

NEW ACCOUNT ACTIVITY						
POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT	
10-23	10-21	BUONOS AUTHENTIC PIZZERIA 310-5470655 CA PUR ID: 1 TAX: 0.00	24013393295001409815236	5812	139.42	
10-28	10-26	SHIP N MAIL EXPRESS SAN PEDRO CA PUR ID: 191660 TAX: 11.52	24828243300980002252761	7399	144.00	
11-01	10-31	USPS 05787202931807191 TORRANCE CA PUR ID: 0000000000000000 TAX: 0.00	24164073304418181973989	9402	5.60	
11-01	10-30	SHIP N MAIL EXPRESS SAN PEDRO CA PUR ID: 255424 TAX: 0.00	24828243304980002252783	7399	1.30	
11-14	11-13	TARGET 00024703 SAN PEDRO CA PUR ID: 0000000000000000 TAX: 2.70	24164073317091007584788	5411	50.78	
11-19	11-18	NAZELIE'S LEBANESE CUISI 310-519-9121 CA PUR ID: 000000013105199121 TAX: 0.00	24231683323206000000015	5812	50.00	
11-19	11-18	MARIAS RESTAURANT 310-833-6666 CA PUR ID: 862100503108336666 TAX: 0.00	24493983323200862100507	5814	55.00	
11-20	11-18	THE SANDWICH SALON INC SAN PEDRO CA PUR ID: 0000216172783210911180 TAX: 0.00	24071053323987126147900	5812	55.30	
11-21	11-20	SQ *NEIGHBORHOOD WATCHOUT LOS ANGELES PUR ID: 0000216172783210911180 TAX: 0.00	24692163324000432215612	8999	750.00	

Default Accounting Code:			ACCOUNT NUMBER		ACCOUNT SUMMARY	
CUSTOMER SERVICE CALL 800-344-5696	XXXX-XXXX-XXXX-5772		PREVIOUS BALANCE		\$.00	
	STATEMENT DATE	DISPUTED AMOUNT	PURCHASES & OTHER CHARGES		\$1,251.40	
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	11-21-13	\$.00	CASH ADVANCES		\$.00	
	AMOUNT DUE		CASH ADVANCE FEE		\$.00	
	\$ 0.00		CREDITS		\$.00	
	DO NOT REMIT		TOTAL ACTIVITY		\$1,251.40	

CSPNC Budget and Finance Committee Report – Jan. 13, 2014 Meeting

The CSPNC Budget and Finance Committee met on Jan. 13, 2014 at the Marine Exchange conference room. Present: Ted Shirley, Dave Behar, Bob Gelfand, Dean Pencheff.

Agenda:

1. Meeting called to order
2. Public Comment
3. Discussion of sponsorship request by Friends of Cabrillo Marine Aquarium. Committee decided to recommend sponsoring event to Agenda Committee for \$1,500.
 - a. CSPNC to sponsor FCMA fundraising event to support the aquarium and will receive recognition on website, newsletter, Facebook posting, donor wall, and annual report.
 - b. CSPNC sponsored FCMA for total of \$2,500 in 2012-2013.
 - c. CSPNC sponsored FCMA for \$2,000 in 2013-2014 so far.
 - d. \$1,500 in current request includes \$1,000 for Community Member Sponsorship and \$500 for advertisement in program.
4. Discussion of Budget/Board spending – Committee discussed compensation for audio/visual/setup services provided by Andrew Menzes and decided to recommend to the Agenda Committee to pay Mr. Menzes a flat rate of \$185 per board meeting for these services.
 - a. Mr. Menzes requested a rate increase as he is currently being paid \$100 per board meeting, but this does not reflect the actual time he works setting up, managing the audio system during meetings, putting everything away after meetings, cleaning up for meetings, traveling to the storage space and getting equipment for the meetings. B&F Committee agreed that Mr. Menzes performs many services for the CSPNC and should be compensated a fair market rate for his time, which his current pay arrangement does not appear to do.
 - b. Mr. Menzes provided two proposals, one was \$185 per board meeting flat rate (with hours, services and costs broken down), and the other was for \$35 per hour for meetings, setup and clean-up. B&F Committee decided to present the

\$185 flat rate proposal to the Agenda Committee to reduce extra costs if board meetings run long.

