will enjoy live music, art workshops for kids, a scavenger hunt, costume contest, and spellbinding tales at *Scary Stories*.

At the *HOWL* & Gallery Opening the community will be able to participate in:

- printmaking and art workshops for all ages.
- costume and pumpkin contests where judges will award prizes in the following categories: scariest, funniest, and most creative.
- a haunted scavenger, where the participants will be challenged to find treasures as they learn more about Fort MacArthur and Angels Gate Cultural Center.
- viewing the four galleries.
- *This event is free and open to the public.*

Celebrating its 12<sup>th</sup> year, *Scary Stories* participants will:

- gather around a bonfire and listen to classic and contemporary *Scary Stories* produced and directed by Melanie Jones. So rich is the literature of horror that, in 12 years, no story has been repeated.
- *Admission to Scary Stories is \$5. Children six and under—free. Picnics welcome. Bring your own seating or rent chairs on-site.*

**7. Purpose for which the money will be used - Continued:**

The funds provided by the Coastal San Pedro Neighborhood Council will be utilized for marketing and art supplies for workshops. Approximately 10,000 bookmarks will be provided to children in classrooms in the CSPNC district, as well as, posters and postcards displayed and distributed throughout the San Pedro and Los Angeles Harbor Region.

**8. Your budget for this event/project and a brief statement of your organization's annual budget (attach a copy of your budget if that is more convenient):**

See Attachment

**9. Other organizations or Neighborhood Councils that you have asked for help in meeting your goal:**

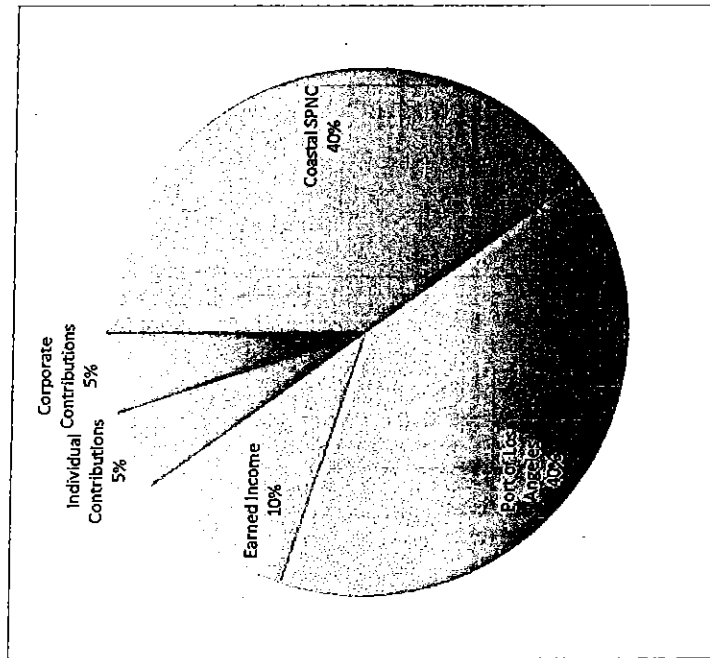
Angels Gate Cultural Center has a strong reputation for providing exceptional arts programs in the Los Angeles Harbor Region. We are recognized by funders such as The Ahmanson Foundation, The Annenberg Foundation, Employees Community Fund of Boeing California, California Arts Commission, The California Community Foundation, The Department of Cultural Affairs, the Getty Foundation, The Thelma Pearl Howard Foundation, The James Irvine Foundation, The Crail-Johnson Foundation, The Los Angeles County Board of Supervisors, the Los Angeles County Arts Commission, The Kenneth T. & Eileen L. Norris Foundation, The Ralph M. Parsons Foundation, Phillips 66, The Rich Charitable Foundation, Sony Pictures Entertainment, the Dwight Stuart Youth Fund, and the Weingart Foundation. In addition, through the past decade, these programs have been supported by a variety of schools that have contracted with Angels Gate Cultural Center to implement educational programs for their students.

We anticipate that we will continue to sustain these programs through fund raising efforts with current and future funders, partnering with schools and the community.