5. Public Comment - none

6. Meeting adjourned

Coastal San Pedro Neighborhood Council
 Budget for Fiscal Year 2013-2014
 Approved June 17, 2013

2013-2014
 Budget
 Spending To Date
 10-21-13

Net (Amount
 Remaining)

Commitments - 2013-
 2014
 Net (with
 Commitments &
 Estimated Costs)
 2013 - 2014

Funds		
Yearly Allocation	37,000	
Rollover	-	
Total	37,000	

Codes	Category	%	Total	Net Total	Commitments & Net Estimated	
					Estimated Costs	Total
100 Operations						
AUD	Audio and Video Services	-	-	-	-	-
FAC	Facilities Related and Space Rental		1,129	71		71
POS	Postage		6	44	14	30
OFF	Office Equipment and Supplies		-	-	-	-
MIS	General Operations/Miscellaneous		404	2,596	3,195	(599)
EDU	Board Retreat/Training		200	(79)		(79)
TAC	Staffing and Temporary Help		-	-	-	-
TRL	Translation and Transcription		-	-	-	-
	Sub Total	12.0%	1,818	2,632	3,209	(577)
200 Outreach						
ADV	Advertising		13,000	5,185	1,000	4,185
ELE	Election Outreach and related costs		2,000	2,000	1,200	800
EVE	Outreach Events		4,500	3,750	4,250	(500)
POS	Postage/mailings		350	350	2,300	(1,950)
EVE	Food and Refreshments for Events and Meetings		1,800	1,072	900	172
NEW	Newsletters		4,500	4,150	3,500	650
WEB	Website Maintenance		2,400	2,256	-	2,256
	Sub Total	77.2%	28,550	18,763	13,150	5,613
300 Community Improvement						
CIP	Community Improvement Projects		-	-	-	-
	Sub Total	0.0%	-	-	-	-
400 Neighborhood Purpose Grants						
GRT	Neighborhood Purpose Grants		4,000	4,000	500	3,500
	Sub Total	10.8%	4,000	4,000	500	3,500
Grand Total			37,000	11,605	16,859	8,536

2013-2014 Spending To Date

Date	Payee	Amount	Budget Category	Comments
7/7/13	Core Networks	\$ 44.95	WEB	Web hosting
7/13/13	Go Daddy	\$ 90.06	WEB	Web/domain charges
7/13/13	Go Daddy	\$ 209.97	WEB	Web/domain charges
7/15/13	Happy Daze Publishing	\$ 960.00	FAC	Storage Space Rental - for whole year
7/15/13	The Sandwich Salon	\$ 174.75	EVE	Meeting food
7/23/13	Go Daddy	\$ 217.36	WEB	Web/domain charges
7/26/13	Go Daddy	\$ 64.34	WEB	Web/domain charges
7/27/13	Go Daddy	\$ 362.21	WEB	Web/domain charges
8/1/13	Go Daddy	\$ (76.70)	WEB	Web/domain charges
8/7/13	Core Networks	\$ 44.95	WEB	Web hosting
8/11/13	Go Daddy	\$ 9.17	WEB	Web/domain charges
8/16/13	Sorrento's	\$ 175.00	EDU	Retreat
8/16/13	Trader Joe's	\$ 54.42	EDU	Retreat
8/16/13	Bagel's Galore	\$ 50.00	EDU	Retreat
8/16/13	Sir Speedy Printing	\$ 209.74	ADV	Notebooks
8/19/13	Nazellie's	\$ 40.00	EVE	Meeting food
8/19/13	Maria's	\$ 83.79	EVE	Meeting food
8/19/13	One Hour Photo	\$ 105.00	ADV	Printing - certificates (mult. Months)
8/19/13	Von's	\$ 11.48	MIS	Water for meeting
8/30/13	Ave. 1 - PV on Net	\$ 350.00	MIS	Video services
9/7/13	Core Networks	\$ 44.95	WEB	Web hosting
9/26/13	The Corner Store	\$ 155.00	EVE/FAC	\$130 Meeting food, \$25 Room rental
10/4/13	The Mailroom	\$ 340.00	MIS	Kristina Smith - Admin. Services

10/8/13 Go Daddy				(64.34)	WEB	Web/domain charges
10/19/13 Go Daddy				(285.51)	WEB	Web/domain charges
10/19/13 Go Daddy				(209.97)	WEB	Web/domain charges
10/19/13 Go Daddy				(90.06)	WEB	Web/domain charges
10/19/13 Go Daddy				(217.36)	WEB	Web/domain charges
10/21/13 Buono's Pizza				139.42	EVE	Meeting food
10/26/13 Ship N Mail				144.00	FAC	Annual PO Box Rental
10/30/13 Ship N Mail				1.30	MIS	Misc. envelope
10/31/13 USPS				5.60	POS	Postal charge
11/13/13 Target				50.78	MIS	Water and misc. for meeting
11/18/13 Nazelie's				50.00	EVE	Meeting food
11/18/13 Maria's				55.00	EVE	Meeting food
11/18/13 Sandwich Salon				55.30	EVE	Meeting food
11/18/13 Neighborhood Watch-out				750.00	EVE	Neighborhood Watch Program Expenses
1/6/14 Music by Sea funding				3,000.00	ADV	Funding Request - Demand Warrant Processed
1/6/14 Friends of Cabrillo Marine Aqt				2,000.00	ADV	Funding Request - Demand Warrant Processed
1/6/14 PV Land Conservancy funding				1,500.00	ADV	Funding Request - Demand Warrant Processed
1/6/14 Marine Mammal Care Center				1,000.00	ADV	Funding Request - Demand Warrant Processed

2013-2014 Commitments/Estimated Costs

Date	Payee	Amount	Budget Category	Comments
N/A	Kristina - Aug 2013 - June 2014	\$ 1,305.00		
N/A	Andy - Sound - July 2013 - June 2014	\$ 1,200.00		
N/A	Food for meetings/selection	\$ 900.00		
N/A	Water & Misc. for meetings	\$ 90.00		
N/A	Postage - mailing materials to DONE	\$ 14.40		
N/A	Selections Card - printing	\$ 1,200.00		
N/A	Selections Card - postage and handling	\$ 800.00		
N/A	Newsletter - printing	\$ 3,500.00		
N/A	Newsletter - postage and handling	\$ 1,500.00		
8/19/13	Friday Morning Club funding	\$ 500.00		
8/19/13	Posting fees - Kristina (\$75/month)	\$ 600.00		
9/16/13	Angels Gate Cultural Center - Howl funding	\$ 500.00		
9/16/13	CSPNC Neighborhood Watch Program	\$ 2,250.00		
11/18/13	Safety Summit (\$500) plus postage/production fees	\$ 2,000.00		



Coastal San Pedro Neighborhood Council | Sponsorship Request

This request form is for organizations requesting financial support for functions in the Coastal San Pedro area, and/or to improve quality of life in San Pedro.

The CSPNC Budget & Finance Committee requires the following information to consider your request (please use additional sheet or presentation materials):

1. **Date of Request:** January 3, 2014
2. **Name of Organization/Year Founded: (Federal ID# / 501(C)3 if applicable):**
FRIENDS of Cabrillo Marine Aquarium, founded in 1993. Tax ID #33-0585381.