Angels Gate Cultural Center  
HOWL and Scary Stories Budget  
2014-2015

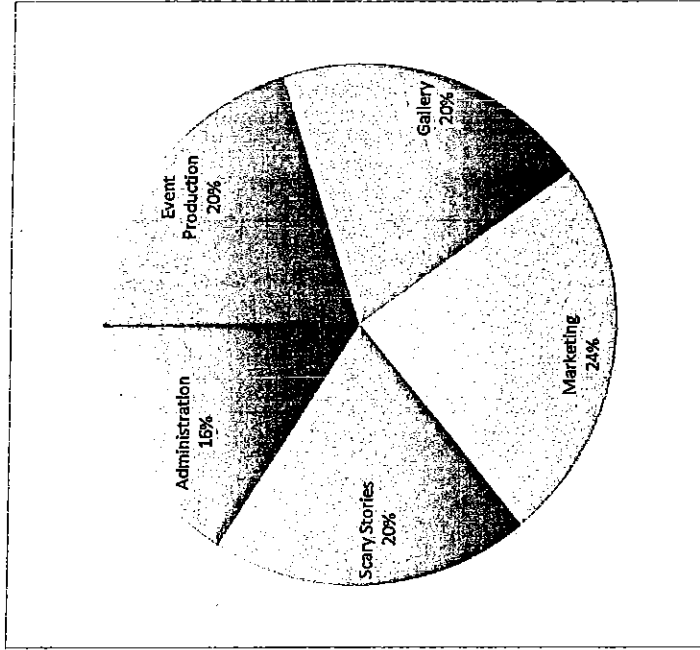
Income

Coastal SPNC	\$2,000
Port of Los Angeles	\$2,000
Earned Income	\$500
Individual Contributions	\$250
Corporate Contributions	\$250
<b>TOTAL</b>	<b>\$5,000</b>



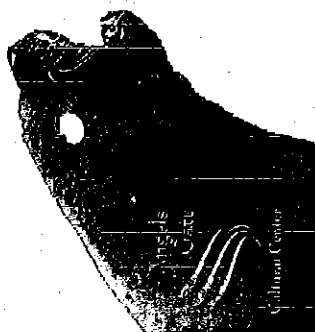
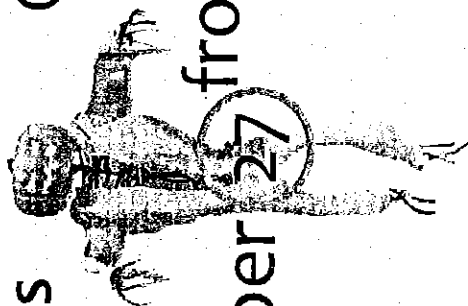
Expense

Event Production	\$1,000
Gallery	\$1,000
Marketing	\$1,200
Scary Stories	\$1,000
Administration	\$800
<b>TOTAL</b>	<b>\$5,000</b>



**@Angels Gate Cultural Center**

October 27 from 4-8pm



# HOWL & SCARY STORIES

**Halloween fun for the**

young,  
old,  
living  
and ...SHH

**Picnics welcome**

**Bring your own  
outdoor seating  
or**

**\$2 chair rentals**

**\$5 Admission**  
to Scary Stories

## Children 10 and under - free

**DRESS WARMLY**  
or you'll get the  
**SHIVERS**

6:30-8pm

**Produced and Directed by**

**Melanie Jones**

with Heather Handwerk

**John Charles Meyer**

**Cathy Skubik**

**Amesbury City and Town**

THE UNIVERSITY OF CHICAGO

# SHOES & SADDLERY

4-6 p.m.

dancing with People's Place

**art workshops**

**scavenger hunt:**

## costume contest

**foodpicks**

# The Low Key Band

prizes  
gallery opening

sponsored by: **COASTAL**  
**SAN PEDRO**  
SANTO DOMINGO CAPITAL

# COASTAL SAN PEDRO

## Coastal San Pedro Neighborhood Council | Sponsorship Request

This request form is for organizations requesting financial support for functions in the Coastal San Pedro area, and/or to improve quality of life in San Pedro.

The CSPNC Budget & Finance Committee requires the following information to consider your request (please use additional sheet or presentation materials):

1. Date of request: SEPT 8, 2014

2. Name of organization and year founded (Federal Tax ID# / 501(C) status if applicable): ART IN MOTION, INC. dba SAN PEDRO INTL FILM FESTIVAL  
EIN 35-2474605

3. Contact information (name / address / email / phone / website):

Ziggy Melich  
ziggy@spiffest.org 310 4475011 www.SPiffest.org

4. Description of service you provide for the residents of San Pedro:

AIM organizes the annual San Pedro Film Festival as well as the Youth Film Intensive which teaches local youth about filmmaking

5. How will your organization acknowledge (and measure results) CSPNC sponsorship at your event / project? (Be prepared to provide post-mortem metrics)

Logo recognition on marketing materials. Attendance is a good measure as is PR generated.

6. Amount of money your organization is requesting: \$1500

7. Purpose for which the money will be used:

Marketing + venue rental

8. Please provide your budget for this event / project and a brief statement of your organization's annual budget (attach a copy of your budget if more convenient):

attached.

9. Other organizations or Neighborhood Councils that you have asked for help in meeting your goal: PBIA approved \$13500

CENTRAL SPNC: requesting \$1500

The CSPNC Budget and Finance Committee normally meets every second Monday if you would like to address the Committee with your request. Please check our website for confirmation of time and location: <http://www.cspnc.org> You may contact the CSPNC Treasurer at [treasurer@cspnc.org](mailto:treasurer@cspnc.org)



September 6, 2014

Coastal San Pedro Neighborhood Council  
San Pedro, CA 90731

Dear CSPNC Committee:

Art In Motion, Inc. dba San Pedro International Film Festival is respectfully requesting the Coastal San Pedro Neighborhood Council (CSPNC) to become our partner by supporting our efforts to attract an untapped audience to San Pedro during the festival October 10-12, 2014. Please consider this request for expenses totaling \$1500.