3. **Contact information (name / address / email / phone / website):**

Danielle Knecht, Development Manager
FRIENDS of Cabrillo Marine Aquarium
3720 Stephen M. White Drive, San Pedro, CA 90731
Email: danielle.knecht@cmaqua.org
Phone: 310-548-7593 direct line
Website: www.cabrillomarineaquarium.org

4. **Description of service you provide for the residents of San Pedro:**

The sole purpose of FRIENDS of Cabrillo Marine Aquarium is to raise philanthropic funds to support the mission of Cabrillo Marine Aquarium (CMA) which has been a fixture in the community since 1935. Its mission is to engage all visitors in education, recreation and research to promote knowledge, appreciation and conservation of the marine life of Southern California. FRIENDS raises philanthropic funds in support of this mission with the support of area individuals, foundations and corporations, as well as managing an active membership program and hosting an annual black-tie fundraiser, the Grand Grunion Gala.

San Pedro residents of all ages visit the Aquarium informally for self-guided tours, taking advantage of the free admission, and to participate in a variety of structured educational and recreational events. The Aquarium also hosts three public events each year: Whale Fiesta, Earth Day, and Autumn Sea Fair. We appreciate your past support of Autumn Sea Fair, allowing us to offer family-friendly educational opportunities that were fun and free.

Volunteer support also draws from the San Pedro community; over 500 volunteers work at CMA each year.

Annually, high school students from San Pedro are invited to participate in our Summer Research Internship program. This past summer, five students from San Pedro High School participated, studying everything from octopus enrichment to shark feeding behaviors. They were mentored by a San Pedro High School alumni and former Research Intern. The value of these programs for San Pedro students is evident in their willingness to return and give back to future students.

The Aquarium, which is recognized internationally for the quality of its education and research, helps to enhance our community's reputation and stature as a destination for tourists and other visitors. Accredited by the Association of Zoos and Aquariums (along with just about 10% of the zoos and aquariums in the nation meeting the rigorous accreditation standards), CMA positively promotes San Pedro throughout the country to those interested and involved in all aspects of the marine environment and its protection.

Finally, the Aquarium's John M. Olguin Auditorium is the site for many community events which are open to the public, as well as the Aquarium's educational presentations and seminars. In May of 2013, we were fortunate enough to host a CSPNC board meeting there and invite the community into our facility again.

5. The means by which your organization will acknowledge CSPNC sponsorship at your event/project:

Our unique and highly visible recognition opportunities include:

GRAND GRUNION GALA SPONSORSHIP (\$2,000)

- Full page, inside front cover color advertisement in GRAND GRUNION GALA Tribute Book, for an audience of 400 guests on Saturday, May 3, 2014

COMMUNITY SPONSOR MEMBERSHIP (\$1,500)

- Recognition on the CMA website: www.cabrillomarineaquarium.org
- FRIENDS *Tidelines*/Calendar quarterly newsletter recognition with a 2,500 person circulation
- Recognition on 1 Facebook post to nearly 5,000 followers and in 1 email newsletter to a list of over 2,000 names
- Inclusion on the annual Donor Wall viewed by the Aquarium's over 300,000 annual visitors, with immediate recognition on a donor kiosk
- FRIENDS Annual Report recognition – distributed to public and private sector leaders, major supporters

6. Amount of money your organization is requesting:

We are requesting a total sponsorship of **\$3,500**.

FCMA revenues are devoted solely to support the education, outreach and environmental mission of the Cabrillo Marine Aquarium. Philanthropic support such as this is essential to accomplishing that important mission. Many participants in our educational programs would not be able to take part as the program fees are beyond the ability for schools or parents to pay.

7. Purpose for which the money will be used:

To support the essential education, outreach, research and environmental education programs of Cabrillo Marine Aquarium.

- a) **\$2,000** for sponsorship of the Grand Grunion Gala (full page, inside front cover color advertisement in our Tribute Book)
- b) **\$1,500** for Education, Research and Outreach Program funding with recognition as a Community Sponsor

8. Budget for event/project and a brief statement of your organization's annual budget (attach a copy of current budget if that is more convenient)

See attached budget for FRIENDS of Cabrillo Marine Aquarium fiscal year 2013 - 2014.

9. Other organizations/Neighborhood Councils that you have asked for help in meeting your goal:

For our major project funding needs, we submit larger grant requests to such foundations as The Norris Foundation, Union Pacific, The Ralph M. Parsons Foundation, The Will J. Reid Foundation and The Leonard Green Foundation. For smaller program support (under \$5,000), requests are made to The Ella Fitzgerald Foundation, Las Candelistas and The National Charity League. We plan to also submit requests to Central San Pedro, Northwest San Pedro and Wilmington Neighborhood Councils.

For our annual Grand Grunion Gala, we already have sponsorships confirmed for Valero Wilmington Refinery, Exxon Mobil Pipeline Company with pledges from Southern California Edison and Phillips 66 Los Angeles Refinery. A full listing of last year's sponsors can be found on our website at www.cabrillomarineaquarium.org/gala.



FRIENDS OF CABRILLO MARINE AQUARIUM

**Fiscal Year 2013/14 Budget
(July 1, 2013 – June 30, 2014)**

Revenue:

Administration	\$8,210
Development	\$632,178
Gift Shop (Net) (1)	\$21,723
Members	\$118,300
Total Revenue	\$780,411

Expenses:

Administration (2)	\$145,722
Development (3){4}{5}	\$565,260
**(Grant support and contributions reflected in Development expenses)	
Members	\$48,000
Total Expenses	\$758,982

Net Income: (6) **\$21,429**

**** Cabrillo Marine Aquarium (CMA) Support Request**

Restricted Grants and Contributions – net	\$177,913
Aquarium's General Support Request - net	\$120,765
	\$298,678
Restricted/General Support already raised (to be disbursed this FY)	\$206,979
Total Cash Award to Cabrillo Marine Aquarium	\$505,657

FOOTNOTES: "Total Cash Award to CMA" reflects grants and unrestricted monies requested by the Aquarium to support its entire program expense (a cost not covered by the City of Los Angeles). However, it should be noted that FRIENDS supports the Aquarium in many ways aside from grant support for education, outreach, research and conservation programs, such as:

- 1) Gift Shop/Bookstore – A well-loved visitor amenity considered essential to a complete visitor experience at any zoo, museum or aquarium. FRIENDS provides the staffing, building/equipment and overall management of the shop.
- 2) Public Relations/Marketing – FRIENDS funds CMA's website, marketing materials, publications and public relations efforts, and provides staff support for social media messaging.
- 3) Grand Grunion Gala (black-tie event) - FRIENDS produces the Gala annually attracting, on average, 400 corporate, foundation and individual attendees. The largest such event in our community, it is a tremendous public relations effort resulting in significant "friend raising" and increased awareness of Cabrillo Marine Aquarium.
- 4) Volunteer Program – FRIENDS funds the budget for this program which provides over 500 critically needed volunteers at an estimated value of \$500,000+ (for over 31,000 donated hours, annually). Funds support a docent program for high school students as well as volunteer recognition.
- 5) General support to the Aquarium – Due to City of Los Angeles budget constraints, FRIENDS funds emergent needs, from animal life support equipment repairs to membership in the Association of Zoos and Aquariums which executes a rigorous accreditation process that shows the Aquarium meets the highest industry standards in animal care, exhibitry, education, conservation, research and professional management practices.
- 6) Surplus income will be invested and applied towards an impending capital campaign, targeted for launch in FY 2013/14 to update/renovate the main exhibit hall.



SATURDAY, MAY 3, 2014

PLEASE JOIN FRIENDS OF CABRILLO MARINE AQUARIUM IN HONORING...

John M. Olguin Marine Environment Award, TESORO LOS ANGELES REFINERY

Tesoro Los Angeles Refinery will be honored for their history of contributions to the Aquarium and marine environment education, especially through their support of field trips for Wilmington schools.