The local economical impact of this three day event is significant, as studies show that people on average will each spend \$30-\$40, financially benefiting the local businesses in addition to what the festival spends on venue rentals, food, parking and promotion and the priceless benefit to the local community, including the local youth. SPIFF's spending on incidentals included meals for guests, panelists and volunteers.

With your financial support in 2014, we would be able to expand the festival programming and include a premiere screening of the two short films made by attendees of our Youth Filmmaking Intensive, held a few months before the festival. Eight local young filmmakers, including members of the LA Harbor Boys & Girls Club joined us for instruction from film industry professionals on how to write a short story, turn that into a formal script and then use their cell phones to make two short films. In previous years, the workshop also included a day trip to the Jim Henson Studios to see the editing bay where the films were being edited. The premiere and screening party for the shorts took place at the Grand Annex during the festival weekend with the students and their families and friends invited to attend. This year, our Youth Film Intensive included 10 more local children, who benefited from industry professionals teaching the process of filmmaking. In May 2014, SPIFF hosted its second Youth Film Workshop in partnership with the Boys and Girls Club, LA Maritime Institute and was supported by Council District 15, where about 10+ teens were taught how to plan, write and shoot a short film using their cell phones. The premiere screening will, once again, take place during the festival, giving the teens a full filmmaking and festival experience.

In addition, SPIFF 2013 screened the documentary film *Sitting Bull's Voice*. This film about Sitting Bull's Great Grandson, Mr. Ernie LaPointe, who traveled from his home in North Dakota to San Pedro to share his story with our audience. His film and appearance drew media attention with ABC Channel 7 interviewing him on 6th St during the First Thursday Artwalk in front of the Warner Grand Theater. ABC7 also aired the piece on the ABC7 Nightly News @ 11pm on Oct 4th, with an average of 386,000 viewers that night. The screening of the documentary took place at the historic Warner Grand Theater and attracted Native American community from around the region to attend and meet Mr. LaPointe.

[www.SPIFFest.org](http://www.SPIFFest.org)

[Ziggy@SPIFFest.org](mailto:Ziggy@SPIFFest.org)





Our local interest documentary last year was Signal Hill Run, a feature length documentary About the infamous Signal Hill downhill races of the 1970's. Many local San Pedrans participated in the original races and several original racing participants attended the screening- including local longshoremen and younger skateboarders from the local skate park. They participated in an extensive Q/A session after the screening. We also screened a short film made by a local skateboarder about skateboarding during the Dia De Los Muertos. (Day of the Dead celebration in San Pedro). These screenings drew several hundred people to the Warner Grand on Sunday afternoon.

As part of our foreign feature program, we screened a Korean film, an Argentinian film, and an Italian film. Our documentary section included Homefront Heroines, a film about the women who helped with the war effort, the Waves of WW2. Another documentary, We the Owners, about employee owners of successful companies looking to be inclusive and value their employees. We also screened Trashdance, a documentary about a choreographer who works with people and trades that aren't normally associated with the arts. In addition, we also screened Driving Blind, a film shot by two brothers who are slowly going legally blind and their trip across America.

Our closing night feature was a tribute film to the life and work of Mr. Tony Scott, with Tony's widow Donna Scott accepting the Starlight Award on his behalf. Following the award presentation SPIFF screened Days of Thunder directed by Tony, also starred Donna Scott and was written Robert Towne, a San Pedro local.

Over the 3 days of the festival we held 5 expert-panel discussions on various topics currently of interest in the industry. The panels were very well attended and included high profile professionals in the industry. The panels took place at the Grand Annex.

Our short-film programs were held in both the San Pedro Theater Club as well as our Pop-Up movie theater. This is where we took over an empty storefront and turned it into a screening room. For each location, a team of venue managers and volunteers were assigned. In addition, SPIFF's program was allowed to expand so that there are always at least 3 events going on at the same time- all within walking distance of each other on 6th Street, in downtown San Pedro. Our Festival Lounge was open for guests and ticket sales each day and was located in another empty storefront that we rented for the duration.

Our sponsors and partners included PBID, San Pedro Today Magazine, Uber, PopChips, Hint Water, Totem-Cirque du Soleil to name a few. We recruited volunteers from the local area as well as from CSU Dominguez Hills. They were very eager to work with the festival and learn more about film, event organization and also gain valuable work experience.

For the second annual SPIFFest, we screened almost 50 films from 17 countries and hosted 5 panel discussions and a filmmaking workshop with an overall attendance of 850, a significant increase from our inaugural year in 2012. We are planning to expand our programming and continue to attract even more high-quality films in 2014.



In addition, SPIFF was asked to research the cost of digital projection equipment to upgrade the Warner Grand, which in turn sparked a new discussion on this topic.

#### Year Round Activity

Since the festival in October last year, SPIFF has partnered with several organizations on presenting film screenings throughout the year including Good Ol' Freda and Muscle Shoals in partnership with the Grand Vision Foundation, as well as sponsoring the screening of Exit Through the Gift Shop for the What Makes a There, Here panel organized by SP ARTS District. In addition, SPIFF organized a sing-along screening of the Wizard of Oz.

Our programming and marketing is designed to attract visitors and residents to San Pedro and is inline with goals to create awareness and bring visitors on behalf of the stakeholders. Please know that we appreciate all your support of the festival and of the promotion of San Pedro.

We look forward to working with you on this project.

Best regards,

Ziggy Mrkich  
Executive Director  
Art in Motion, Inc.  
San Pedro Film Festival

# Profit and Loss Statement

## San Pedro International Film Festival

2013

	Prior Period	Budget	Current Period
<b>Sponsorship and Revenue</b>			
San Pedro Business Improvement District (PBID)	0	0	4,950.00
Movie Ticket Sales	0	0	3,903.00
Film Submission Fees	0	0	3,958.00
Loan to SPIFF From Matthew Hallmark	0	0	850.00
LA County Supervisor Don Knabe			5,000.00
LA City Council 15th District - Joe Buscaino			500.00
<b>Total Sales Revenue [J]</b>	0	0	<b>19,161.00</b>
<b>Cost of Sales</b>			
Warner Grand Rental	0	0	2,365.00
Grand Annex Venue Rental			500.00
San Pedro Theater Club Rental			897.00
415 W. 6th Streen Venue Rental (Pop Up Theater)			750.00
600 S. Pacific (Festival Lounge)			500.00
Film Screen Rental for Pop Up Theater			301.00
Film Rental Fees	0	0	1,045.00
<b>Total Cost of Sales [K]</b>	0	0	<b>6,358.00</b>
<b>Gross Profit [L=J-K]</b>	0	0	<b>12,803.00</b>
<b>Operating Expenses</b>			
<b>Sales and Marketing</b>			
PR & Advertising			1,780.00
PBID Sponsored Advertising			4,950.00
Program Books, Postcards, Banners			1,615.00
Local Hotel for Guests			206.00
Misc. Expenses			1,772.00
Event Insurance			1,015.00
Operations			1,052.47
<b>Total Sales and Marketing Expenses [M]</b>	0	0	<b>12,390.47</b>
<b>General and Adminstrative</b>			
Wages and salaries			0.00
<b>Total General and Adminstrative Expenses [O]</b>	0	0	<b>0.00</b>
<b>Total Operating Expenses [P=M+N+O]</b>	0	0	<b>12,390.47</b>
<b>Income from Operations [Q=L-P]</b>	0	0	<b>412.53</b>
<b>Other Income [R]</b>			0.00
<b>Net Profit [T=Q+R-S]</b>	0	0	<b>412.53</b>

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council, upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of Neighborhood Council you are seeking the grant from: Cental San Pedro Neighborhood Council  
Neighborhood Council Name

**SECTION I - APPLICANT VERIFICATION INFORMATION**

<u>Harbor Boosters Association, Inc.</u>		<u>23-7368470</u>	<u>CA</u>	
1A) <u>Organization Name</u>	<u>Federal I.D. # (EIN#)</u>	<u>State of Incorporation</u>	<u>Date of 501(c)(3) Status (if applicable)</u>	
<u>20912 S. Dalton</u>		<u>Torrance</u>	<u>CA</u>	<u>90501</u>
1B) <u>Organization Mailing Address</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>	
<u>2175 Johns S. Gibson Blvd.</u>		<u>San Pedro</u>	<u>CA</u>	<u>90731</u>
1C) <u>Business Address (if different)</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>	
<u>2175 Johns S. Gibson Blvd.</u>		<u>San Pedro</u>	<u>CA</u>	<u>90731</u>
1D) <u>Address of Affiliated Organization (if applicable)</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>	
Name and address of person designated to receive official/legal notices:		Name: <u>Catherine Plows</u>		
2) <u>2175 John S. Gibson Blvd.</u>	<u>San Pedro</u>	<u>CA</u>	<u>90731</u>	
<u>Street</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>	
3) Type of Organization- Please select one: (Organizations must be located within the City of Los Angeles)				
<input type="checkbox"/> Public School (not to include private schools) or <input checked="" type="checkbox"/> 501(c)(3) Non-profits (other than religious institutions)				
<u>Attach Letterhead</u>		<u>Attach IRS Determination Letter</u>		

**SECTION II - PROJECT DESCRIPTION**

- 4) Please describe the Neighborhood Improvement Project for which the grant is intended.
- The Los Angeles Police Department Harbor Division will host a "Young Women's Violence Prevention Conference," on October 12, 2014. This is the first conference in a series of three, that will include the same young women over the course of the next three years. The objectives of the conference are: Self-Empowerment, reduction in female involvement in gangs through Gang Intervention, identifying and preventing sexual harassment, identifying, preventing and reporting domestic violence, prevention of teen pregnancy, non-submission to peer pressure, and anti-bullying education. The Breakout Sessions will include: (1) Gang Interventionists (2) Critical Thinking Activities (3) Self-Empowerment, Round Table Discussions (4) Open Forum Discussion on issues facing young women today including (sexual harassment, domestic violence, teen pregnancy, peer pressure, and bullying).
- 5) How will this grant be used to primarily support or serve a non-discriminatory, public purpose and benefit the public at-large.
- Young women from all Harbor Area High Schools will be invited to participate in this conference. It is expected that the objectives and skills gained through the program will be further shared and passed on to others within their peer groups, schools and local communities. The young women attending will be tracked for three years as they make their way through high school in order to continue the mentorship begun at the first conference.