Cabrillo Marine Aquarium Leadership Award, PAULA MOORE

Paula has supported the Aquarium through her seven-year tenure as Executive Director of FRIENDS, years of volunteering and personal philanthropy, as well as overseeing the success of fourteen Galas.

Dr. Susanne Lawrenz-Miller Education Award, CRAIG JONES

Committed to science education in and out of the classroom, Craig Jones started an innovative program for middle school students to conduct research in CMA's award-winning Aquatic Nursery program.

Saturday, May 3, 2014

6:00 pm – Reception and Silent Auction

7:30 pm – Dinner, Live Auction and Program

Cabrillo Marine Aquarium, San Pedro

THE NEED

Established in 1935, the Aquarium has a long history offering marine science educational opportunities at little to no cost. The Aquarium serves 300,000 people annually, with 150,000 of those being school-children on fieldtrips, many from economically disadvantaged schools. We need your help to ensure that students continue to have access to this unique education opportunity.

Aquarium programs include:

- **Spring Outdoor Classroom** – For 9 weeks, more than 1,000 children per day participate in educational activities on the sandy beach adjacent to the Aquarium.
- **Aquatic Nursery** – Junior scientists conduct research projects through the award-winning Young Scientists Program, and many present at regional science fairs.
- **Sea Search** – Workshops are tailored to each class in using scientific tools to study the coastal environment, with scholarships bringing many at-risk children to the ocean.
- **Ocean Outreach** – Hands-on marine science and environmental education is delivered to students throughout Southern California when they can't come to the Aquarium.

THE EVENT

This elegant affair begins with a reception and silent auction overlooking the ocean, followed by dinner, live auction and event program.

OUR GUESTS

We expect a sell-out with 400 guests including business and community leaders, scientists, civic officials, educators, volunteers and friends. Our guests have made the Grand Grunion Gala the Aquarium's largest fundraiser. In the past decade, more than \$1 million has been raised to support Aquarium programs.

TICKETS

\$225 per person (\$200 per person if received by Friday, April 4, 2014)

SPONSORSHIP

Pearl: \$15,000	Platinum: \$10,000	Diamond: \$7,500
Gold: \$5,000	Silver: \$3,500	Bronze: \$2,500

MORE INFO

Contact (310) 548-7593, email gala@cmaqua.org or visit www.cabrillomarineaquarium.org/gala

TAX ID

FRIENDS of Cabrillo Marine Aquarium Tax ID #33-0585381



SATURDAY, MAY 3, 2014

SPONSORSHIPS & ADS

SPONSOR INFORMATION

TRIBUTE ADS

- PEARL.....\$15,000
Front row table for ten with premium wines served at dinner. VIP early entrance for table guests. Prominent display of company logo at Gala. Pearl full-page color ad in tribute program. Pearl sponsor listing in invitation and program. Web site recognition. Opportunity to select school to receive CMA's Ocean Outreach program.
- PLATINUM.....\$10,000
Premier table for ten with premium wines served at dinner. VIP early entrance for table guests. Special acknowledgment at Gala. Full-page color ad in tribute program. Platinum sponsor listing in invitation and program. Web site recognition.
- DIAMOND.....\$7,500
Preferred table for ten with premium wines served at dinner. VIP early entrance for table guests. Special acknowledgment at Gala. Full-page ad in tribute program. Diamond sponsor listing in invitation and program. Web site recognition.
- GOLD.....\$5,000
Preferred table for ten. VIP early entrance for table guests. Special acknowledgment at Gala. Gold sponsor listing in invitation and tribute program. Full-page ad in tribute program. Web site recognition.
- SILVER.....\$3,500
VIP early entrance for table guests. Silver sponsor listing in tribute program. Web site recognition. Includes choice of: Dinner seating for ten and half-page tribute ad -or- Dinner seating for four and full-page tribute ad
- BRONZE.....\$2,500
Bronze sponsor listing in tribute program. Web site recognition. Includes choice of: Dinner seating for ten -or- Dinner seating for four and half-page tribute ad