**Young Women's Violence Prevention Conference Budget**

Violence Prevention Speaker	\$1500 Fee for Service x 3 yrs	\$4,500
Critical Thinking Activity Provider	\$1000 Fee for Service (4 instructors, 2, 2 hour sessions) x 3yrs	\$3,000
Promotional Materials	\$7 each x 200 each x 3 yrs	\$4,200
Supplies (Janyards, name badges, Paper, pen, workbooks)	\$8 p/person x 200 attendees x3 yrs	\$4,800
Refreshments	\$25 p/person x 200 attendees x 3yrs	\$15,000
(8hr conference continental breakfast and lunch)		
Banners	\$150 x 4	\$600
Venue Fee (A/V system, 3 conf. rooms A/V Technician Services)		
	\$2000 Fee for Service (8 hour use Fee) x 3 yrs	\$6,000
Buses	3 Buses x \$300 x 3yrs	\$2,700
	TOTAL:	\$40,800



minutes

# COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

*locally listening & leading ...*



## cspnc | recreation and parks committee meeting minutes

September 03, 2014, Bogdanovich Recreation Center

- 1) **Call to Order and Roll Call:** Meeting called to order at 6:30 by Chairman James Baeza. See list for committee members present.

Committee Members	Roll Call
James Baeza	Present
Adele Healy	Present
Chris Nagle	Present
June Smith	Absent
Peter Warren	Absent
John Vidovich	Absent

- 2) **Public Comment on non-agenda items:**

Adele Healy addressed concerns regarding traffic on Pacific Avenue and Stephen M. White Drive during large draw events at the waterfront. She also expressed concern regarding the cleanliness of the Outer Cabrillo Beach, not swept and the pervasive smell of seaweed on the shore.

- 3) **Discussion:**

**MOU regarding LAUSD and LARAP for public use of pools at Olguin High School.** Possibility of requesting CD15 office to help secure funding for RAP usage of the pool. Also discussed was the possibility of finding an outside operator to lease pool time from LAUSD. It was suggested that \$250K would be the probable amount to get things going.

**Concerns regarding bus route No. 246.** It was suggested that the line turn around should be in the parking lot of the Korean Bell and not on



Paseo del Mar thereby providing better access to Angels Gate Park. It was suggested that Mark Mariscal of LARAP will not allow the line turn at the Korean Bell.

**Lease status between the Boy Scouts of America and the Port of LA regarding the Cabrillo Aquatics Center.** Question regarding the lease expiration date and future public access to the site were discussed. It is felt by consensus of the committee that 12.3 acres of coastal land should not be held exclusively for private use.

**Pursue information gathering on the possibility of installing surveillance cameras at Point Fermin and Cabrillo parks.** Suggested a conversation with SLO Eve Wight would be useful.

A conversation regarding the feeding of feral cats at the coastal parks resulted in trying to enforce current law by working with SLO Eve Wight.

**4) Motion:** Set Top Three priority Items for Pursuit by RAP Committee

(1) Olguin High School Pool Public Access, (2) BSA Cabrillo Aquatics Center Lease and Public Access, (3) Community Access, Health, Safety and Beautification at RAP Facilities. Motion to make these long term priorities of the RAP Committee passes with 3 yes votes (Baeza, Healy, Nagle) 0 no votes.

**5) Public Comment-Non Agenda Items**

None

**6) Adjournment**

# **PUBLIC SAFETY COMMITTEE**

## **COASTAL SAN PEDRO**

### **NEIGHBORHOOD COUNCIL**

August 30, 2015 Public Safety Committee  
meeting minutes Corner Store, 3:00 PM

1. **Call to order and roll call:** The meeting was called to order at 3:00 PM by Chairperson Chuck Hawley. Committee members present were Chuck Hawley, Gary Bettis, and Adele Healy. Stakeholders present were Lori Bettis and Jenifer McMullen. Members absent, Matt Matich, Ana Ortiz, Peter Warren, and John Vidovich. There was a quorum.
2. **Public comments:** Ms. Healy spoke about her attendance to a neighborhood watch meeting in the Palisades and the need to reduce to size of the neighborhood watch area to a more manageable size.
3. **Item 1: Discuss Strategies, goals, and objectives of the 2014/2015 Public Safety Committee:** Several issues were discussed and it was determined the main objective of the CSPNC Public Safety Committee for the 2014/2015 term is working with LAPD Harbor Division to re-open the station's close jail to a) reduce the officer's away time from the community to transport and process arrestees at 77<sup>th</sup> Street Division, b) reduce any overtime paid to the officers due to delays in processing arrestees at 77<sup>th</sup> Street Division, c) and improving public safety in the harbor area by having more officers available to handle calls for service and reduce officer's away time from the area.
4. **Item 2: Emergency planning coordination with LAPD neighborhood watch and block captains:** Several strategies were discussed on methods regarding distributing material to the LAPD Block Captains to assist with emergency planning and preparedness. Ms. Healy volunteered to lead the effort coordinate CERT training and distribute EP material to the neighborhood watch in coordination with Officer Eve Wight.
5. **Public comments:** Mr. Bettis commented on the possibility of obtaining a budget request to assist with refreshments at scheduled neighborhood watch meetings when emergency planning will be discussed and material distributed.
6. **Adjournment:** Meeting was adjourned at 4:05 PM

# Los Angeles Neighborhood Council Stakeholder Survey

We'd appreciate a few minutes of your time to answer some questions to assess our Neighborhood Council. Your responses will help us learn how to better serve you. Thank you.

Neighborhood Council: \_\_\_\_\_

Date: \_\_\_\_\_

## 1) How did you learn about this meeting? (Please check all that apply)

- ☐ E-mail message
- ☐ E-Newsletter
- ☐ Printed newsletter
- ☐ Posted agenda
- ☐ Direct mail to your home

- ☐ Flyer delivered to your home
- ☐ Telephone call
- ☐ Word of mouth
- ☐ Other (Please describe): \_\_\_\_\_

## 2) Do you receive notices or communications from your council on a regular basis (emails, newsletters, etc.)

- ☐ Yes → If yes, how often? → ☐ No
- ☐ Once a month ☐ About every three months ☐ About twice a year ☐ Once a year
- ☐ Other (Please describe) \_\_\_\_\_

## 3) Did you come to this meeting because of a particular issue or just to find out more about the council?

- ☐ Particular Issue → Please describe the issue \_\_\_\_\_
- ☐ To find out more about the Neighborhood Council

## 4) Did you speak or make a written comment at this meeting?

- ☐ Yes → If yes, what did you talk about? → ☐ No

Please describe the topic: \_\_\_\_\_

## 5) To what extent do you agree with the following statements?

	Strongly Disagree	Somewhat Disagree	Somewhat Agree	Strongly Agree
Members of the board paid attention to me (if you spoke)/to other speakers (if you didn't)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members were courteous and respectful to all persons attending the meeting.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members were courteous and respectful to each other.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The meeting started on time.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Materials (agendas, reports, etc.) were available to me and others at the meeting.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members were responsive to those attending the meeting.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
This meeting was organized and well-run.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
This Neighborhood Council meeting was a good use of my time.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**6) Which issues concern you the most as a stakeholder in the Neighborhood Council area?**

- |   |   |
|---|---|
| <input type="radio"/> Neighborhood crime                | <input type="radio"/> Schools   |
| <input type="radio"/> Safe places for children to play  | <input type="radio"/> Improvements to roads, streetlights, public areas |
| <input type="radio"/> Delivery of city services         | <input type="radio"/> Land use issues                                   |
| <input type="radio"/> Community celebrations and events | <input type="radio"/> Other (Please describe): _____                    |
| <input type="radio"/> Environmental issues              | _____   |

**7) Did you vote in the last neighborhood council election?**

- ☐ Yes ☐ No

**8) How many Neighborhood Council meetings have you attended in the last six months?** \_\_\_\_\_ Meetings

**9) Would you be willing to serve as a:**

- |                                     |   |                          |
|-------------------------------------|---|--------------------------|
| Council volunteer?                  | <input type="radio"/> Yes → <b>If yes</b> → | <input type="radio"/> No |
| Member of the board or a committee? | <input type="radio"/> Yes → <b>If yes</b> → | <input type="radio"/> No |

**Please provide a telephone number and/or email address and the best time to contact you:**

**10) Would you like someone from the council to contact you regarding your issue or concern?**

- ☐ Yes → **If yes** → ☐ No

**Please provide a telephone number and/or email address and the best time to contact you:**

**11) Please tell us about yourself...** Are you... ☐ Male ☐ Female

What is your age?

- |                       |                       |                       |                       |                       |                       |                       |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 18 or younger         | 18 to 24              | 25 to 34              | 35 to 44              | 45 to 54              | 55 to 64              | 65 or older           |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

What is your race/ethnicity? [Please check all that apply]

- |                               |                              |                       |                       |                       |                              |
|-------------------------------|------------------------------|-----------------------|-----------------------|-----------------------|------------------------------|
| Asian/<br>Pacific<br>Islander | Black or African<br>American | Latino/<br>Hispanic   | Native<br>American    | Non-Hispanic<br>White | Other:<br>Please<br>Describe |
| <input type="radio"/>         | <input type="radio"/>        | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/>        |

Within the boundaries of your Neighborhood Council, are you ...