- Outside Back Cover \$2,000
Color, 6" wide x 10" high
- Full Page in center spread \$1,500
Color, 6" wide x 10" high
- Inside Cover, back or front \$1,250
B&W, 6" wide x 10" high
- Full Page \$750
B&W, 6" wide x 10" high
- Half Page \$400
B&W, 6" wide x 4.875" high
- Quarter Page \$250
B&W, 2.875" wide x 4.875" high
- Business Card..... \$125

TICKETS

- Individual Tickets..... \$225
(\$200 if purchased by Friday, April 4, 2014)
- Table of Ten \$2,250
(\$2,000 if purchased by Friday, April 4, 2014)

Artwork Specifications: Email all ad files in JPG, TIF (300dpi), PDF or EPS formats to gala@cmaqua.org. If you wish us to design a congratulatory ad on your behalf, please email your message. **Ads need to be received no later than Friday, April 4, 2014.**

Company Name (as you want it to appear in published materials) _____

Contact Name _____ Email _____

Phone _____ Fax _____

Address _____

City _____ State _____ Zip _____

Amount \$ _____ Check enclosed, payable to FCMA -or- MasterCard Visa

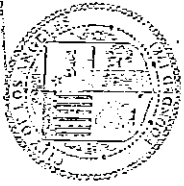
Name (as it appears on card) _____

Credit Card No. _____ Expiration Date _____

Signature _____

Please check here if your taxable donation documentation is to be sent to an alternative address.

For further information, please contact Danielle Knecht, Development Manager at (310) 548-7593 or email danielle.knecht@cmaqua.org
FRIENDS of Cabrillo Marine Aquarium Tax ID #33-0585381. Your contribution is tax-deductible as permitted by law.



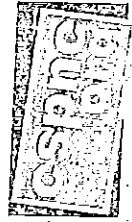
COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

QUOTE

Ted, Thank you for purchasing the water bottles and the plastic bins. I have dug around and I think that I have come to an agreeable cost for the services I provide. The total per month will increase from \$100.00 to \$135.00. This raise in rate is equal to Central San Pedro's rate raise and added \$30 for Tables and chairs, Kitchen supplies, Key Pickup and Cleanup. This cost broken up is \$25.00 For Tables & Chairs, \$25.00 Key Pickup, \$10.00 for Gas + cleanup of the kitchen supplies. To recap the costs:

Audio Work, Only \$25.00 (This is 4 hours @ the local rate and most meetings are from 6:30 pm to 10:30) I work from 4:30 pm till 11:30 pm regularly for Coastal. Meaning I am giving you a break of 3 hours for setup and only charge during the meetings

- All manual Labor & Services \$60.00
- Work Hour Key pickup 8am - 5pm \$25.00
- Table and Chair Setup \$25.00
- Equipment Hauling } \$10.00
- Supplies and Etc } \$10.00
- Cleanup



csync committees: budget & finance | business | communications | community planning | cultural affairs | education | port & environment | public safety | recreation & parks | rules & bylaws



COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

However if you should not accept, I am willing to bill @ the local rate of \$35.00 per hour for all services with a minimum of one hour paid for services required outside of Audio Technical Labor to recap costs.

Key Pickup During Work Hours \$35.00 (1 hr)
Labor Hours @ \$35.00 (x6.5) \$227.50 (6.5 hr)
4:30 pm till mtg end approx 11 pm After delivery & Storage
Costs can range from \$227.50 and lower

This is equal cost to the video "outreach" however it has the potential to hurt the council in the long term if meetings go long.

Personally this is what I would prefer due to the Labor Hours being tied to my time spent working for the council. Many of the times I had to miss working my other job to perform my duties for the council. A loss of \$250.00.

Thank you for your
Consideration - Andrew



csync committees: budget & finance | business | communications | community planning | cultural affairs | education | port & environment | public safety | recreation & parks | rules & bylaws