- |                         |                       |                       |                        |                                     |
|-------------------------|-----------------------|-----------------------|------------------------|-------------------------------------|
| Resident<br>(Homeowner) | Resident<br>(Renter)  | Business<br>Owner     | Employed in<br>NC area | Property Owner<br>(Other than Home) |
| <input type="radio"/>   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/>  | <input type="radio"/>               |

Employed by or volunteer  
at a community organization  
(e.g. non-profit, religious  
organization, school)

☐

Other

☐

Please describe: \_\_\_\_\_

\_\_\_\_\_

Please return your completed survey to your Neighborhood Council or contact the Department of Neighborhood Empowerment (DONE) for more information at (213) 485-1360

THANK YOU!

## **ACTION ITEM D**

### *Motions from Rules and Bylaws Committee: Revisions to Bylaws*

#### **1. Motion regarding revisions to Coastal San Pedro Neighborhood Council bylaws received from the Department of Neighborhood Empowerment**

*Whereas*, the Coastal San Pedro Neighborhood Council (CSPNC) operates from a set of Bylaws approved by the Department of Neighborhood Empowerment (DONE) in February of 2012; and

*Whereas*, the Bylaws of the Coastal San Pedro Neighborhood Council contain procedures in Article XIII to amend the Bylaws; and

*Whereas*, in the first half of 2014, CSPNC received a revised copy of the CSPNC Bylaws from DONE, annotated “Approved [by DONE] January 26, 2014”; therefore

*Resolved*, the Coastal San Pedro Neighborhood Council (CSPNC) gratefully acknowledges the efforts of the Department of Neighborhood Empowerment to suggest useful revisions to CSPNC’s Bylaws and will take each of those suggestions under consideration during CSPNC’s ongoing revisions of CSPNC’s Bylaws, using procedures outlined in CSPNC’s Bylaws “Article XIII Amendments.”

#### **2. Motion to immediately replace Bylaws §401 stakeholder definition with text based on City Ordinance No. 182830**

*Whereas*, on 18 December 2013 the Council of the City of Los Angeles passed Ordinance 182830, amending subdivision (2) of Section 22.811 (a) and subparagraph 1 of Section 22.810.1(b)(2)(C)(iii) of the Los Angeles Administrative Code, changing the definition of a stakeholder in the Neighborhood Council system; and

*Whereas*, Neighborhood Councils are legally bound to follow City of Los Angeles Code; therefore

*Resolved*, the Secretary of the Coastal San Pedro Neighborhood Council is directed to immediately change sections §401 and §1004 of the Bylaws of the CSPNC as follows (text to be removed in ~~strikeout~~, text to be added in **boldface**):

401. Stakeholders. ~~A stakeholder is defined as any individual who lives, works, or owns property in the Neighborhood Council area. In addition, stakeholder status is conferred on those who declare a stake in the neighborhood and affirm the factual basis for it.~~ **Neighborhood Council membership will be open to everyone who lives, works or owns real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder, defined as a person who affirms a substantial and ongoing participation within the neighborhood council's boundaries and who may be in a community organization such as, but not limited to, educational, non-profit and/or religious organizations.**

1004. Verifying Stakeholder Status. Stakeholders shall provide proof of eligibility to vote in order to be allowed to vote. Proof of stakeholder status shall include name, age, and proof of stakeholder affiliation. **Proof of stakeholder status for community interest stakeholders must be consistent with and substantially equivalent to the evidentiary proof required of stakeholders who live, work or own property.**

### **3. Motion to amend CSPNC Bylaws §803. Notification — Replace with the text of DONE Policy Number 2014-01 regarding posting of meetings**

*Whereas*, the Board of Neighborhood Commissioners passed Policy 2014-01 in May 2014 which defines Neighborhood Council agenda posting requirements; and

*Whereas*, item 7 of that policy reads: “These posting requirements shall be appended to and become a part of the bylaws of all current and future Neighborhood Councils and any violation of this policy may become the subject of a grievance.”

*Resolved*, the Coastal San Pedro Neighborhood Council (CSPNC) shall make the following amendment to its Bylaws (text to be removed in ~~strikeout~~, text to be added in **boldface**), following the amendment procedure of Article XIII of the CSPNC Bylaws:

803. Notification. ~~Notice of all meetings of the Council will be given in such manner as the Governing Board may prescribe.~~ **The Council shall post at least one Brown Act compliant agenda for all Board and Committee meetings. Any additional physical postings shall be within the Neighborhood Council boundaries and shall be Brown Act time compliant.**

**The Council shall post agendas of all Board and Committee meetings on their web site or, on a page made available to them on the EmpowerLA web site. Such postings shall be Brown Act time compliant.**

**The Council shall submit a copy of all regular and special Board and Committee agendas to the Department of Neighborhood Empowerment (Department) to be posted through the Early Notification System (ENS). The agenda for regular meetings shall be submitted to the Department not less than 72 hours in advance of the meeting and the agenda for special meetings shall be submitted to the Department not less than 24 hours in advance of the meeting. As soon as feasible, the Department will submit the agenda for posting to the ENS**

system. Accordingly, posting the notices of meetings to the ENS system will not be required to comply with the Brown Act's time limits for posting agendas.

If the Council maintains an email list of stakeholders, the Council may email either a copy of the agenda for all Board and Committee meetings or an announcement of the meeting with a link to the agenda. Distribution to the email list will not be required to comply with the Brown Act's time limits for posting agendas.

The Council shall inform the Department of (a) the physical location of their posting site, (b) the address of their web site, if any and (c) confirm with the Department whether they use a stakeholder database to distribute their agendas. The Council shall be required to submit this information on a form approved by the Department.

If the Council does not maintain a web site or, if available a page on the EmpowerLA web site shall continue to comply with the five (5) to seven (7) physical locations posting requirements imposed during their certification process; one (1) of the posting locations shall be Brown Act compliant; the remaining posting locations shall be within the Neighborhood Council boundaries and shall comply with Brown Act time limits for posting.

#### **4. Motion to amend CSPNC Bylaws §801. Meeting Time and Place — Determine who has the authority to set a Governing Board meeting date if the Board fails to do so**

*Whereas*, the Governing Board of the Coastal San Pedro Neighborhood Council (CSPNC) is the sole authority for fixing the time and place of meetings of the Governing Board according to §801 of the CSPNC Bylaws; and

*Whereas*, there is no provision for setting a time and date for Governing Board meetings in the event that the Governing Board fails to do so; therefore

*Resolved*, the Coastal San Pedro Neighborhood Council shall make the following amendment to its Bylaws (text to be added in **boldface**):

801. Meeting Time and Place. Meetings of the Council will be held within the Council area on a regular basis, at least once per calendar quarter, at the time and place fixed by resolution of the Governing Board. **In the absence of a resolution by the Governing Board that sets a meeting date, it shall be the responsibility of the President to set a meeting date consistent with the regular schedule previously adopted by the Governing Board.**

## **ACTION ITEM C**

### *Motions from Rules and Bylaws Committee: Revisions to Standing Rules*

#### **1. Motion authorizing the Secretary to renumber Standing Rules**

*Whereas*, there are duplicate standing rule numbers in existence, and

*Whereas*, now and in the future it is likely that standing rules will be added and removed;

*Resolved*, the Secretary shall appropriately renumber all Standing Rules of the Coastal San Pedro Neighborhood Council following any changes to the Standing Rules by the Board.

#### **2. Motion to delete Standing Rule 5 “Written Committee Reports”**

*Whereas*, a standing rule requiring written committee reports has proven to be largely ineffective;

*Resolved*, the Coastal San Pedro Neighborhood Council shall delete Standing Rule 5 “Written Committee Reports.”

#### **3. Motion to revise Standing Rule 7 “Website Guidelines”**

*Whereas*, the current Standing Rule regarding guidelines for the Coastal San Pedro Neighborhood Council is largely obsolete since the website has been revised;

*Resolved*, the entire text of Standing Rule 7 “Website Guidelines” shall be replaced as follows (existing text in ~~strikeout~~, revised text in **boldface**):

~~The CSPNC website is for dissemination of CSPNC documents and other information that is of use to stakeholders. It is to be used for announcements and for the record of CSPNC actions and positions.~~

~~Committee chair people can (and are encouraged to) access to the website directly to:~~

- ~~1) schedule and post the agendas for their committee’s meetings;~~
- ~~2) update their own committee’s minutes and other materials; and~~
- ~~3) make event and news postings of general interest.~~



~~Users should not post information in the website areas of committees other than their own committee. Such postings should be submitted to the Chair of the relevant committee. Scheduling a committee meeting on the web calendar and/or posting a committee agenda on the website does not substitute for legal posting of a meeting under the Brown Act. We are still required to make a minimum of one paper posting of the agenda in a publicly accessible place at least 72 hours prior to any meeting. Agendas must be submitted to the Secretary long enough in advance that he or she can make the necessary paper posting(s), or you must make the paper postings yourself.~~

~~The CSPNC website maintainers may make non-substantive changes to postings to encourage uniformity of formatting or to correct obvious typographical or grammatical errors. The CSPNC website maintainers may remove a posting if, in their opinion, it contains material that is inappropriate for posting on the CSPNC website (e.g. the material misrepresents a position that CSPNC has adopted, advocates that stakeholders adopt a particular political position, or is not relevant to the business and goals of the CSPNC). Any time such a deletion is made, the person who made the website posting (the poster) must be informed immediately via email. If the poster disagrees with the deletion and no acceptable compromise can be reached between the poster and the website maintainer, the deletion decision can be appealed to the Communication Committee.~~

**The Secretary shall be responsible for determining what shall be posted on the website of the Coastal San Pedro Neighborhood Council.**